



**Board of Directors
Notice of Meeting**

**Monday, FEBRUARY 28, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, February 28, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

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TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1412 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 2/28/2022****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, FEBRUARY 28, 2022
AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of January 24, 2022**** Pg. 7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. 2022 Committees of the Board Pg. 17
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. 2022 Salary Schedule Pg. 19
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report Pg. 37
----Kelly Stein, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2022-2023 Selection Criteria HS/EHS/MSHS Pg. 39
 2. **Other Approvals (Action Items)**
 - (a) None.
 3. **Discussion Items**
 - (a) None.
 4. **Informational Items**
 - (a) Focus Area 2 Monitoring Notification Pg. 49
 - (b) OHA IM concerning Transportation and COVID-19 Pg. 51

- (c) Regional and South Central HS CLASS Observations Pg. 55
- (d) 2021 MSHS CLASS Report Pg. 57
- (e) Migrant Head Start Post Child Assessment Data Pg. 59
- (f) Migrant Early Head Start Post Child Assessment Data Pg. 69
- (g) Migrant Early Head Start XP Post Child Assessment Data Pg. 79
- (h) 2021-2022 Regional HS & EHS Pre Assessment Data Pg. 87
- (i) 2021-2022 South Central HS & EHS Pre Assessment Data Pg. 121
- (j) 2021-2022 EHS-CCP Pre Assessment Data Pg. 149
- (k) CLASS Review Cancelled for FY 2022 Pg. 161
- (l) 1st and 2nd Quarter Nat'l Performance Indicators and Satisfaction Survey Pg. 163
- (m) LFUCG/CAC Housing Stabilization Report and Update Pg. 187
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports** Pg. 195
 - (a) Consolidated Balance Sheet, January 2022 (Action Item)
 - (b) Financial Statement, January 2022 (Action Item)
 - (c) Head Start Budget Detail, January 2022
 - (d) Accounts Receivable, January 2022
 - (e) Financial Statements for Winter Care, January 2022
 - (f) Financial Statements for Shepherd Place, January 2022
 - (g) Credit Card Statements, January 2022
 - (h) Health Trust, January 2022
 - (i) Unemployment Insurance Trust
 - 2. **Budget Amendment (Action Items)**
 - (a) HNBSECC 2021-2022 Budget Amendment Pg. 231
 - 3. **New Budgets (Action Items)**
 - (a) None.
 - Kimberly Baird, Treasurer
 - Richard Heine, Assistant Treasurer
 - Sharon Price, Executive Director
 - Neil Bedwell, Chief Financial Officer
- f. **Audit Committee**
 - 1. None.
 - Connie Godfrey, Chair
 - Neil Bedwell, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None.
 - Richard Heine, Chair
 - Sharon Price, Executive Director

----Camisha Powell, Executive Assistant to the Director

6. **Shared Governance Training****
 - a. Approved Board Minutes: November 2021 Pg. 235
 - b. Approved Policy Council Minutes: November 2021 Pg. 245
 - c. Healthy Meals on a Budget Pg. 249

----Sharon Price, Executive Director
----Jessica Coffie, Director of Child Development
----Laura Sheffield, Health and Nutrition Director
7. **Operations Reports –January 2022**** Pg. 255
8. **Comments and Announcements***
9. **Public Comment***
10. **Adjournment**

*VERBAL / **ENCLOSED / ***HAND-OUT

**COMMUNITY ACTION COUNCIL
BOARD OF DIRECTORS
MEETING MINUTES –JANUARY 24, 2021**

Chairperson, Denise Beatty, called the meeting, via teleconference, to order at approximately 6:34 pm. The Community Action Promise was then recited, roll was called, and it was determined that a quorum was present.

INTRODUCTION OF NEW BOARD AND/OR STAFF MEMBERS

Sharon Price introduced Tim Feld as an incoming Board member. Sharon informed the Board that his position on the Board of Directors is pending Board approval.

INSTALLATION OF NEW OFFICERS AND EXECUTIVE COMMITTEE

At 6:40 pm, each member of the Strategic Leadership Team installed the 2022 Board of Directors' Officers and Executive Committee. Leidy Borges installed Denise Beatty as Board Chairman. Melissa Tibbs installed Danny Murphy as Vice Chairman. Bridgett Rice installed Michele Lee as Secretary. Neil Bedwell installed Kimberly Baird as Treasurer. Jessica Coffie installed Dr. Richard Heine as Assistant Treasurer. Marty Jones installed Art Crosby as the Board Attorney. Betty Jones installed Tyrona Nelson as a Consumer Sector representative, accepted by Camisha Powell on her behalf. Karla Underwood installed Kelli Parmley as a Consumer Sector Representative.

SPECIAL RECOGNITIONS

Sharon Price, Executive Director, recognized Joshua Lewis for his 15 years of service as Board Treasurer. Joshua was presented with a plaque for his dedication to the Council. Sharon also recognized Betty Jones, Director of Facilities, for her 31 years of employment with the Council. Betty Jones will be retiring in February 2022. Betty Jones was presented with a plaque for her dedication to the Council.

ADOPTION OF THE AGENDA FOR JANUARY 24, 2022

At 6:53 pm, Art Crosby motioned for the Board of Directors to adopt the January 24, 2022 agenda. Elizabeth Villafuerte seconded the motion. All were in favor. Motion carried.

APPROVAL OF NOVEMBER 22, 2021 MINUTES

At 6:54 pm, Art Crosby moved that the Board of Directors approve the November 22, 2021 Board of Directors Meeting Minutes. Elizabeth Villafuerte seconded the motion. All were in favor. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

▪ **Strategic Planning Updates**

Sharon Price, Executive Director, provided an update on the following:

a. **Finances and Funding:**

Sharon Price and Neil Bedwell, Chief Financial Officer (CFO), led a finance discussion with the Board of Directors on funding issues relevant to the current state of affairs.

b. Child Care Funding and Longer-Term Planning:

The Council is scheduled to receive approximately \$5 million for the next two years from Child Care CARES. This funding does not have an expiration date. The Council is discussing ways to maximize this funding long-term. Utilizing an interest-bearing account is the most probable option, as investing the funds is unallowable.

c. Indirect Cost Rate:

The Council has received its provisional indirect cost rate agreement. In the past, we received a provisional rate of 13%; the new rate that we received is 12.5%. The financial implications of this lowered rate were discussed. The new rate has been based on the actual percentage indicated in the previous year's audit. The CFO has reached out to the awarding agency to clarify the protocol for increasing the rate over time. As more research is conducted, the Board of Directors will be updated.

d. Head Start/ Legislative Update:

Several bills are currently under consideration in Frankfort that may impact Head Start.

- 1) Senate Bill 298 (Universal full-day Pre-K): Universal Pre-K has been discussed and proposed for many years. Universal Pre-K is included in President Biden's Build Back Better Plan and Governor Andy Beshear's budget this year. It is unclear at this point how Head Start will fit if either of these bills is approved. The Council has been converting Head Start slots to Early Head Start over the last several years in preparation for legislation in support of Universal Pre-K.
- 2) Senate Bill 60: SB 60 proposed to remove the Full-Utilization of Head Start from the Kentucky statute. Full-Utilization ensures that federal funds (Head Start) are utilized before state funds (Pre-K), which maximizes the funding without duplication of services for children and families in Kentucky.
- 3) House Bill 120: HB 120 proposed to expand preschool eligibility to 200% of the federal poverty limits. This expansion would allow more children to be eligible for state services. However, eligibility for Head Start is at 100% of the federal income guidelines. In her capacity as the Chair of the Community Action Kentucky Head Start Committee, the Council's Executive Director is taking the lead on petitioning the Office of Head Start to increase income eligibility guidelines to align with the preschool eligibility criteria set by the states. Increasing the eligibility percentage will be important because family income has risen recently due to ongoing labor shortages and strong competition among employers.
- 4) House Bill 99: HS 99 proposed to exempt daycares from COVID-19 vaccine and mask mandates. The Council felt the initial impact after the Office of Head Start announced the requirement that all staff, contractors, and consultants be vaccinated before December 31, 2021. The Council received numerous resignations at the end of December 2021, resulting in the closure of dozens of classrooms. While the Council certainly supports vaccinations for staff members, the agency cannot

provide services without staff. In December, the vaccine mandate was blocked by a Federal Judge after Kentucky's Attorney General, Daniel Cameron, joined 24 other states in a lawsuit. This ruling was further upheld when the Supreme Court blocked the OSHA vaccine mandate.

e. Assertive Outreach Program:

The Salvation Army's population has experienced a high COVID-19 positivity rate. As a result, the Lexington-Fayette Urban County Government (LFUCG) has requested the assistance of the Council's Assertive Street Outreach team to temporarily provide social distancing space for individuals through the Hotel Project that we are currently operating on behalf of the city. The city has approved and agreed to provide additional funds necessary to support this effort.

f. Labor Crisis:

Melissa Tibbs, Director of Sustainability, discussed a hiring blitz that will be underway in February.

COMMITTEE REPORTS

• **Executive Committee**

Danny Murphy, Board Vice Chair, presented the following approval item: Board Appointment: Private Sector.

At 7:10 pm, it was moved by Danny Murphy and seconded by Art Crosby that the Board of Directors approve the Board Appointment: Private Sector. All were in favor. Motion carried.

• **Personnel Committee**

Bridgett Rice, HR Director, and Kelli Stein, Board member, presented the following approval items: 2022 Employee Compensation Plan; Mandatory Vaccination Policy Addendum.

At 7:24 pm, it was moved by Kelli Stein and seconded by Elizabeth Villafuerte that the Board of Directors approve the 2022 Employee Compensation Plan. All were in favor. Motion carried.

At 7:28 pm, it was moved by Kelli Stein and seconded by Elizabeth Villafuerte that the Board of Directors approve the Mandatory Vaccination Policy Addendum. All were in favor. Motion carried.

Sharon Price mentioned to the Board that Bridgett is in the process of hiring someone in Human Resources to help mitigate COVID-19 concerns.

• **Grant and Fundraising Committee**

Denise Beatty, Board Chairperson, reminded Board members that the Grant and Fundraising Committee report was included in the January 2022 Board packet.

• **Evaluation and Planning Committee**

Art Crosby, Committee Chair, presented the following approval items: 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification; 20-21 HS/EHS Carryover and NFS Waiver Request Ratification; 20-21 EHS-CCP Carryover and NFS Waiver; 21-22 MSHS Request to Release Restricted Funds Ratification; 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification; Approve submission of a Change in Scope-Conversion application for HS & EHS; Request to Consolidate MSHS and MSHS-XP Ratification; Ratification of Approval of 2020 Continuum of Care Program Grant Agreement for Community Action Council's Region 6 Permanent Housing Bonus Program; Ratification of Approval of the 2020 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH); and Ratification to Approve Submission of 1303.44 Application.

HEAD START APPROVAL ITEMS

- **20-21 MSHS CARES Carryover and NFS Waiver Request Ratification:**

At 7:30 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification. Kimberly Baird, Board Treasurer, indicated that the 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

- **20-21 HS/EHS Carryover and NFS Waiver Request Ratification:**

At 7:31 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the 20-21 HS/EHS Carryover and NFS Waiver Request Ratification. Kimberly Baird, Board Treasurer, indicated that the 20-21 HS/EHS Carryover and NFS Waiver Request was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

- **20-21 EHS-CCP Carryover and NFS Waiver:**

At 7:32 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the 20-21 EHS-CCP Carryover and NFS Waiver. Kimberly Baird, Board Treasurer, indicated that the 20-21 EHS-CCP Carryover and NFS Waiver was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

- **21-22 MSHS Request to Release Restricted Funds Ratification:**

At 7:33 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the 21-22 MSHS Request to Release Restricted Funds Ratification. Kimberly Baird, Board Treasurer, indicated that the 21-22 MSHS Request to Release Restricted Funds Ratification was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

- **20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification:**

At 7:34 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification. Kimberly Baird, Board Treasurer, indicated that the 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

- Approve submission of a Change in Scope-Conversion application for HS & EHS:

At 7:35 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the Approve submission of a Change in Scope-Conversion application for HS & EHS. All were in favor. Motion carried.

- Request to Consolidate MSHS and MSHS-XP Ratification:

At 7:36 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the Request to Consolidate MSHS and MSHS-XP Ratification. Kimberly Baird, Board Treasurer, indicated that the Request to Consolidate MSHS and MSHS-XP Ratification was also discussed and approved in the Finance Committee meeting. All were in favor. Motion carried.

OTHER APPROVALS

- Ratification of Approval of 2020 Continuum of Care Program Grant Agreement for Community Action Council's Region 6 Permanent Housing Bonus Program:

At 7:37 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the Ratification of Approval of 2020 Continuum of Care Program Grant Agreement for Community Action Council's Region 6 Permanent Housing Bonus Program. Kimberly Baird, Board Treasurer, indicated that this was also reviewed and discussed in Finance Committee and concurs on the recommendation. All were in favor. Motion carried.

- Ratification of Approval of the 2020 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH):

At 7:38 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the Ratification of Approval of the 2020 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH). Kimberly Baird, Board Treasurer, indicated that this was also reviewed and discussed in Finance Committee and concurs on the recommendation. All were in favor. Motion carried.

- Ratification to Approve Submission of 1303.44 Application:

At 7:39 pm, it was moved by Art Crosby and seconded by Elizabeth Villafuerte that the Board of Directors approve the Ratification to Approve Submission of 1303.44 Application. Michele Lee recused herself from the vote. Kimberly Baird, Board Treasurer, indicated that this was also reviewed and discussed in Finance Committee and concurs on the recommendation. All were in favor. Motion carried.

DISCUSSION ITEMS

- None.

INFORMATIONAL ITEMS

- a) Letter from Director on Supporting Programs in the COVID-19 Pandemic
- b) 2021 Employee Compensation Plan Year End Report
- c) 21-22 Pre Family Outcomes Regional/South Central/EHS-CCP
- d) 2021 Mid Migrant HS/EHS/EHS-XP Child Assessment Data
- e) Program Goal Updates for MSHS, MXP, EHS-CCP, HS & EHS, SCHS
- f) U.S. Department of Labor-ETA Enhanced Desk Monitoring Review (WORC)

- **Finance Committee**

FINANCIAL REPORTS

Kimberly Baird, Board Treasurer, reviewed the following financial reports: Consolidated Balance Sheet, December 2021 (Action Item); Financial Statement, December 2021 (Action Item); Head Start Budget Detail, December 2021; Accounts Receivable, December 2021; Financial Statements for WinterCare, December 2021; Financial Statements for Shepherd's Place, December 2021 (walk-on); Credit Card Statements, December 2021; Health Trust Financial Statement, December 2021; Draft Fiscal Policies.

