



**Board of Directors
Notice of Meeting**

**Monday, JANUARY 24, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, January 24, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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Access Code (meeting id): 937-919-709

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TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1412 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 1/24/2022****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, JANUARY 24, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members, Installation of New Officers and Executive Committee, and Special Recognitions***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of November 22, 2021****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. Board Appointment: Private Sector
----Denise Beatty, Chairman
----Danny Murphy, Vice Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. 2022 Employee Compensation Plan
 2. Mandatory Vaccination Policy Addendum
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Kelly Stein, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification
 - (b) 20-21 HS/EHS Carryover and NFS Waiver Request Ratification
 - (c) 20-21 EHS-CCP Carryover and NFS Waiver
 - (d) 21-22 MSHS Request to Release Restricted Funds Ratification
 - (e) 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification

- (f) Approve submission of a Change in Scope- Conversion application for HS & EHS
- (g) Request to Consolidate MSHS and MSHS-XP Ratification
- 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of 2020 Continuum of Care Program Grant Agreement for Community Action Council's Region 6 Permanent Housing Bonus Program
 - (b) Ratification of Approval of the 2020 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH)
 - (c) Ratification to Approve Submission of 1303.44 Application
- 3. **Discussion Items**
 - (a) None.
- 4. **Informational Items**
 - (a) Letter from Director on Supporting Programs in the COVID-19 Pandemic
 - (b) 2021 Employee Compensation Plan Year End Report
 - (c) 21-22 Pre Family Outcomes Regional/South Central/EHS-CCP
 - (d) 2021 Mid Migrant HS/EHS/EHS-XP Child Assessment Data
 - (e) Program Goal Updates for MSHS, MXP, EHS-CCP, HS & EHS, SCHS
 - (f) US Dept. Of Labor -ETA Enhanced Desk Monitoring Review (WORC)
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, December 2021 (Action Item)
 - (b) Financial Statement, December 2021 (Action Item)
 - (c) Head Start Budget Detail, December 2021
 - (d) Accounts Receivable, December 2021
 - (e) Financial Statements for Winter Care, December 2021
 - (f) Credit Card Statements, December 2021
 - (g) Health Trust, December 2021
 - (h) Draft Fiscal Policies
 - 2. **Budget Amendment (Action Items)**
 - (a) 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification
 - (b) 20-21 HS/EHS Carryover and NFS Waiver Request Ratification
 - (c) 20-21 EHS-CCP Carryover and NFS Waiver
 - (d) 21-22 MSHS Request to Release Restricted Funds Ratification
 - (e) 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification

- (f) Request to Consolidate MSHS and MSHS-XP Ratification
- 3. **New Budgets (Action Items)**
 - (a) None.
 - Kimberly Baird, Treasurer
 - Richard Heine, Assistant Treasurer
 - Sharon Price, Executive Director
 - Neil Bedwell, Chief Financial Officer
- f. **Audit Committee**
 - 1. None.
 - Connie Godfrey, Chair
 - Neil Bedwell, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None.
 - Richard Heine, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director
- 6. **Shared Governance Training****
 - a. School Readiness
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - April Mullins-Datko, Associate Director of Child Development
- 7. **Operations Reports –December 2021****
- 8. **Comments and Announcements***
- 9. **Public Comment***
- 10. **Adjournment**

*VERBAL / **ENCLOSED / ***HAND-OUT