Neil Bedwell, Chief Financial Officer, indicated to send any questions and/or comments about the Draft Fiscal Policies to him.

Kimberly Baird added that the additional Child Care CARES funding will not expire, however, could not go into an interest bearing account.

At 7:59 pm, it was moved by Kimberly Baird and seconded by Villafuerte that the Board of Directors approve the Consolidated Balance Sheet, December 2021 (Action Item); Financial Statement, December 2021 (Action Item); Head Start Budget Detail, December 2021; Accounts Receivable, December 2021; Financial Statements for WinterCare, December 2021; Financial Statements for Shepherd's Place, December 2021 (walk-on); Credit Card Statements, December 2021; Health Trust Financial Statement, December 2021; Draft Fiscal Policies. All were in favor. Motion carried.

♦ Motion Needed to Extend Meeting past 8:00 pm ♦

At 7:59 pm, Joshua Lewis motioned to extend the meeting to 8:10 pm.

Seconded by Elizabeth Villafuerte. Motion carried.

BUDGET AMENDMENTS

Kimberly Baird, Board Treasurer, presented the following budget amendments: 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification; 20-21 HS/EHS Carryover and NFS Waiver Request Ratification; 20-21 EHS-CCP Carryover and NFS Waiver; 21-22 MSHS Request to Release Restricted Funds Ratification; 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification; and Request to Consolidate MSHS and MSHS-XP Ratification;

- a) The 20-21 MSHS CARES Carryover and NFS Waiver Request Ratification was approved under the Planning and Evaluation Committee.
- b) The 20-21 HS/EHS Carryover and NFS Waiver Request Ratification was approved under the Planning and Evaluation Committee.
- c) The 20-21 EHS-CCP Carryover and NFS Waiver was approved under the Planning and Evaluation Committee.
- d) The 21-22 MSHS Request to Release Restricted Funds Ratification was approved under the Planning and Evaluation Committee.
- e) The 20-21 MSHS Request to Carry Over and Release Restricted Funds from the 2020-2021 Program Year to the 2021-2022 Program Year Ratification was approved under the Planning and Evaluation Committee.
- f) The Request to Consolidate MSHS and MSHS-XP Ratification was approved under the Planning and Evaluation Committee.

NEW BUDGETS

None.

- **Audit Committee**

None.

- **Nominating and Recruitment Committee**

None.

SHARED GOVERNANCE

Denise Beatty, Board Chairperson, indicated that the School Readiness PowerPoint Presentation was included in the January 2022 Board packet.

OPERATION REPORTS – DECEMBER 2021

The following December 2021 Operation Reports were included in the January 2022 Board packet for review: Office of Information Technology; Office of Human Resources; Office of Sustainability; Office of Community Services; and Office of Child Development.

COMMENTS & ANNOUNCEMENTS

- Denise Beatty informed the Board that Ms. Connie Godfrey, Board member, has been in the ICU for several weeks. Please keep her in your thoughts and prayers.
- Melissa announced that there will be a media release for the newly elected officers. More information will be coming soon.
- Sharon Price indicated that the Council has N-95 masks. If any Board member would like to have any, please contact Camisha Powell, Executive Assistant to the Director.

PUBLIC COMMENT

None.

NEXT MEETING

Monday, February 28, 2022
6:30 pm.

ADJOURNMENT

It was moved by Elizabeth Villafuerte to adjourn the meeting, seconded by Joshua Lewis. All were in favor. Motion carried. The meeting was adjourned at 8:09 pm.

MEMBERS PRESENT

Joshua Lewis	Patricia White	Richard Heine
Art Crosby	Kelly Stein	Michele Lee
Micheal Covert	Tim Feld	Denise Beatty
Kimberly Baird	Caci Hisle	Alex Barnett
Laura Puente	Mary C. Morton	Kelli Parmley
Bryanna Carroll	Daniel Murphy	Elizabeth Villafuerte


EXCUSED ABSENCES

Tyrone Nelson	Maria Rutherford
George Brown Jr.	Connie Godfrey

ABSENCES


Tina Caswell	Janet Ford
Bill Alverson	Ashlee Vogelsang

Respectfully submitted,



Sharon Price, Executive Director

02.16.2022
Date



Michele C. Lee, Secretary

02/16/2022
Date

cc: Members, Board of Directors
Department for Community Based Services

ACTION ITEM

ISSUE: 2022 Committees of the Board


DISCUSSION: According to the Community Action Council Board of Directors Bylaws, Revised and Restated, Approved January 27, 2020, Article X, “Committees of the Board”, Section 1, a-h: “...members shall be appointed by the Board Chairperson with the approval of the Board of Directors.”


This slate was brought forth as a recommendation by the Chairperson there has been no verbal or written objections, additions, etc.


Executive Committee	Denise Beatty (<i>con</i>), Chair Daniel Murphy (<i>pub</i>), Vice Chair Michele C. Lee (<i>pri</i>), Secretary Kimberly Baird(<i>pub</i>), Treasurer Richard Heine (<i>pri</i>), Vice Treasurer Art Crosby (<i>pub</i>), Board Attorney Tyrona Nelson (<i>con</i>) Kelli Parmley (<i>con</i>) Maria Rutherford (<i>pri</i>)
Evaluation and Planning Committee	Art Crosby (<i>pub</i>)- Chair Danny Murphy (<i>pub</i>) Caci Hisle (<i>con</i>) Ashlee Vogelsang (<i>con</i>) Tim Feld (<i>pri</i>) Maria Rutherford (<i>pri</i>) Joshua Lewis (<i>pri</i>)
Nominating and Recruitment Committee	Richard Heine (<i>pri</i>) - Chair Art Crosby (<i>pub</i>) Tyrona Nelson (<i>con</i>) Dr. Janet P. Ford (<i>pub</i>) Laura Puente (<i>con</i>) Connie Godfrey (<i>pub</i>)
Finance Committee	Kimberly Baird (<i>pub</i>) - Chair Richard Heine (<i>pri</i>) Tyrona Nelson (<i>con</i>) Bryanna Carroll (<i>pub</i>) Janet Ford (<i>pri</i>) Patricia White (<i>pri</i>)
Grant and Fundraising Committee	Tim Feld (<i>pri</i>) – Chair Elizabeth Villafuerte (<i>con</i>) Bryanna Carroll (<i>pub</i>) Kelly Stein(<i>pri</i>)
Personnel Committee	Maria Rutherford (<i>pri</i>) – Chair Kelly Stein (<i>pri</i>) Michele C. Lee (<i>pri</i>) Mary C. Morton (<i>con</i>) Connie Godfrey (<i>pub</i>)

Audit Committee	Connie Godfrey (<i>pub</i>) – Chair Art Crosby (<i>pub</i>) Tyrone Nelson (<i>con</i>) Elizabeth Villafuerte (<i>con</i>) George Brown (<i>pub</i>) Patricia White (<i>pri</i>) Tim Feld (<i>pri</i>)
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RECOMMENDATION: It is recommended that the Board of Directors approve the New Committee Member Appointments for 2022

Drafted by: 
 Executive Assistant to the
 Director
2/17/2022

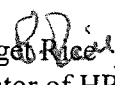
Submitted by: 
 Denise Beatty
 Chairperson
2/17/2022

Approved by: 
 Sharon Price
 Executive Director
2/17/22


Approved by:
 Board of Directors
 ____/____/____

SALARY SCHEDULE

Human Resources: Change #30		All Staff		Page 1 of 1	
Drafted By: Office of Human Resources Date: 2/18/2022	Effective Date: 2/28/2022	Approval: Board of Directors & Policy Council Date:	Reference: 2022 CAC Budgets		
Subject: Salary Schedule					
<p>Objective: Section 653 of the Head Start Act restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. The 2021-2023 Wage Comparability Study indicated an average wage of \$13.60 per hour for positions equivalent to the positions in Grade 1 and 4. At this time, base funding will not support that level of pay, but in an effort to adjust our salaries as close to the average as possible, the Council has elected to set a minimum base wage for these positions at \$13.00 per hour. These employees will remain eligible for COLA raises and any incentives offered by the Council.</p> <p>The Wage Comparability Study demonstrates that many positions fall below the average comparable wages—even though salaries for teachers, site directors, and specialists have been increased by 7% over the last year. The Council is committed to competitive compensation and paying employees living wages in order to recruit, and retain high quality staff. Further, the Council is committed to increasing salaries over time. Historically, the Council has prioritized entry level positions for salary adjustment consideration and have successfully increased those wages on two different occasions within the last 10 years. It is important to understand that the Council cannot increase staff wages unilaterally. However, the COVID-19 pandemic has created a nationwide labor crisis that is affecting internal operations. The 2022 Employee Compensation Plan has provided the Executive Director the authority to make wage adjustments as appropriate and as funding allows. A focus area will be the retention of key personnel and leadership.</p>					

Submitted by: 
 Director of HR

Approved by: 
 Executive Director

Approved by: 
 CFO
 2/22/22

Approved by: Jessica Coffie
 HS Director

Approved by: Policy Council

Approved by: Board of Directors

Approved by: Personnel Committee

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
1	Apprentice Driver	Annual	\$ 27,040.00	\$ 37,939.20
	Bus Monitor	Bi-weekly	\$ 1,040.00	\$ 1,459.20
	Facilities Service Worker	Hourly	\$ 13.00	\$ 18.24
	Food Service Worker			
	Pantry Operations Assistant			
	PBX Operator/Receptionist			
2	Administrative Assistant I	Annual	\$ 29,265.60	\$ 47,028.80
	Community Outreach Advocate	Bi-weekly	\$ 1,125.60	\$ 1,808.80
	Dispatcher	Hourly	\$ 14.07	\$ 22.61
	Family Advocate			
	Family Services Worker			
	LIHEAP Intake Worker			
3	Health Benefits Assistors	Annual	\$ 29,598.40	\$ 50,606.40
	Prevention Specialist	Bi-weekly	\$ 1,138.40	\$ 1,946.40
	Shepherd Place Assistant	Hourly	\$ 14.23	\$ 24.33
4A-4F	Early Childhood Teaching Personnel - Refer to Addendum (attached)			
5	Food Service Coordinator	Annual	\$ 32,198.40	\$ 57,096.00
		Bi-weekly	\$ 1,238.40	\$ 2,196.00
		Hourly	\$ 15.48	\$ 27.45
6	Administrative Support Specialist	Annual	\$ 34,070.40	\$ 60,424.00
	Driver Training Coordinator	Bi-weekly	\$ 1,310.40	\$ 2,324.00
	Family Development Specialist	Hourly	\$ 16.38	\$ 29.05
	Housing Case Management Specialist			
	Office Manager			
	Peer Support Outreach Advocate			
	Public Policy Intern (Part Time)			
	Recruiting Specialist, Housing Services Unit			
	Supportive Housing Specialist			
6A-6C	Family Staff Personnel - Refer to Addendum (attached)			
7	Accounting Coordinator	Annual	\$ 36,753.60	\$ 65,104.00
	Driver I	Bi-weekly	\$ 1,413.60	\$ 2,504.00
	Energy Auditor III	Hourly	\$ 17.67	\$ 31.30
	Facilities Coordinator			
	Facilities Maintenance Coordinator			
	Financial Empowerment Coordinator			
	Job Developer			
	Volunteer Coordinator			
	Weatherization Inspector Construction Technician			

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
8	Coach Special Education	Annual	\$ 40,289.60	\$ 71,572.80
	Community Development Specialist	Bi-weekly	\$ 1,549.60	\$ 2,752.80
	Compliance Officer (PFE)	Hourly	\$ 19.37	\$ 34.41
	Computer Technician			
	Disability & Mental Health Specialist			
	Early Head Start Partnership Compliance Officer			
	Early Head Start Partnership Specialist			
	Energy Auditor II			
	Extended Services Specialist - Project Life			
	Family & Community Specialist			
	Family Engagement Specialist			
	Head Start Support Specialist			
	Health & Nutrition Specialist			
	Housing Navigation Coordinator			
	Housing Program Coordinator - WX			
	Housing Services Coordinator			
	Housing Specialist - Project Life			
	Housing Stabilization Specialist			
	Human Resources Generalist			
	Intensive Case Management Team Coordinator			
9	Migrant Education and Health Specialist			
	Program Coordinator			
	Purchasing and Budget Specialist			
	School Readiness Coach			
	Benefits Manager	Annual	\$ 46,072.00	\$ 80,849.60
	Case Management Coordinator - Project Life	Bi-weekly	\$ 1,772.00	\$ 3,109.60
	Development Manager	Hourly	\$ 22.15	\$ 38.87
	Early Head Start Partnership Coordinator			
	Energy Auditor I			
	Executive Project Analyst			
	Facilities and Safety Coordinator			
	Facilities Manager			
	Fiscal Compliance Manager			
	Home Based Coordinator			
	Housing Coordinator - Project Life			
	Human Resources Manager			
	Human Resources Quality Manager			
	Migrant Head Start Coordinator			
9A-9D	Payroll Manager			
	Recruitment Coordinator			
	Senior Accountant			
	Training & Professional Development Coordinator			
	Transportation Services Unit (TSU) Coordinator			
	Prep Academy Site Director Personnel - Refer to Addendum (attached)			

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
10	Budget Manager	Annual	\$ 51,188.80	\$ 89,793.60
	Center Manager	Bi-weekly	\$ 1,968.80	\$ 3,453.60
	Child Development Operations Manager	Hourly	\$ 24.61	\$ 43.17
	Communications Manager			
	Database Administrator			
	Disability & Mental Health Manager			
	Education Manager			
	ERSEA Manager			
	Health & Nutrition Manager			
	Network Administrator			
	OCS Compliance Manager			
11	Accounting Manager	Annual	\$ 58,073.60	\$ 103,001.60
	Assistant Director of Child Development	Bi-weekly	\$ 2,233.60	\$ 3,961.60
	Assistant Director of Migrant Head Start	Hourly	\$ 27.92	\$ 49.52
	Director of Information Technology			
	Director of Property Development & Services			
	Economic Development Manager			
	ERSEA Director			
	Facilities & Transportation Manager			
	Head Start Project Manager			
	Housing Services Manager			
	HS Comprehensive Services Manager			
	Human Resources Information Systems Manager			
	Planning & Projects Manager			
	Program Grants & Contract Manager			
	Safety Net and Volunteer Manager			
	Training and Professional Development Manager			
	Youth Services Manager			
12	Nurse Practitioner	Annual	\$ 65,228.80	\$ 117,833.00
		Bi-weekly	\$ 2,508.80	\$ 4,532.04
		Hourly	\$ 32.38	\$ 58.48
13	Associate Director of Child Development	Annual	\$ 70,844.80	\$ 124,654.40
	Controller	Bi-weekly	\$ 2,724.80	\$ 4,794.40
	Director of Housing and Homeless Services	Hourly	\$ 34.06	\$ 59.93
14	Chief Financial Officer	Annual	\$ 81,827.20	\$ 133,785.60
	Director of Child Development	Bi-weekly	\$ 3,147.20	\$ 5,145.60
	Director of Community Services	Hourly	\$ 39.34	\$ 64.32
	Director of Human Resources			
15	Executive Director	Annual	\$ 92,622.40	See Note 5
		Bi-weekly	\$ 3,562.40	See Note 5
		Hourly	\$ 46.79	See Note 5

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule				
Grade 4S - Early Childhood Teaching Personnel (Addendum)				
4A	Home Visitor I Teacher I	MA plus IECE	\$ 41,225.60	\$ 71,572.80
			\$ 1,585.60	\$ 2,752.80
			\$ 19.82	\$ 34.41
4B	Home Visitor II Teacher II	BA plus IECE	\$ 39,270.40	\$ 68,140.80
			\$ 1,510.40	\$ 2,620.80
			\$ 18.88	\$ 32.76
4C	Home Visitor III Teacher III	BA	\$ 37,980.80	\$ 64,875.20
			\$ 1,460.80	\$ 2,495.20
			\$ 18.26	\$ 31.19
4D	Children's Service's Assistant Head Start Pathway Specialist IV Home Visitor IV Teacher IV	AA	\$ 32,198.40	\$ 50,544.00
			\$ 1,238.40	\$ 1,944.00
			\$ 15.48	\$ 24.30
4E	Home Visitor V Teacher V	HS diploma/GED plus CDA within 1 year of hire	\$ 27,040.00	\$ 37,939.20
			\$ 1,040.00	\$ 1,459.20
			\$ 13.00	\$ 18.24
4F	Assistant Teacher (Head Start) Home Visitor	HS diploma/GED plus CDA within 1 year of hire	\$ 27,040.00	\$ 37,939.20
			\$ 1,040.00	\$ 1,459.20
			\$ 13.00	\$ 18.24

Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule**Grade 6S - Family Staff Personnel (Addendum)**

6A	Head Start Pathway Specialist I	BA	\$ 34,070.40	\$ 52,998.40
			\$ 1,310.40	\$ 2,038.40
			\$ 16.38	\$ 25.48
6B	Head Start Pathway Specialist II	AA	\$ 31,428.80	\$ 50,273.60
			\$ 1,208.80	\$ 1,933.60
			\$ 15.11	\$ 24.17
6C	Head Start Pathway Specialist III	HS diploma/GED	\$ 29,265.60	\$ 47,028.80
			\$ 1,125.60	\$ 1,808.80
			\$ 14.07	\$ 22.61

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule Grade 9S - Prep Academy Site Director's - See Notes 7 & 8 (Addendum)				
9A	Prep Academy Site Director I	MA plus IECE 76 + children	\$ 59,196.80	\$ 91,769.60
			\$ 2,276.80	\$ 3,529.60
			\$ 28.46	\$ 44.12
		MA plus IECE 75 or less children	\$ 56,388.80	\$ 88,420.80
			\$ 2,168.80	\$ 3,400.80
			\$ 27.11	\$ 42.51
9B	Prep Academy Site Director II	MA ECE/ or BA plus IECE 76 + children	\$ 59,592.00	\$ 93,475.20
			\$ 2,292.00	\$ 3,595.20
			\$ 28.65	\$ 44.94
		MA ECE/ or BA plus IECE 75 or less children	\$ -	
			\$ 53,705.60	\$ 85,841.60
			\$ 2,065.60	\$ 3,301.60
9C	Prep Academy Site Director III	BA 76 + children	\$ 25.82	\$ 41.27
			\$ 53,705.60	\$ 85,841.60
			\$ 2,065.60	\$ 3,301.60
		BA 75 or less children	\$ 24.59	\$ 40.29
			\$ 51,147.20	\$ 83,803.20
			\$ 1,967.20	\$ 3,223.20
9D	Prep Academy Site Director IV	AA plus ECE 76+ children	\$ 22.35	\$ 40.29
			\$ 46,488.00	\$ 83,803.20
			\$ 1,788.00	\$ 3,223.20
		AA plus ECE 75 or less children	\$ 20.31	\$ 36.10
			\$ 42,244.80	\$ 75,088.00
			\$ 1,624.80	\$ 2,888.00

SALARY SCHEDULE

Human Resources: Change 30, Appendix B

The effective date of this Salary Schedule is 2/28/22 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum

Notes:

1. The listed Positions are representative. As Position Descriptions are established or revised, and assigned a Pay Grade. The Official List of Positions and their assigned Grades is of Human Resources and Office of the Executive Director.
2. HCM software calculates the annual and bi-weekly amounts using the hourly rates in this be minor, immaterial differences between the annual and bi-weekly amounts in that system Annual and bi-weekly amounts in this schedule are provided solely for illustrative purposes.
3. Employees who are "redlined," i.e., the total increases to which they are otherwise entitled maximum in this range may receive all increases for which they are entitled up to but not to maximum in any fiscal year.
4. Employees in certain positions who are bilingual (Spanish-English) are eligible for an This is a one time increase at date of hire or attainment of proficiency.
5. The salary of the Executive Director is determined by the Board of Directors. The minimum salary reported by the Wage Comparability Study.
6. The implementation instructions issued with this schedule govern the placement of their assigned Pay Grades.
7. Master's credentials must be approved in a budget prior to awarding the grade level.
8. Grades 4S, 6S and 9S includes wage adjustments based on degrees.

SALARY SCHEDULE

Human Resources: Change 29		All Staff		Page <u>1</u> of <u>1</u>
Drafted By: Office of Human Resources Date: 7/26/2021	Effective Date: 7/26/2021	Grantee Approval Date: NA	Reference: PI-ACF-HS-18-03; 2021 CAC Budgets	
Subject: Salary Schedule				
<p>Objective: Head Start requires when a grantee is awarded a COLA increase that its base salary/wage be increased by the percentage awarded. Change 29 revises the Minimum and Maximum salary and wage amounts by 1.22% for each Pay Grade as required by the Head Start COLA application. All amounts are adjusted upwards by 1.22%.</p> <p>This schedule does not apply to any employee who was on disciplinary probation as of July 26, 2021. Employees who are on disciplinary probation status as of that date will be transferred to this schedule upon return to good standing status.</p>				

NUMBER	TASK	PERSON RESPONSIBLE	DATE TO BE COMPLETED
1.	Operational responsibility for the implementation of this revision.	Office of Human Resources	ongoing
2.	Ensure that each employee receives a copy of this Salary Schedule.	Office of Human Resources	ongoing
3.	Ensure that each Policy Council Member receives a copy of this Salary Schedule.	Office of Human Resources & Office of Child Development	ongoing
4.	Ensure that each Board of Director Member receives a copy of this Salary Schedule.	Office of Human Resources & Office of Executive Director	ongoing

SALARY SCHEDULE

Change #30

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
1	Apprentice Driver	Annual	\$ 27,040.00	\$ 37,939.20
	Bus Monitor	Bi-weekly	\$ 1,040.00	\$ 1,459.20
	Facilities Service Worker	Hourly	\$ 13.00	\$ 18.24
	Food Service Worker			
	Pantry Operations Assistant			
	PBX Operator/Receptionist			
2	Administrative Assistant I	Annual	\$ 29,265.60	\$ 47,028.80
	Community Outreach Advocate	Bi-weekly	\$ 1,125.60	\$ 1,808.80
	Dispatcher	Hourly	\$ 14.07	\$ 22.61
	Family Advocate			
	Family Services Worker			
	LIHEAP Intake Worker			
	Safety Net & Volunteer Assistant			
	Volunteer Tax Preparer			
3	Health Benefits Assistors	Annual	\$ 29,598.40	\$ 50,606.40
	Prevention Specialist	Bi-weekly	\$ 1,138.40	\$ 1,946.40
	Shepherd Place Assistant	Hourly	\$ 14.23	\$ 24.33
4A-4F	Early Childhood Teaching Personnel - Refer to Addendum (attached)			
5	Food Service Coordinator	Annual	\$ 32,198.40	\$ 57,096.00
		Bi-weekly	\$ 1,238.40	\$ 2,196.00
		Hourly	\$ 15.48	\$ 27.45
6	Administrative Support Specialist	Annual	\$ 34,070.40	\$ 60,424.00
	Driver Training Coordinator	Bi-weekly	\$ 1,310.40	\$ 2,324.00
	Family Development Specialist	Hourly	\$ 16.38	\$ 29.05
	Housing Case Management Specialist			
	Office Manager			
	Peer Support Outreach Advocate			
	Public Policy Intern (Part Time)			
	Recruiting Specialist, Housing Services Unit			
	Supportive Housing Specialist			
6A-6C	Family Staff Personnel - Refer to Addendum (attached)			
7	Accounting Coordinator	Annual	\$ 36,753.60	\$ 65,104.00
	Driver I	Bi-weekly	\$ 1,413.60	\$ 2,504.00
	Energy Auditor III	Hourly	\$ 17.67	\$ 31.30
	Facilities Coordinator			
	Facilities Maintenance Coordinator			
	Financial Empowerment Coordinator			
	Job Developer			
	Volunteer Coordinator			
	Weatherization Inspector			
	Construction Technician			

SALARY SCHEDULE

Change #30

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
8	Coach Special Education	Annual	\$ 40,289.60	\$ 71,572.80
	Community Development Specialist	Bi-weekly	\$ 1,549.60	\$ 2,752.80
	Compliance Officer (PFE)	Hourly	\$ 19.37	\$ 34.41
	Computer Technician			
	Disability & Mental Health Specialist			
	Early Head Start Partnership Compliance Officer			
	Early Head Start Partnership Specialist			
	Energy Auditor II			
	Extended Services Specialist - Project Life			
	Family & Community Specialist			
	Family Engagement Specialist			
	Head Start Support Specialist			
	Health & Nutrition Specialist			
	Housing Navigation Coordinator			
	Housing Program Coordinator - WX			
	Housing Services Coordinator			
	Housing Specialist - Project Life			
	Housing Stabilization Specialist			
	Human Resources Generalist			
	Intensive Case Management Team Coordinator			
9	Migrant Education and Health Specialist			
	Program Coordinator			
	Purchasing and Budget Specialist			
	School Readiness Coach			
	Benefits Manager	Annual	\$ 46,072.00	\$ 80,849.60
	Case Management Coordinator - Project Life	Bi-weekly	\$ 1,772.00	\$ 3,109.60
	Development Manager	Hourly	\$ 22.15	\$ 38.87
	Early Head Start Partnership Coordinator			
	Energy Auditor I			
	Executive Project Analyst			
	Facilities and Safety Coordinator			
	Facilities Manager			
	Fiscal Compliance Manager			
	Home Based Coordinator			
	Housing Coordinator - Project Life			
	Human Resources Manager			
	Human Resources Quality Manager			
	Migrant Head Start Coordinator			
	Payroll Manager			
	Recruitment Coordinator			
	Senior Accountant			
	Training & Professional Development Coordinator			
	Transportation Services Unit (TSU) Coordinator			
9A-9D	Prep Academy Site Director Personnel - Refer to Addendum (attached)			

SALARY SCHEDULE

Change #30

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
10	Budget Manager	Annual	\$ 51,188.80	\$ 89,793.60
	Center Manager	Bi-weekly	\$ 1,968.80	\$ 3,453.60
	Child Development Operations Manager	Hourly	\$ 24.61	\$ 43.17
	Communications Manager			
	Database Administrator			
	Disability & Mental Health Manager			
	Education Manager			
	ERSEA Manager			
	Health & Nutrition Manager			
	Network Administrator			
	OCS Compliance Manager			
11	Accounting Manager	Annual	\$ 58,073.60	\$ 103,001.60
	Assistant Director of Child Development	Bi-weekly	\$ 2,233.60	\$ 3,961.60
	Assistant Director of Migrant Head Start	Hourly	\$ 27.92	\$ 49.52
	Director of Information Technology			
	Director of Property Development & Services			
	Economic Development Manager			
	ERSEA Director			
	Facilities & Transportation Manager			
	Head Start Project Manager			
	Housing Services Manager			
	HS Comprehensive Services Manager			
	Human Resources Information Systems Manager			
	Planning & Projects Manager			
	Program Grants & Contract Manager			
	Safety Net and Volunteer Manager			
	Training and Professional Development Manager			
	Youth Services Manager			
12	Nurse Practitioner	Annual	\$ 65,228.80	\$ 117,833.00
		Bi-weekly	\$ 2,508.80	\$ 4,532.04
		Hourly	\$ 32.38	\$ 58.48
13	Associate Director of Child Development	Annual	\$ 70,844.80	\$ 124,654.40
	Controller	Bi-weekly	\$ 2,724.80	\$ 4,794.40
	Director of Housing and Homeless Services	Hourly	\$ 34.06	\$ 59.93
14	Chief Financial Officer	Annual	\$ 81,827.20	\$ 149,397.00
	Director of Child Development	Bi-weekly	\$ 3,147.20	\$ 5,746.40
	Director of Community Services	Hourly	\$ 39.34	\$ 71.83
	Director of Human Resources			
15	Executive Director	Annual	\$ 92,622.40	See Note 5
		Bi-weekly	\$ 3,562.40	See Note 5
		Hourly	\$ 46.79	See Note 5

SALARY SCHEDULE**Change #30**

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule				
Grade 4S - Early Childhood Teaching Personnel (Addendum)				
4A	Home Visitor I Teacher I	MA plus IECE	\$ 41,225.60	\$ 71,572.80
			\$ 1,585.60	\$ 2,752.80
			\$ 19.82	\$ 34.41
4B	Home Visitor II Teacher II	BA plus IECE	\$ 39,270.40	\$ 68,140.80
			\$ 1,510.40	\$ 2,620.80
			\$ 18.88	\$ 32.76
4C	Home Visitor III Teacher III	BA	\$ 37,980.80	\$ 64,875.20
			\$ 1,460.80	\$ 2,495.20
			\$ 18.26	\$ 31.19
4D	Children's Service's Assistant Head Start Pathway Specialist IV Home Visitor IV Teacher IV	AA	\$ 32,198.40	\$ 50,544.00
			\$ 1,238.40	\$ 1,944.00
			\$ 15.48	\$ 24.30
4E	Home Visitor V Teacher V	HS diploma/GED plus CDA within 1 year of hire	\$ 27,040.00	\$ 37,939.20
			\$ 1,040.00	\$ 1,459.20
			\$ 13.00	\$ 18.24
4F	Assistant Teacher (Head Start) Home Visitor	HS diploma/GED plus CDA within 1 year of hire	\$ 27,040.00	\$ 37,939.20
			\$ 1,040.00	\$ 1,459.20
			\$ 13.00	\$ 18.24

Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule**Grade 6S - Family Staff Personnel (Addendum)**

6A	Head Start Pathway Specialist I	BA	\$ 34,070.40	\$ 52,998.40
			\$ 1,310.40	\$ 2,038.40
			\$ 16.38	\$ 25.48
6B	Head Start Pathway Specialist II	AA	\$ 31,428.80	\$ 50,273.60
			\$ 1,208.80	\$ 1,933.60
			\$ 15.11	\$ 24.17
6C	Head Start Pathway Specialist III	HS diploma/GED	\$ 29,265.60	\$ 47,028.80
			\$ 1,125.60	\$ 1,808.80
			\$ 14.07	\$ 22.61

SALARY SCHEDULE

Change #30

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum
Operations Memorandum C-1991-H, Change 30, Appendix B - Salary Schedule Grade 9S - Prep Academy Site Director's - See Notes 7 & 8 (Addendum)				
9A	Prep Academy Site Director I	MA plus IECE 76 + children	\$ 59,196.80	\$ 91,769.60
			\$ 2,276.80	\$ 3,529.60
			\$ 28.46	\$ 44.12
		MA plus IECE 75 or less children	\$ 56,388.80	\$ 88,420.80
			\$ 2,168.80	\$ 3,400.80
			\$ 27.11	\$ 42.51
9B	Prep Academy Site Director II	MA ECE/ or BA plus IECE 76 + children	\$ 59,592.00	\$ 93,475.20
			\$ 2,292.00	\$ 3,595.20
			\$ 28.65	\$ 44.94
		MA ECE/ or BA plus IECE 75 or less children	\$ -	\$ -
			\$ 53,705.60	\$ 85,841.60
			\$ 2,065.60	\$ 3,301.60
9C	Prep Academy Site Director III	BA 76 + children	\$ 25.82	\$ 41.27
			\$ 53,705.60	\$ 85,841.60
			\$ 2,065.60	\$ 3,301.60
		BA 75 or less children	\$ 24.59	\$ 40.29
			\$ 1,967.20	\$ 3,223.20
			\$ 51,147.20	\$ 83,803.20
9D	Prep Academy Site Director IV	AA plus ECE 76+ children	\$ 22.35	\$ 40.29
			\$ 1,788.00	\$ 3,223.20
			\$ 46,488.00	\$ 83,803.20
		AA plus ECE 75 or less children	\$ 20.31	\$ 36.10
			\$ 1,624.80	\$ 2,888.00
			\$ 42,244.80	\$ 75,088.00

SALARY SCHEDULE
Change #30

The effective date of this Salary Schedule is 2/28/2022 for positions, grades and salary ranges.

Grades	Positions	Notes/Credentials	Targeted Range	
			Minimum	Maximum

Notes:

1. The listed Positions are representative. As Position Descriptions are established or revised, and assigned a Pay Grade. The Official List of Positions and their assigned Grades is of Human Resources and Office of the Executive Director.
2. HCM software calculates the annual and bi-weekly amounts using the hourly rates in this be minor, immaterial differences between the annual and bi-weekly amounts in that system Annual and bi-weekly amounts in this schedule are provided solely for illustrative purposes.
3. Employees who are "reclined," i.e., the total increases to which they are otherwise entitled maximum in this range may receive all increases for which they are entitled up to but not to maximum in any fiscal year.
4. Employees in certain positions who are bilingual (Spanish-English) are eligible for an This is a one time increase at date of hire or attainment of proficiency.
5. The salary of the Executive Director is determined by the Board of Directors. The minimum salary reported by the Wage Comparability Study.
6. The implementation instructions issued with this schedule govern the placement of their assigned Pay Grades.
7. Master's credentials must be approved in a budget prior to awarding the grade level.
8. Grades 4S, 6S and 9S includes wage adjustments based on degrees.

Wage and Comparability Study
2021-2023 Updated

PAY GRADE	POSITION TITLES	CAC-Exec...			Aadobon Head Start			Garrard Co. Public School			Estill Co. Public Schools			Clark Co Public Schools			Richland Co. Public Schools			Harrison Co. Public Schools			Fayette Co. Public Schools			Average			Acquire Amount. CAC is below average		
		MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM	MINIMUM	MIDRANGE	MAXIMUM
7	Facilities Maintenance Coordinator	\$ 34,753.60	\$ 65,104.00	\$ 16.08	\$ 54,522.00	\$ 21.92	\$ 64,995.00	\$ 18.49	\$ 62,796.00	\$ 19.83	\$ 68,457.00	\$ 22.49	\$ 75,125.00	\$ 18.20	\$ 53,698.00	\$ 19.82	\$ 78,595.00	\$ 19.55	\$ 65,455.43												-9.60%
7	Financial Empowerment Coordinator	\$ 34,753.60	\$ 65,104.00	N/A	N/A	N/A	N/A	\$ 22.54	\$ 78,838.00	N/A	N/A	N/A	N/A	\$ 14.13	\$ 28,390.40	N/A	N/A	\$ 18.34	\$ 54,114.20												20.3
7	Job Developer	\$ 34,753.60	\$ 65,104.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
7	Volunteer Coordinator	\$ 34,753.60	\$ 65,104.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
7	Weatherization Inspector	\$ 34,753.60	\$ 65,104.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Computer Technician	\$ 40,289.60	\$ 71,572.80	\$ 19.15	\$ 64,764.00	N/A	N/A	\$ 17.89	\$ 53,625.00	\$ 15.96	\$ 49,800.00	\$ 24.74	\$ 89,558.00	\$ 25.22	\$ 87,585.00	\$ 27.28	\$ 94,525.00	\$ 21.71	\$ 73,309.50												-2.3
8	Extended Services Specialist	\$ 40,289.60	\$ 71,572.80	\$ 17.82	\$ 59,928.00	N/A	N/A	N/A	N/A	\$ 15.96	\$ 49,800.00	N/A	N/A	N/A	N/A	N/A	N/A	\$ 17.12	\$ 62,774.33												14.0
8	Housing Navigation Coordinator	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Housing Specialist - Project Life	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Housing Stabilization Specialist	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Human Resources Generalist	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Intensive Case Management	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 20.55	\$ 75,210.50												-4.8
8	Team Coordinator	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Purchasing and Budget Specialist	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	Housing Services Coordinator	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 22.49	\$ 78,966.00												-9.3
8	Asst. to Executive Director	\$ 40,289.60	\$ 71,572.80	N/A	N/A	\$ 18.98	\$ 73,489.00	\$ 20.42	\$ 72,825.00	N/A	N/A	N/A	N/A	\$ 41.87	N/A	\$ 15.00	\$ 68,125.00	\$ 24.12	\$ 71,479.67												0.1
8	Coach Special Education	\$ 40,289.60	\$ 71,572.80	\$ 19.70	\$ 73,468.80	\$ 17.95	\$ 61,972.00	N/A	N/A	\$ 19.63	\$ 71,220.00	\$ 25.07	\$ 80,336.20	\$ 27.26	\$ 101,700.00	\$ 35.16	\$ 127,847.00	\$ 24.13	\$ 85,940.33												-16.3
8	Compliance Officer (PFE)	\$ 40,289.60	\$ 71,572.80	N/A	N/A	\$ 18.50	\$ 76,960.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 27.10	\$ 94,525.00	\$ 22.80	\$ 85,747.50												-16.3
8	Disability & Mental Health Specialist	\$ 40,289.60	\$ 71,572.80	\$ 17.31	\$ 56,004.80	\$ 17.95	\$ 66,072.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 21.41	\$ 78,848.00	\$ 20.98	\$ 75,656.20												-5.4
8	Early Head Start	\$ 40,289.60	\$ 71,572.80	\$ 19.71	\$ 71,343.20	N/A	N/A	\$ 22.42	\$ 74,888.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 20.30	\$ 72,563.27												-1.1
8	Partnership Compliance Officer	\$ 40,289.60	\$ 71,572.80	\$ 13.10	\$ 47,248.00	\$ 21.42	\$ 73,278.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 19.53	\$ 72,660.10												-1.1
8	Health & Nutrition Specialist	\$ 40,289.60	\$ 71,572.80	\$ 19.71	\$ 71,343.20	\$ 28.26	\$ 88,002.00	\$ 26.88	\$ 82,555.20	N/A	N/A	N/A	N/A	N/A	N/A	\$ 19.16	\$ 78,966.00	\$ 19.53	\$ 72,660.10												-0.79%
8	Family & Community Specialist	\$ 40,289.60	\$ 71,572.80	\$ 19.71	\$ 71,343.20	\$ 28.26	\$ 88,002.00	\$ 26.88	\$ 82,555.20	N/A	N/A	N/A	N/A	N/A	N/A	\$ 20.75	\$ 93,354.00	\$ 24.77	\$ 81,061.40												-11.1
8	Family Engagement Specialist	\$ 40,289.60	\$ 71,572.80	\$ 19.71	\$ 71,343.20	\$ 28.26	\$ 88,002.00	\$ 26.88	\$ 82,555.20	N/A	N/A	N/A	N/A	N/A	N/A	\$ 20.02	\$ 73,825.00	\$ 23.29	\$ 78,896.88												-9.1
8	Head Start Support Specialist	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
8	School Readiness Coach	\$ 40,289.60	\$ 71,572.80	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 36.98	\$ 115,936.00	\$ 31.14	\$ 101,740.00												-29.1

Wage and Comparability Study
2021-2023 Updated

PAY GRADE	POSITION TITLES	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM	AVERAGE SALARY		SALARY TOLERANCE	
														MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
9	Payroll Manager	\$ 46,072.00	\$ 80,849.60	\$ 18.04	\$ 60,351.20	\$ 18.38	\$ 66,040.00	\$ 22.42	\$ 74,888.00	\$ 19.23	\$ 71,220.00	\$ 20.50	\$ 77,959.00	\$ 26.12	\$ 101,700.00	\$ 30.66	\$ 103,254.00
9	Migrant Education and Health Specialist	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Benefits Manager	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Care Manager Coordinator	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Project Life	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Development Manager	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Site Director	\$ 55,744.80	\$ 86,424.00	N/A	N/A	\$ 58,380.80	\$ 91,356.00	\$ 51,112.00	\$ 104,556.00	\$ 56,858.00	\$ 103,334.00	N/A	N/A	N/A	N/A	\$ 74,918.40	\$ 115,936.00
9	Facilities and Safety Coordinator	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	\$ 19.62	\$ 73,200.00	N/A	N/A	N/A	N/A	\$ 36.98	\$ 115,936.00
9	Fiscal Compliance Manager	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	\$ 12.96	\$ 39,100.00	\$ 27.25	\$ 102,215.00	N/A	N/A	\$ 27.95	\$ 93,524.00
9	Housing Coordinator	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	\$ 15.96	\$ 49,800.00	\$ 14.15	\$ 44,221.00	\$ 20.24	\$ 78,414.00	\$ 17.55	\$ 68.00
9	Project Life	\$ 46,072.00	\$ 80,849.60	\$ 24.13	\$ 82,422.88	\$ 26.09	\$ 78,802.00	\$ 29.98	\$ 81,524.00	\$ 21.54	\$ 73,200.00	\$ 21.56	\$ 77,959.00	\$ 19.62	\$ 78,414.00	\$ 40.79	\$ 123,599.00
9	Human Resources Manager	\$ 46,072.00	\$ 80,849.60	\$ 23.96	\$ 82,236.00	N/A	N/A	N/A	\$ 41,932.80	\$ 19.62	\$ 73,200.00	\$ 18.15	\$ 58,665.00	N/A	N/A	\$ 18.89	\$ 78,966.00
9	Home Based Coordinator	\$ 46,072.00	\$ 80,849.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Transportation Services Unit Coordinator	\$ 46,072.00	\$ 80,849.60	\$ 23.96	\$ 82,236.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 37.29	\$ 115,936.00
10	Budget Manager	\$ 51,188.80	\$ 89,793.60	\$ 24.52	\$ 94,800.00	\$ 23.69	\$ 81,538.40	\$ 21.24	\$ 77,888.00	\$ 21.54	\$ 73,200.00	N/A	N/A	\$ 23.27	\$ 78,414.00	\$ 34.76	\$ 115,936.00
10	Center Manager	\$ 51,188.80	\$ 89,793.60	\$ 19.15	\$ 84,764.00	\$ 28.26	\$ 88,802.00	\$ 29.98	\$ 92,455.00	\$ 29.71	\$ 101,900.00	\$ 21.66	\$ 88,000.00	\$ 24.13	\$ 78,414.00	\$ 32.19	\$ 115,936.00
10	Network Administrator	\$ 51,188.80	\$ 89,793.60	\$ 18.72	\$ 70,348.00	N/A	N/A	\$ 27.88	\$ 92,455.00	\$ 25.96	\$ 101,900.00	\$ 21.91	\$ 88,000.00	\$ 23.97	\$ 78,414.00	\$ 29.65	\$ 115,936.00
10	Database Administrator	\$ 51,188.80	\$ 89,793.60	\$ 20.79	\$ 70,348.48	N/A	N/A	\$ 27.88	\$ 92,455.00	\$ 25.96	\$ 39,100.00	\$ 21.23	\$ 63,434.00	N/A	N/A	\$ 35.26	\$ 100,020.00
10	Communication Manager	\$ 51,188.80	\$ 89,793.60	N/A	N/A	\$ 28.26	\$ 88,802.00	N/A	N/A	\$ 14.10	\$ 38,467.20	N/A	N/A	N/A	N/A	N/A	N/A
10	Child Development Operations Manager	\$ 51,188.80	\$ 89,793.60	\$ 24.96	\$ 82,236.00	N/A	N/A	N/A	N/A	\$ 26.58	\$ 101,900.00	\$ 25.18	\$ 85,788.00	\$ 24.01	\$ 78,414.00	\$ 35.68	\$ 111,256.00
10	Disability & Mental Health Manager	\$ 51,188.80	\$ 89,793.60	\$ 27.99	\$ 97,032.00	N/A	N/A	N/A	N/A	\$ 26.58	\$ 101,900.00	\$ 20.67	N/A	N/A	N/A	\$ 49.06	\$ 123,599.00
10	Education Manager	\$ 51,188.80	\$ 89,793.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 49.06	\$ 147,545.00
10	ERSEA Manager	\$ 51,188.80	\$ 89,793.60	N/A	N/A	N/A	N/A	\$ 30.90	\$ 89,785.00	\$ 27.03	\$ 101,900.00	N/A	N/A	N/A	N/A	\$ 44.33	\$ 123,767.00
10	Health and Nutrition Manager	\$ 51,188.80	\$ 89,793.60	N/A	N/A	N/A	N/A	N/A	N/A	\$ 24.10	\$ 101,900.00	N/A	N/A	N/A	N/A	\$ 42.33	\$ 123,767.00
10	OCS Compliance Manager	\$ 51,188.80	\$ 89,793.60	N/A	N/A	\$ 21.42	\$ 85,758.40	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 27.48	\$ 95,748.90
11	ERSEA Director	\$ 58,073.60	\$ 103,001.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 62,588.00	\$ 92,450.00	\$ 92,787.00	\$ 132,550.00
11	Assistant Director of Child Development	\$ 58,073.60	\$ 103,001.60	N/A	N/A	N/A	N/A	\$ 74,672.00	\$ 105,688.00	N/A	N/A	N/A	N/A	\$ 66,869.00	\$ 108,869.00	\$ 73,331.00	\$ 123,767.00
11	Assistant Director of Migrant Head Start	\$ 58,073.60	\$ 103,001.60	N/A	N/A	\$ 37,343.00	\$ 61,072.00	\$ 89,457.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 53,331.00	\$ 96,013.00
11	Head Start Project Manager	\$ 58,073.60	\$ 103,001.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
11	Accounting Manager	\$ 58,073.60	\$ 103,001.60	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
11	Director of Information Technology	\$ 58,073.60	\$ 103,001.60	\$ 102,228.00	\$ 139,688.00	N/A	N/A	N/A	N/A	N/A	N/A	\$ 66,900.00	\$ 113,185.00	\$ 44,400.00	\$ 138,354.00	\$ 95,592.00	\$ 130,342.33

Grant and Fundraising Development Committee Report

Key Staff to Contact:

If you have any questions or would like to make a suggestion regarding information in this report—or if you would like to join the Grant and Fundraising Development subcommittee—you are always welcome to contact:

Melissa Tibbs, Director, at 859-233-4600 Ext. 1208, or Email: Melissa.Tibbs@commaction.org

We are hiring a new Development Manager! Please direct anyone you know who may be interested to the Careers tab of our website, www.commaaction.org

January Fundraising

Goal: New dollars are mobilized, increasing the agency's capacity to achieve results as measured by total value of resources brought into the agency as a result of fundraising.

Annual goal:	\$300,000
• January 2022:	\$54,655.44
• Aug.2021- July 2022 Total:	\$187,065.18
• Percent of Goal:	62.0%

January 2022 Donations by Fund

Summary of Funding – January 2022	
General Fund	\$5,456.93
Black Church Coalition	\$40 .00
CARE Team Employee/Impact Fund	\$2.00
Child Care Scholarships	\$0.00
Child Development Center	\$60.00
COVID-19 Response	N/A
Denim Days Campaign	\$48.00
Employee Motivation	\$219.00
Energy Assistance	\$36.00
Help4Home (Housing Stabilization/Eviction Prevention)	Currently inactive
Legislative	\$9.00
Nicholas County Restricted	N/A
Quarterly Kroger Community Rewards	N/A
Self Sufficiency	\$12.00
Senior Corps	\$14.00
Summer Cooling	\$0.00
Volunteer Services	\$0.00
Winter Care	\$48,128.51
Winter Care Payroll	\$28.00
Fall Sneaker Ball	N/A
Parking Rental	N/A
Other Donations/Income (Refund and Invoice) <i>Food Bank-</i>	\$602.00
Total:	\$54,655.44

Notable Activities

- The Council is beginning to prepare for Unapologetically Woman and the Fall Sneaker Ball in 2022.

Quarterly Campaigns for Fiscal Year 2021-2022

The Office of Planning, Communications, and Advancement will continue to implement various campaigns with Community Partners to generate additional revenue, build community partnerships, and generate awareness. The following campaigns will be advertised on a quarterly basis:

- **Kroger Community Rewards Program:** Community Action Council is participating in the Kroger Community Rewards program. A percentage of each of your purchases will be donated to the Council when you shop at Kroger using your Kroger plus card. **This program does not impact Kroger points, coupons, gas rewards, free turkeys, etc. This community rewards program is simply Kroger designing its own “method of contribution” to non-profit organizations.**

September is Kroger’s designated month to re-enroll. All participants who do not re-enroll in Kroger Community Rewards will not be contributing to Community Action Council after September 30, 2022. However, it’s not too late! **Please ENROLL** at www.krogercommunityrewards.com with your Kroger plus card; when prompted, please use **NPO# 62689** as Community Action Council’s designated identification number. OPCA will promote this opportunity to staff, Board of Directors, participants and the community at large.


- **Black Church Coalition** (Community Partner, funds received will be donated to B.C.C.)


ACTION ITEM


ISSUE: Update: 2022-2023 Early Head Start/Head Start/Migrant Seasonal Head Start Selection Criteria


DISCUSSION: As required by the Head Start Program Performance Standards (HSPPS) the Head Start Policy Council and Board of Directors must approve or disapprove "criteria for defining recruitment, selection, and enrollment priorities..." (HSPPS Subpart A: Eligibility, Recruitment, Selection, Enrollment, and Attendance 1302.14). Updates for the 2021-2022 selection criteria for all Head Start programs have already included COVID and other government declared disasters. The proposed criteria updates the federal poverty guideline to show the 2022 household and income limits. All selection points for all Head Start programs are consistent with the previous year and no changes required.

RECOMMENDATION: It is recommended that the Policy Council and Board of Directors for Community Action Council approve the updated attached procedure 1302.14 Selection Procedure for the 2022-2023 program year.

Submitted by:
Kesha M. Richardson 
ERSEA Director
1/31/2022

Approved by: 
Annia Royo
Assistant Director of Child
Development
1/31/2022

Approved by: 
Jessica Coffie
Director of Child
Development
1/31/2022

Approved by: 
Leidy Borges-Gonzalez
Director of Community Services
01/31/2022

Approved by:
Sharon Price
Executive Director
1/31/2022

Approved by:
Head Start Policy Council
 / /

Approved by:
Board of Directors
 / /



HEAD START PROGRAM OPERATIONS PROCEDURES

SUBPART A: Eligibility, Recruitment, Selection, Enrollment, and Attendance

Subject: 1302.14 – Selection Process

Objective: A formal process for selecting children and families for enrollment into the 2022-2023 program year.

Effective Date:
4-1-2022

Drafted By: Office of Child Development

NUMBER	TASK	PERSON RESPONSIBLE	DATE TO BE COMPLETED
1.	Establish selection criteria.	Policy Council and program staff	Annually - prior to the beginning of each program year
2.	Ensure 10% of funded enrollment qualifies under Individuals with Disabilities Education Act (IDEA).	Assistant Director of Child Development	Monthly, starting the first month of new program year
3.	Follow enrollment process for families, including those with diagnosed disabilities or suspected disabilities, even if they show over 100% of the poverty guideline.	Family staff (FS), Home Visitors (HV), Center Managers (CM), ERSEA Director (ERSEA-D), ERSEA Manager (EM), Assistant Director of Child Development – Migrant (ADM)	During recruitment
4.	Children currently attending contracted partnership sites will have priority for enrollment at the site where Community Action Council is providing enhancement services.	FS, Early Head Start – Child Care Partnership Specialist (EHS-CCP Specialist)	During recruitment
5.	Enroll eligible children.	Program staff	Per vacancies
6.	Complete phase-in process.	Program staff	After approved enrollment
7.	Utilize selection criteria below for Head Start (HS), Early Head Start (EHS), Home-based, EHS-CCP, or	Program staff	During recruitment

NUMBER	TASK	PERSON RESPONSIBLE	DATE TO BE COMPLETED
	for Migrant and Seasonal Head Start (MHS) to ensure eligible children are enrolled as vacancies occur.		
8.	Ensure funded enrollment level is maintained and vacancies are filled within 30 days.	ERSEA-D, ADM, EM	Monthly
9.	Establish and maintain waiting list.	FS, EHS-CCP Specialist, HV	Monthly, starting first month of new program year
10.	Community Action Council follows its own internal personnel policy and procedures to assist with any disciplinary issues for staff willfully working in a fraudulent manner.	All Staff	Per infraction

EARLY HEAD START/ HEAD START/ MIGRANT AND SEASONAL HEAD START RECRUITMENT & SELECTION CRITERIA

2022 - 2023

The Policy Council is responsible for approving and submitting to the governing body criteria that defines recruitment, selection and enrollment according to the Head Start Program Performance Standards and Head Start Act.

The following criteria shall be followed for enrollment and placement of children in the Early Head Start Head Start programs and Migrant and Seasonal program when more children are eligible than can be served. These criteria have been ranked in order of priority and in accordance with Federal Income Guidelines.

For the **Early Head Start program**, compliance directives are outlined in the grant content guidelines.

For the **Head Start program** to comply with the local School Boards' Enrollment Policy for children enrolled in regular Head Start/Pre-K, children born on or before August 1 of the appropriate birth year shall be given first priority. Four-year-old children from families with the lowest incomes shall be given first preference. Three-year-olds shall also be accepted, provided slots are available.

For the **Migrant Head Start program** compliance directives are outline in the grant content guidelines.

Eligibility Requirements for Early Head Start/Head Start:

1. Age eligibility of children (pregnancy through age five)
2. Family income eligibility
 - Family receives Supplemental Security Income (SSI).
 - Parent/guardian receives public assistance such as Temporary Assistance for Needy Families (TANF) or Kentucky Transitional Assistance Program (K-TAP).
 - Child is considered homeless, according to the McKinney-Vento Homeless Act (attached).
 - Family's income is below 130% of poverty. Before enrolling a family whose income falls between 100%-130% of poverty, family staff *must* receive approval from the Migrant Coordinator and Family and Community Coordinator.
 - Children in foster or kinship care, regardless of income.
3. Child is re-enrolling or transferring to another child development center.

4. Child has a disability (minimum 10% of enrollment).

Once eligibility requirements are met for the Early Head Start or Head Start program, the ChildPlus Poverty Guidelines Calculation Report will be used to rank applicants according to the following guidelines:

Priority for placement into the Early Head Start or Head Start programs are for eligible family meeting criteria numbers 1-9. Numbers 10-30 are Community Action Council's adopted criteria.

1. Income eligible child with diagnosed disability
2. Over income eligible child with diagnosed disability
3. Family is homeless according to the McKinney Vento definitions (page five of selection criteria)
4. Disaster (city or county that Governor or President has declared as a disaster area)
5. Foster/Kinship Care
6. Family receives TANF or SSI
7. High risk pregnancy
8. Protection and permanency
9. Child is a qualifying three-year-old
10. Other relevant family or child risk factors
11. Returnees: four-year-olds using second year of eligibility
12. Child has suspected diagnosed disability
13. Children already housed in a partnership facility
14. Transfers from another Head Start/Early Head Start program
15. Returnees re-verifying income for third year services
16. Siblings of an enrolled child
17. Mother/guardian becoming pregnant and has a child currently enrolled
18. Previously enrolled in another Head Start/Early Head Start program
19. Parent is employed no less than 35 hours per week
20. Parent is a student and working 20 hours per week
21. Parent is working less than 35 hours per week
22. Other relative custodial care
23. Family is within the federal poverty guideline
24. Family is between the 100-130% of the federal poverty guideline
25. Parent/guardian is in an active volunteer activity
26. Family is serviced by local refugee mission
27. Family is effected by opioid crisis
28. Child born with addiction diagnosis
29. Teen Parent
30. Parent's work benefits Head Start community

Confidentiality will be ensured by:

- Ranking applicants according to the selection criteria above.
- Maintaining signed confidentiality agreements in each personnel folder.

Eligibility Requirements for Migrant and Seasonal Head Start:

Priority for placement into the Migrant and Seasonal Head Start programs are for eligible family meeting criteria numbers 1-14. Numbers 15-22 are Community Action Council's adopted criteria.

1. Both parents or single parent is working in agriculture full time
2. Family is homeless according to the McKinney Vento definitions (page five of selection criteria)
3. Disaster (city or county that Governor or President has declared as a disaster area)
4. Income eligible child with diagnosed disability

5. Over income eligible child with diagnosed disability
6. Foster/Kindship Care
7. Both parents are working, one in agriculture, one in another area
8. One parent is working in agriculture, one continuing education (GED, ESL, etc)
9. One parent is working in agriculture, one parent is staying at home
10. First time migrant family
11. Two or more moves across state lines within the past 12 months
12. Two or more moves within state lines within the past 12 months
13. Two or more moves across state lines within the past 24 months
14. Two or more moves within state lines within the past 24 months
15. Sibling of enrolled child
16. Family is within the federal poverty guidelines
17. Family is between the 100-130% of the federal poverty guideline
18. Other relevant family or child risk factors
19. Family is effected by opioid crisis
20. Child born with addiction diagnosis
21. Teen Parent
22. Parent's work benefits Head Start community

Confidentiality will be ensured by:

- Ranking applicants according to the selection criteria above
- Maintaining signed confidentiality agreements in each personnel folder

Head Start Enrollment

- A child in Early Head Start may be enrolled in Head Start on the child's third birthday if the child is income-eligible, approved over income, and enrollment in Head Start is developmentally appropriate. If enrollment is not appropriate, the transition plan will specify a target date for the child that occurs between the child's third birthday and the date a typical child would enroll.
- A child with a diagnosed disability or a typical child (defined as a child not in Early Head Start or a child who has not been diagnosed with a disability) may be enrolled in Head Start during the program year if the child is three on or before August 1.
- A child with a diagnosed disability may be enrolled in Head Start during the program year and will receive the same Head Start services as a typical child. The program must count children with disabilities who are over-income in the required ten percent disabled categories and in the ten-percent over-income category. If the program has met these criteria, then a child who has a disability and a typical child would compete for the available slot.
- If a child does not meet the August 1 cutoff date for enrollment, staff will work with the Office of Child Development to ensure it is the best placement for the child and family.

Early Head Start (EHS) Enrollment

Once a child is determined age- and income-eligible for EHS services, the following must be in place to complete enrollment:

- A child care contract/payment source if more than six hours of care
- Current immunizations

** A child care contract is not required for Home-based services.*

***There are special considerations in both program options for children with disabilities.*

Migrant and Seasonal Head Start Enrollment

Once a child is determined age- and income-eligible for Migrant and Seasonal Head Start services the following must be in place to complete enrollment:

- Current immunizations

Head Start Income Poverty Guidelines 2022

Persons in family	Poverty guideline
1.....	\$13,590
2.....	18,310
3.....	23,030
4.....	27,750
5.....	32,470
6.....	37,190
7.....	41,910
8.....	46,630

**For family units with more than 8 members, add \$4,720 for each additional person.*

EARLY HEAD START/HEAD START SELECTION CRITERIA

SELECTION CRITERIA	POINTS
Child in Foster Care/Kinship Care	500
Family receives TANF or SSI	500
Family is homeless according to the McKinney Vento definitions	1000
Government Disruption/Disaster (city or county that Governor or President has declared as a disaster area)	500
High risk pregnancy	500
Income eligible child with diagnosed disability	500
Over income child with diagnosed disability	250
Protection and permanency	500
Qualifying three year old	20
Other relevant family or child risk factors	15
Family is effected by opioid crisis	150
Child born with addiction diagnosis	200
Teen Parent	200
Returnees: four year olds using second year of eligibility	10
Child has suspected disability	15
Child already housed in a partnership facility	75
Transfers from another Head Start/Early Head Start program	5
Returnees re-verifying for third year services	15
Siblings of an enrolled child	10
Mother/guardian becoming pregnant and has a child currently enrolled	10

Previously enrolled in another Head Start/Early Head Start program	5
Parent is employed no less than 35 hours per week	35
Parent is a student and working 20 hours per week	30
Parent is working less than 35 hours per week	20
Other relative custodial care	10
Family is within the federal poverty guideline	100
Family is between the 100-130% of the federal poverty guideline	25
Parent/guardian is in an active volunteer activity	10
Family is serviced by local refugee mission	20
Parent's work benefits Head Start community	1000

MIGRANT AND SEASONAL HEAD START SELECTION CRITERIA

SELECTION CRITERIA	POINTS
Family is homeless according to the McKinney Vento definitions	1000
Government Disruption/Disaster (city or county that Governor or President has declared as a disaster area)	500
Income eligible child with diagnosed disability	500
Over income eligible child with diagnosed disability	250
Child in Foster Care/Kinship Care	500
First time migrant family	1000
Two or more moves across state lines within the past 12 months	25
Two or more moves within state lines within the past 12 months	20
Two or more moves across state lines within the past 24 months	15
Two or more moves within state lines within the past 24 months	10
Both parents are working full time in agriculture/qualifying field	1000
Both parents working, one in agriculture, one in another area	250
One parent working in agriculture, one continuing education (GED, ESL, etc.)	500
One parent working in agriculture, one parent at home	500
Family is within the federal poverty guideline	100
Family is between the 100-130% of the federal poverty guideline	25
Other relevant family or child risk factors	15

Family is effected by opioid crisis	150
Child born with addiction diagnosis	200
Teen Parent	200
Siblings of an enrolled child	10
Parent's work benefits Head Start community	1000

McKinney Vento Definitions

Title 42 - Chapter 119 - Subchapter VI - Part B - 11434a

11434a. Definitions for purposes of this part:

- (1) The terms "enroll" and "enrollment" includes attending classes and participating fully in school activities.
- (2) The term "homeless children and youths"—
 - (A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of Section 11302 (a) (1) of this title); and
 - (B) includes---
 - (i) children and youth who share the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
 - (ii) children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 11302 (a)(2)(C) of this title);
 - (iii) children and youth who live in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
 - (iv) migrant children (as such term is defined in section 6399 of title20) who qualify as homeless for the purposes of this part because the children live in circumstances described in clauses (i) through (iii).
- (3) The terms "local educational agency" and "State educational agency" have the meanings given such terms in section 7801 of title 20.
- (4) The term "Secretary" means the Secretary of Education.
- (5) The term "State" means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.
- (6) The term "unaccompanied youth" includes a youth not in the physical custody of a parent or guardian.

Title 42>Chapter 119>Subchapter 1> 11302

11302. General definition of homeless individual

(a) in general, for purposes of this chapter, the term "homeless" or "homeless person" includes

- (1) an individual who lacks a fixed, regular and adequate nighttime residence; and
- (2) an individual who has a primary nighttime residence that is—
 - (A) a temporary living situation (including welfare hotels, congregate shelters and transitional housing for the mentally ill);
 - (B) an institution that provides a temporary residence for individuals intended to be institutionalized; or,
 - (C) a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.

Head Start Program Definition of Income

Income means total cash receipts before taxes from all sources, with the exceptions noted below. Income includes money wages or salary before deductions; net income from non-farm self-employment; net income from farm self-employment; regular payments from Social Security or railroad retirement; payments from unemployment compensation, strike benefits from union funds, workers' compensation, veterans benefits (with the exception noted below), public assistance (including Temporary Assistance for Needy Families, Supplemental Security Income, Emergency Assistance money payments, and non-Federally funded General Assistance or General Relief money payments); training stipends; alimony, child support, and military family allotments or other regular support from an absent family member or someone not living in the household; private pensions, government employee pensions (including military retirement pay), and regular insurance or annuity payments; college or university scholarships, grants, fellowships, and assistantships; and dividends, interest, net rental income, net royalties, and periodic receipts from estates or trusts; and net gambling or lottery winnings.

As defined here, income does not include capital gains, any assets drawn down as withdrawals from a bank, the sale of property, a house or a car, or tax refunds, gifts, loans, lump-sum inheritances, one-time insurance payments, or compensation for injury. Also excluded are noncash benefits, such as the employer-paid or union-paid portion of health insurance or other employee fringe benefits; food or housing received in lieu of wages; the value of food and fuel produced and consumed on farms; the imputed value of rent from owner-occupied non-farm or farm housing; and such Federal non-cash benefit programs as Medicare, Medicaid, food stamps, school lunches, and housing assistance, and certain disability payments made to disabled children of Vietnam veterans as prescribed by the Secretary of Veterans Affairs.

The period of time to be considered for eligibility is the twelve months immediately preceding the month in which application or reapplication for enrollment of a child in a Head Start program is made, or for the calendar year immediately preceding the calendar year in which the application or reapplication is made, whichever more accurately reflects the family's current needs.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

Agenda Item #5.d.4.a

January 26, 2022

Ms. Jessica Coffie, Head Start Director

Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc.

Re: Grant No. 04CH010721, 04CH011199, 04HP000358, 90CM009852, 90HM000012

Dear Ms. Coffie,

The Office of Head Start (OHS) will conduct a Focus Area 2 (FA2) monitoring review of Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc. (04CH010721, 04CH011199, 04HP000358, 90CM009852, 90HM000012), during the week of 03/14/2022. Please note: Review dates are firm and the OHS will not authorize date changes.

Your review will be led by Ms. Elaine Catherine Tuttle, who will be in touch with you in the next several weeks to discuss your upcoming FA2 review, and to verify Head Start Enterprise System (HSES) data is accurate and up to date. During the initial call, you will also have an opportunity to share the service delivery options your program is currently providing and any changes as a result of the COVID-19 pandemic.

In preparation for the review, please ensure program data entered in HSES is accurate and up to date. You are also requested to provide a Program Enrollment Roster (without Personal Identifiable Information), which will be used for Eligibility File Sampling. Whenever possible rosters should be submitted in an editable Microsoft Excel spreadsheet, and only include currently enrolled children and expectant families (do not include wait-listed/withdrawn participants). Rosters must be submitted to DLH Danya at ohsmonitoring@dlhcorp.com within 30 days of your review (see attached).

In addition, copies of the following documentation will be requested by the Review Team:

- Eligibility Records
- Criminal Records Check Document (see attached)
- Lead Teacher Qualifications Tracking Document (see attached)
- Detailed General Ledger –previous program year and current program year
- Fiscal Policy and Procedures
- Evidence of Lead-Free Facilities
- Copies of External Inspections (e.g., licensing reports)
- Current Organizational Chart
- Program Data (child assessments, health data) –previous program year and current program year

Please note: The Review Team may ask for additional documents during the review week.

The OHS has provided monitoring resources for recipients on the Early Childhood Learning and Knowledge Center (ECLKC) at <https://eclkc.ohs.acf.hhs.gov/federal-monitoring> and on the Aligned Monitoring System Virtual Expo

at <https://onlinexperiences.com/Launch/Event.htm?ShowKey=177031>.

The OHS is committed to safeguarding the health and well-being of DLH Danya consultants and staff, Head Start recipients, and the children they serve from the spread of COVID-19. All Review Team members will be fully vaccinated, masked, and will follow current Center for Disease Control and Prevention (CDC) COVID-19 guidelines.

We ask that you notify DLH Danya if your program has a positive COVID-19 case within 10 business days before or after your review. Notification should be sent to DLH Danya at ohsmonitoring@dlhcorp.com.

If there is a positive COVID-19 case during the review week, please notify your Review Lead immediately.

Sincerely,

OHS Monitoring Team

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-22-01	2. Issuance Date: 02/01/2021
	3. Originating Office: Office of Head Start	
	4. Key Words: Transportation Services; Vehicles; COVID-19 Pandemic	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Agencies and Delegate Agencies

SUBJECT: Head Start Transportation Services and Vehicles During the COVID-19 Pandemic

INFORMATION:

School buses and allowable alternate vehicles (Terms, 45 CFR §1305.2) are generally the safest mode of transportation for children. They are also necessary for many children and families to participate in Head Start programs. Implementing safe practices is essential when providing transportation services during the coronavirus disease 2019 (COVID-19) pandemic.

When making decisions about transporting children, programs should consult local health officials and other state and local authorities, to the extent feasible. These authorities can assess the current level of mitigation needed based on levels of COVID-19 community transmission and the capacities of local public health care systems. Staff should take steps to ensure they mitigate the risk with respect to school buses and allowable alternate vehicles. The steps Head Start programs take to reduce the transmission of COVID-19 should be the same whether the program is providing its own transportation or relying on contracted or school district-provided transportation.

Explore strategies below for keeping children and staff safe from COVID-19 in vehicles.

Support Transportation Staff Safety

Encourage these strategies to keep transportation staff and children safe.

1. Require staff members who are sick to stay home, particularly those who have tested positive or are showing COVID-19 symptoms. Sick staff members should not return to work until the criteria to discontinue home isolation are met, in consultation with health care providers and state and local health departments. Staff who have recently had close contact with a person with COVID-19 should also stay home and monitor their health. The U.S. Centers for Disease Control and Prevention (CDC) has recommendations sick people should follow.

2. Send sick staff home. Send home staff experiencing symptoms during work hours.

3. Wear masks. Make masks available and ensure their use. The CDC requires the use of masks by passengers over 2 years of age on public transport, including school buses, except for stated exemptions and exclusions. Vehicle operators and bus monitors must wear a mask unless they cannot safely wear one because of a disability as defined by the Americans with Disabilities Act (ADA) or when they are either eating or drinking.

Masks should not be placed on young children under age 2 or anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance. Children age 2 and up must wear a mask unless they are either eating or drinking; napping; cannot safely wear a mask because of a disability as defined by the Americans with Disabilities Act; or when a child's health care provider advises an alternative face covering to accommodate the child's special health care needs (Safety practices, 45 CFR §1302.47).

4. Keep hands clean. Make available and ensure the use of hand hygiene supplies, per CDC recommendations. Proper hand hygiene is an important infection control measure. Staff and children should wash their hands regularly with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer containing at least 60% alcohol. Supervise children when they use hand sanitizer to prevent ingestion.

- Key times to clean hands include:
 - Before, during, and after preparing food or drinks
 - Before and after eating or handling food
 - After using the toilet
 - After coming in contact with bodily fluid
 - After blowing your nose, coughing, or sneezing
 - After handling garbage
- Additional times to clean hands include:
 - Before and after work shifts
 - Before and after work breaks
 - After touching frequently touched surfaces, such as handrails
 - After putting on, touching, or removing masks

Use of Head Start Vehicles to Provide Transportation Services for Children

Encourage these strategies to ensure Head Start vehicles are safe places for transportation staff and children.

1. Follow transportation strategies. As described in the section above, make masks and hand washing supplies available. Encourage their use.

2. Improve ventilation. Keep vehicle windows open as much as is safe and weather and air quality allow.

3. Conduct health checks. Conduct a health check of all children and staff before they board the vehicle. Do not transport individuals with a fever of 100.4 F (38 C) or above or who show other signs of illness. Do not transport individuals who have been in close contact (within 6 feet) of

someone who has tested positive for, or is showing symptoms of, COVID-19. Consider training and equipping bus monitors to use a non-contact thermometer.

4. Distance children from each other. The following suggestions will help reduce the amount of contact that children have with each other when riding in Head Start vehicles:

- Load children into the back of the bus first to reduce contact.
- Position children as far apart as possible with one child per bench. If children are coming from the same home, they may sit together. Reroute or stagger bus runs, as needed, to keep group size small and minimize potential exposure between children.
- If possible, keep class groups together on bus runs to minimize potential exposure between different groups of children.

5. Help children understand physical distancing. Use visible cues, such as stickers on the floors, to guide children and offer gentle prompts to help them understand the new protocols. Remember that some young children may not understand the need for physical distancing. They rely on adults for their safety and care.

6. Wear gloves. Staff should use gloves if touching surfaces contaminated by body fluids.

Clean Vehicles Between Each Use

Programs should routinely clean vehicles at the end of each day. If a child or adult who rode the bus is reported to have tested positive for or has symptoms of COVID-19, clean and disinfect the bus before using it again.

- For hard and non-porous surfaces inside the vehicle (e.g., hard seats, arm rests, door handles, light and air controls, doors, windows), clean with detergent or soap and water if the surfaces are visibly dirty.
- For seatbelts and other child safety restraints, programs must employ methods and products that are effective on COVID-19 and safe for use with the restraint system, particularly seatbelt webbing. Chlorine or ammonia-based solutions may cause deterioration of safety restraint components and cannot be used. For cleaning guidelines, consult the vehicle or restraint system manufacturer.
- For soft or porous surfaces (e.g., fabric seats), remove any visible contamination and clean with appropriate cleaners indicated for use on these surfaces.

Refer to the [CDC](#) for additional information around COVID-19 safety precautions, particularly:

- [Early Childhood Education and Child Care Programs](#)
- [Mask Requirement](#)
- [Cleaning Your Facility](#)

Find relevant tips in the U.S. Department of Education [COVID-19 Handbook: Strategies for Safely Reopening Elementary and Secondary Schools](#).

COVID-19 Updates

Programs should make decisions based on current experiences with the staff, children, and families your program. Additionally, check state and local health department notices daily about COVID-19 transmission and mitigation levels in the area and adjust operations accordingly. Consider using the CDC's [COVID Data Tracker](#). As community conditions continue to change, some programs may need to adjust their program operations and services. Check the [OHS COVID-19 Updates](#) page for more information.

Based on local data and guidance or directives, programs should be prepared to stagger routes, reduce bus runs, or end bus runs temporarily. Programs should engage staff and families when making changes to transportation policies.

Please stay in touch with your program specialist as you plan and provide program services.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start



MEMORANDUM

TO: Board of Directors
Head Start Policy Council
FROM: April Mullins-Datko Associate Director of Child Development
DATE: 1/31/2022
SUBJECT: Regional and South Central Head Start CLASS Observations

During October, 2021 the Office of Child Development contracted with an outside source for CLASS Observations of Regional and South Central Head start classrooms. Twenty-eight (28) Regional and South Central sites were visited and classroom observations were conducted. The scores below are compared with the 2020 National Averages and with the 2020 National Lowest 10% threshold.

The CLASS tool looks at three domains and measures on a seven-point scale. Below are the scores achieved:

Emotional Support: 6.129 Classroom Organization: 5.8 Instructional Support: 2.9

2020 CLASS National Averages:

Emotional Support: 6.03 Classroom Organization: 5.78 Instructional Support: 2.94

2020 National Lowest 10% threshold:

Emotional Support: 5.67 Classroom Organization: 5.31 Instructional Support: 2.38

Community Action Council

5630 - Pre-K CLASS® Average Score Charts

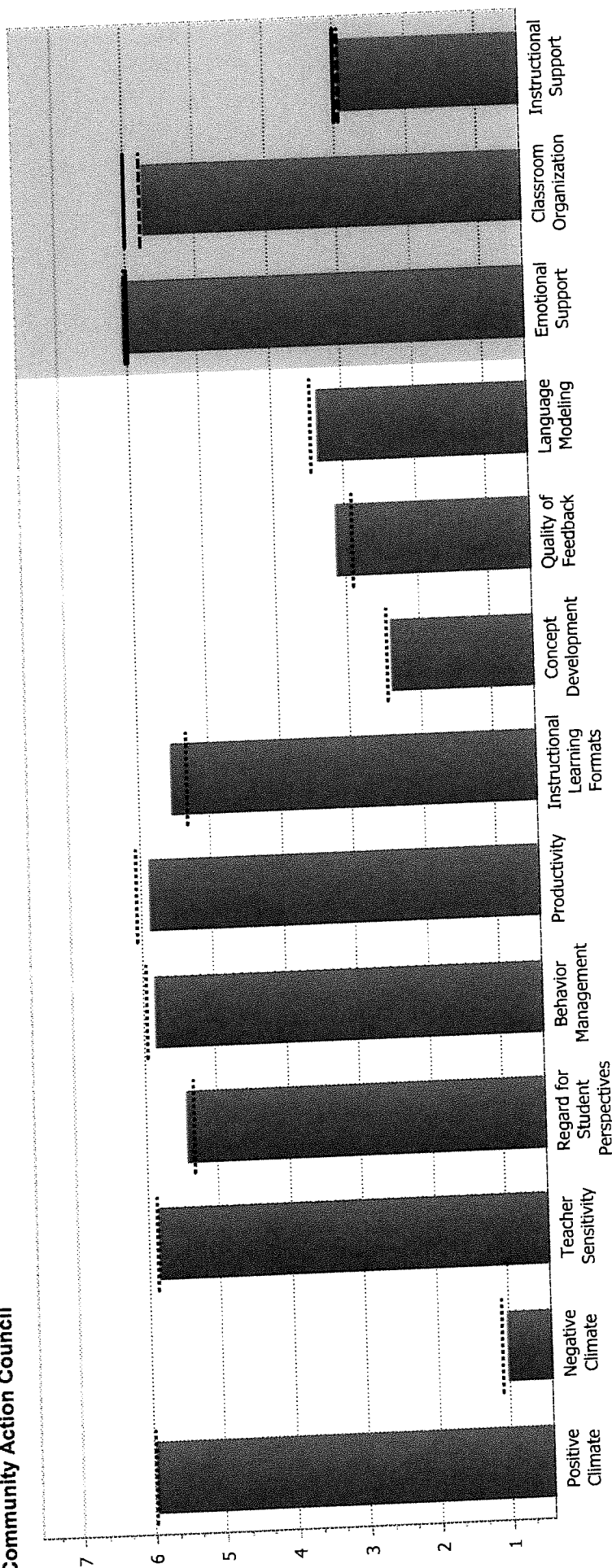
Observations occurring: 8/2/2021 - 12/31/2021



2/9/2022
 1:42 PM

2020 National Avg Dimensions
 2020 National Avg Domains - - - - -
 Quality Thresholds ———

Community Action Council



8/2/21 - 12/31/21											
PC	NC	TS	RSP	BM	PD	ILF	CD	QF	LM	ES	IS
5.95	0.99	5.85	5.42	5.83	5.86	5.52	2.39	3.1	3.33	6.06	2.94



MEMORANDUM

TO: Board of Directors

Head Start Policy Council

FROM: Annia Royo Lopez- Assistant Director of Migrant Head Start

DATE: 02/01/2022

SUBJECT: 2021 Migrant and Seasonal Head Start CLASS Observations

During 2021, the Office of Child Development contracted with an outside source for CLASS Observations of Migrant Head Start classrooms. Two rounds of CLASS were performed, one round in Spring 2021 and second round in Fall 2021. Six (6) sites were visited and classroom observations conducted. The scores below are compared with the 2020 National Averages and with the 2020 National Lowest 10% threshold.

The CLASS tool looks at three domains and measures on a seven-point scale. Below are the scores achieved:

Spring 202-First Round

Emotional Support: 6.77

Classroom Organization: 6.76

Instructional Support: 2.83

Fall 2021-Second Round

Emotional Support: 6.70

Classroom Organization: 6.53

Instructional Support: 3.55

2020 CLASS National Averages:

Emotional Support: 6.03

Classroom Organization: 5.78

Instructional Support: 2.94

2020 National Lowest 10% threshold:

Emotional Support: 5.67

Classroom Organization: 5.31

Instructional Support: 2.38



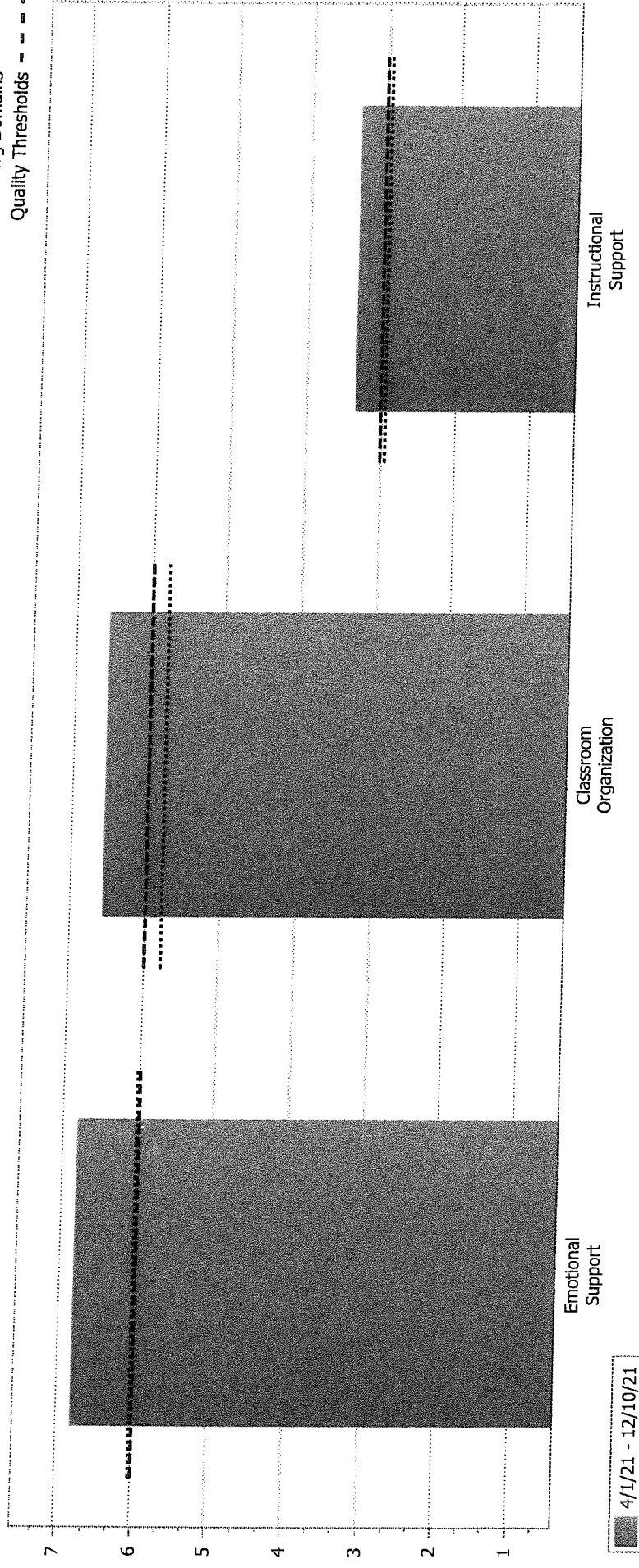
Community Action Council

5630 - Pre-K CLASS® Average Score Charts

Observations occurring: 4/1/2021 - 12/10/2021

Migrant Head Start 2021-22

2020 National Avg Domains
Quality Thresholds - - - - -



	ES	CO	IS
4/1/21 - 12/10/21	6.81	6.56	3.34

Community Action Council Migrant Head Start 2021 Post Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Third assessments to establish Migrant Head Start children's developmental levels were conducted from September 2021 through December 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills, and behaviors that are most predictive of school success.

Data is collected within the following areas of development and content learning: Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, and the Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within Social-Emotional, Physical, Language, Cognitive, Literacy, and Math are measured as the child scoring Below Expectations, Meeting Expectations, or Exceeding Expectations. Children's progress within Science and Technology, Social Studies, and the Arts are measured as the child scoring Not Yet Observed, Emerging, or Meets Program Expectations.

In the 2021 program season, all Direct Managed and Partnership Migrant Head Start classrooms have been open for in person services during the pandemic. The "in-person" model was not without its own set of difficulties. Centers and classrooms experienced many unpredictable 10-day closures due to staff and children testing positive. To prevent as many closures as possible, the Council increased staff to 3 per classroom to ensure staff work in small groups. As a result, the increased staff in the classroom positively impacted teacher/child interaction, observed in the data report.

The report shows data for the Council program-wide. Upon analyzing the data, 16% of children scored below expectations, 65% achieved meeting expectations, and 19% achieved exceeding expectations. The Council has noted that the lowest scoring data occurred in Mathematics. The Council has updated its training plan to ensure that training and technical assistance in these areas are offered to staff on an ongoing basis this year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement. Teachers use the individual assessment data to develop individualized goals for children, develop appropriate lesson plans, and share information with families.

During the 2022 program season, the Council will utilize this information to strategically focus on building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Head Start families to enhance their social, emotional, physical and intellectual competences.

Area Observed	MHS Pre Assessment Data	MHS Mid Assessment Data	MHS Post Assessment Data
Social Emotional	Below Expectations 47%	Below Expectations 19%	Below Expectations 15%
	Meeting Expectations 50%	Meeting Expectations 78%	Meeting Expectations 70%
	Exceeding Expectations 3%	Exceeding Expectations 3%	Exceeding Expectations 15%
Physical	Below Expectations 41%	Below Expectations 23%	Below Expectations 5%
	Meeting Expectations 57%	Meeting Expectations 71%	Meeting Expectations 80%
	Exceeding Expectations 2%	Exceeding Expectations 6%	Exceeding Expectations 15%
Language	Below Expectations 53%	Below Expectations 29%	Below Expectations 9%
	Meeting Expectations 46%	Meeting Expectations 69%	Meeting Expectations 69%
	Exceeding Expectations 1%	Exceeding Expectations 2%	Exceeding Expectations 22%
Cognitive	Below Expectations 53%	Below Expectations 24%	Below Expectations 4%
	Meeting Expectations 45%	Meeting Expectations 71%	Meeting Expectations 66%
	Exceeding Expectations 2%	Exceeding Expectations 5%	Exceeding Expectations 30%
Literacy	Below Expectations 60%	Below Expectations 33%	Below Expectations 10%
	Meeting Expectations 39%	Meeting Expectations 64%	Meeting Expectations 65%
	Exceeding Expectations 1%	Exceeding Expectations 3%	Exceeding Expectations 25%
Mathematics	Below Expectations 66%	Below Expectations 43%	Below Expectations 24%
	Meeting Expectations 33%	Meeting Expectations 54%	Meeting Expectations 70%
	Exceeding Expectations 1%	Exceeding Expectations 3%	Exceeding Expectations 6%
Science and Technology	Not Yet Observed 18%	Not Yet Observed 4%	Not Yet Observed 0%
	Emerging 82%	Emerging 96%	Emerging 83%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 17%
Social Studies	Not Yet Observed 30%	Not Yet Observed 7%	Not Yet Observed 0%
	Emerging 60%	Emerging 78%	Emerging 83%
	Meets Program Expectations 10%	Meets Program Expectations 15%	Meets Program Expectations 17%
The Arts	Not Yet Observed 5%	Not Yet Observed 1%	Not Yet Observed 0%
	Emerging 85%	Emerging 79%	Emerging 75%
	Meets Program Expectations 10%	Meets Program Expectations 20%	Meets Program Expectations 25%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	15%	70%	15%
Physical	5%	80%	15%
Language	9%	69%	22%
Cognitive	4%	66%	30%
Literacy	10%	65%	25%
Mathematics	24%	70%	6%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	0%	83%	17%
Social Studies	0%	83%	17%
The Arts	0%	75%	25%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	10%	69%	21%
Physical	15%	60%	25%
Language	19%	68%	13%
Cognitive	16%	64%	20%
Literacy	18%	64%	18%
Mathematics	44%	56%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	0%	48%	52%
Social Studies	0%	49%	51%
The Arts	0%	47%	53%

Female Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	6%	79%	15%
Physical	15%	75%	10%
Language	8%	66%	26%
Cognitive	3%	87%	10%
Literacy	6%	85%	9%
Mathematics	15%	85%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

0%	69%	31%
0%	68%	32%
0%	67%	33%

Male Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	13%	61%	26%
Physical	15%	70%	15%
Language	11%	89%	0%
Cognitive	5%	85%	10%
Literacy	12%	79%	9%
Mathematics	29%	71%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

0%	80%	20%
0%	81%	19%
0%	80%	20%

Female Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	6%	79%	15%
Physical	15%	75%	10%
Language	8%	66%	26%
Cognitive	3%	87%	10%
Literacy	6%	85%	9%
Mathematics	15%	85%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	0%	69%	31%
The Arts	0%	68%	32%
	0%	67%	33%

Male Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	13%	61%	26%
Physical	15%	70%	15%
Language	11%	89%	0%
Cognitive	5%	85%	10%
Literacy	12%	79%	9%
Mathematics	29%	71%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	0%	80%	20%
The Arts	0%	81%	19%
	0%	80%	20%

Community Action Council	Program Wide by Center	MHS Post Assessment Data 2021
Prep Academy at Bourbon		
Social-Emotional	Below Expectations	Meets Expectations
Physical	20%	80%
Language	10%	75%
Cognitive	12%	68%
Literacy	0%	70%
Mathematics	11%	69%
	15%	85%
	Not Yet Observed	Emerging
		Meets Program Expectations
Science and Technology		
Social Studies	0%	85%
The Arts	0%	85%
	0%	85%
Prep Academy at Madison		
Social-Emotional	Below Expectations	Meets Expectations
Physical	15%	70%
Language	8%	92%
Cognitive	10%	70%
Literacy	5%	70%
Mathematics	20%	55%
	15%	70%
	Not Yet Observed	Emerging
		Meets Program Expectations
Science and Technology		
Social Studies	0%	95%
The Arts	0%	60%
	0%	60%

Community Action Council	Program Wide by Center		MHS Post Assessment Data 2021
Prep Academy at Winburn	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	10%	80%	10%
Physical	7%	88%	5%
Language	20%	55%	25%
Cognitive	10%	78%	12%
Literacy	16%	69%	15%
Mathematics	30%	60%	10%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	0%	75%	25%
The Arts	0%	92%	8%
	0%	75%	25%
Lake Cumberland	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	15%	70%	15%
Physical	0%	75%	25%
Language	3%	82%	15%
Cognitive	0%	50%	50%
Literacy	3%	72%	25%
Mathematics	35%	55%	10%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	0%	80%	20%
The Arts	0%	83%	17%
	0%	75%	25%

Community Action Council	Program Wide by Center	MHS Post Assessment Data 2021
	Below Expectations	Meets Expectations
Southern KY		Exceeds Expectations
Social-Emotional	15%	35%
Physical	0%	30%
Language	0%	30%
Cognitive	5%	33%
Literacy	0%	35%
Mathematics	25%	0%
	Not Yet Observed	Meets Program Expectations
Science and Technology		
Social Studies	0%	20%
The Arts	0%	5%
	0%	50%

Community Action Council Migrant Early Head Start 2021 Post Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Third assessments to establish Migrant Early Head Start children's developmental levels were conducted from September 2021 through December 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills, and behaviors that are most predictive of school success.

Data is collected within the following areas of development and content learning: Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within Social-Emotional, Physical, Language, Cognitive, Literacy, and Math are measured as the child scoring Below Expectations, Meeting Expectations, or Exceeding Expectations. Children's progress within Science and Technology, Social Studies, and the Arts are measured as the child scoring Not Yet Observed, Emerging, or Meets Program Expectations. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

In the 2021 program season, Direct Managed and Partnership Migrant Early Head Start classrooms have been open for in person services. The "in-person" model was not without its own set of difficulties. Centers and classrooms experienced many unpredictable 10-day closures due to staff and children testing positive. To prevent as many closures as possible, the Council increased classroom staff to 3 per classroom to ensure staff work in small groups. As a result, the increased staff in the classroom positively impacted teacher/child interaction, observed in the data report.

The report shows data for the Council program-wide. Upon analyzing the data, 11% of children scored below expectations, 80% scored meeting expectations, and 9% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in Mathematics area. For the direct managed sites, the data reflects 3 teaching staff with 8 children in the classroom. This has allowed for more one-on-one instruction for the in-person model.

Area Observed	MEHS Pre Assessment Data	MEHS Mid Assessment Data	MEHS Post Assessment Data
Social Emotional	Below Expectations 24%	Below Expectations 14%	Below Expectations 8%
	Meeting Expectations 75%	Meeting Expectations 83%	Meeting Expectations 80%
	Exceeding Expectations 1%	Exceeding Expectations 3%	Exceeding Expectations 12%
Physical	Below Expectations 29%	Below Expectations 16%	Below Expectations 8%
	Meeting Expectations 57%	Meeting Expectations 70%	Meeting Expectations 77%
	Exceeding Expectations 14%	Exceeding Expectations 14%	Exceeding Expectations 15%
Language	Below Expectations 50%	Below Expectations 29%	Below Expectations 10%
	Meeting Expectations 48%	Meeting Expectations 69%	Meeting Expectations 78%
	Exceeding Expectations 2%	Exceeding Expectations 2%	Exceeding Expectations 12%
Cognitive	Below Expectations 27%	Below Expectations 20%	Below Expectations 8%
	Meeting Expectations 68%	Meeting Expectations 75%	Meeting Expectations 80%
	Exceeding Expectations 5%	Exceeding Expectations 5%	Exceeding Expectations 12%
Literacy	Below Expectations 46%	Below Expectations 22%	Below Expectations 12%
	Meeting Expectations 54%	Meeting Expectations 77%	Meeting Expectations 83%
	Exceeding Expectations 0%	Exceeding Expectations 1%	Exceeding Expectations 5%
Mathematics	Below Expectations 41%	Below Expectations 26%	Below Expectations 20%
	Meeting Expectations 59%	Meeting Expectations 74%	Meeting Expectations 80%
	Exceeding Expectations 0%	Exceeding Expectations 0%	Exceeding Expectations 0%
Science and Technology	Not Yet Observed 81%	Not Yet Observed 74%	Not Yet Observed 57%
	Emerging 19%	Emerging 26%	Emerging 43%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 0%
Social Studies	Not Yet Observed 75%	Not Yet Observed 74%	Not Yet Observed 52%
	Emerging 25%	Emerging 26%	Emerging 48%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 0%
The Arts	Not Yet Observed 40%	Not Yet Observed 37%	Not Yet Observed 23%
	Emerging 60%	Emerging 63%	Emerging 67%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 10%

Program Wide

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	8%	80%	12%
Physical	8%	77%	15%
Language	10%	78%	12%
Cognitive	8%	80%	12%
Literacy	12%	83%	5%
Mathematics	20%	80%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	57%	43%	0%
Social Studies	52%	48%	0%
The Arts	23%	67%	10%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	0%	100%	0%
Physical	10%	78%	12%
Language	11%	77%	12%
Cognitive	10%	86%	4%
Literacy	0%	100%	0%
Mathematics	0%	100%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	95%	5%	0%
Social Studies	90%	10%	0%
The Arts	54%	46%	0%

Community Action Council

One-Year/Two-Years

MEHS Post-Assessment Data 2021

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	12%	88%	0%
Physical	7%	78%	15%
Language	23%	62%	15%
Cognitive	9%	85%	6%
Literacy	21%	76%	3%
Mathematics	30%	70%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	52%	48%	0%
Social Studies	36%	64%	0%
The Arts	7%	93%	0%

Community Action Council	Two-Years/Three-Years			MEHS Post-Assessment Data 2021		
	Below Expectations	Meeting Expectations	Exceeding Expectations			
Social Emotional	12%	82%	6%			
Physical	7%	77%	16%			
Language	4%	87%	9%			
Cognitive	5%	90%	5%			
Literacy	15%	85%	0%			
Mathematics	30%	70%	0%			
	Not Yet Observed	Emerging	Meets Program Expectations			
Science and Technology	24%	76%	0%			
Social Studies	30%	70%	0%			
The Arts	8%	92%	0%			

Prep Academy at Bourbon

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
4%	96%	0%
36%	49%	15%
15%	85%	0%
5%	95%	0%
10%	90%	0%
20%	80%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

4%	96%	0%
12%	88%	0%
2%	98%	0%

Prep Academy at Madison

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
9%	88%	3%
9%	68%	23%
9%	81%	10%
8%	92%	0%
8%	92%	9%
15%	85%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

52%	48%	0%
48%	52%	0%
12%	88%	0%

Community Action Council	Program Wide by Center		MEHS Post Assessment Data 2021
	Below Expectations	Meets Expectations	Exceeds Expectations
Prep Academy at Winburn			
Social-Emotional	10%	84%	6%
Physical	7%	63%	30%
Language	12%	88%	0%
Cognitive	14%	86%	0%
Literacy	14%	86%	0%
Mathematics	14%	86%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	53%	47%	0%
The Arts	53%	47%	0%
	27%	73%	0%
Lake Cumberland			
Social-Emotional			
Physical	12%	82%	6%
Language	11%	57%	32%
Cognitive	34%	66%	0%
Literacy	9%	81%	10%
Mathematics	9%	91%	0%
	12%	88%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	50%	50%	0%
The Arts	50%	50%	0%
	16%	84%	0%

Southern KY	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	4%	90%	6%
Physical	4%	76%	20%
Language	15%	85%	0%
Cognitive	8%	77%	15%
Literacy	14%	80%	6%
Mathematics	21%	79%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	30%	70%	0%
Social Studies	39%	61%	0%
The Arts	16%	84%	0%

Area Observed	MEHS Pre Assessment Data	MEHS Mid Assessment Data	MEHS Post Assessment Data
Social Emotional	Below Expectations 46%	Below Expectations 38%	Below Expectations 18%
	Meeting Expectations 49%	Meeting Expectations 57%	Meeting Expectations 77%
	Exceeding Expectations 5%	Exceeding Expectations 5%	Exceeding Expectations 5%
Physical	Below Expectations 45%	Below Expectations 35%	Below Expectations 12%
	Meeting Expectations 43%	Meeting Expectations 53%	Meeting Expectations 76%
	Exceeding Expectations 12%	Exceeding Expectations 12%	Exceeding Expectations 12%
Language	Below Expectations 43%	Below Expectations 40%	Below Expectations 20%
	Meeting Expectations 57%	Meeting Expectations 60%	Meeting Expectations 80%
	Exceeding Expectations 0%	Exceeding Expectations 0%	Exceeding Expectations 0%
Cognitive	Below Expectations 38%	Below Expectations 30%	Below Expectations 12%
	Meeting Expectations 54%	Meeting Expectations 62%	Meeting Expectations 62%
	Exceeding Expectations 8%	Exceeding Expectations 8%	Exceeding Expectations 8%
Literacy	Below Expectations 60%	Below Expectations 52%	Below Expectations 25%
	Meeting Expectations 40%	Meeting Expectations 48%	Meeting Expectations 75%
	Exceeding Expectations 0%	Exceeding Expectations 0%	Exceeding Expectations 0%
Mathematics	Below Expectations 66%	Below Expectations 60%	Below Expectations 35%
	Meeting Expectations 34%	Meeting Expectations 40%	Meeting Expectations 65%
	Exceeding Expectations 0%	Exceeding Expectations 0%	Exceeding Expectations 0%
Science and Technology	Not Yet Observed 80%	Not Yet Observed 60%	Not Yet Observed 50%
	Emerging 20%	Emerging 40%	Emerging 50%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 0%
Social Studies	Not Yet Observed 77%	Not Yet Observed 72%	Not Yet Observed 50%
	Emerging 23%	Emerging 28%	Emerging 50%
	Meets Program Expectations 0%	Meets Program Expectations 0%	Meets Program Expectations 0%
The Arts	Not Yet Observed 73%	Not Yet Observed 60%	Not Yet Observed 35%
	Emerging 27%	Emerging 30%	Emerging 50%
	Meets Program Expectations 0%	Meets Program Expectations 10%	Meets Program Expectations 15%

Community Action Council Migrant Early Head Start XP 2021 Post Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Third assessments to establish Migrant Early Head Start children's developmental levels were conducted from September 2021 through December 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills, and behaviors that are most predictive of school success.

Data is collected within the following areas of development and content learning:

Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within Social-Emotional, Physical, Language, Cognitive, Literacy, and Math are measured as the child scoring Below Expectations, Meeting Expectations, or Exceeding Expectations. Children's progress within Science and Technology, Social Studies, and the Arts are measured as the child scoring Not Yet Observed, Emerging, or Meets Program Expectations. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

In 2020, The COVID-19 pandemic presented an unanticipated challenge with analyzing Migrant Early Head Start children in the virtual-only model using Teaching Strategies GOLD (TSG). With TSG, we purchased space on the web-based service for the number of slots per program. This, in turn, dictates the number of classrooms in the web-based service. In the 2021 program season, all Direct Managed and Partnership Migrant Early Head Start classrooms have been open and providing in person services. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The "in-person" model was not without its own set of difficulties. Centers and classrooms experienced many unpredictable 10-day closures due to staff and children testing positive. To prevent as many closures as possible, the Council increased staff to 3 per classroom to ensure staff work in small groups. As a result, the increased staff in the classroom positively impacted teacher/child interaction, observed in the data report.

The report shows data for the Council program-wide. Upon analyzing the data, 20% of children scored below expectations, 76% scored meeting expectations, and 4% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in Mathematics and Literacy. For the Migrant XP sites, the data reflects 3 teaching staff with 8 children in the classroom. This has allowed for more one-on-one instruction for the individual person model.

The Council has updated its training plan to ensure that training and technical assistance in these areas are offered to staff on an ongoing basis this year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement. Teachers use the individual assessment data to develop individualized goals for children, develop appropriate lesson plans, and share information with families.

During the 2022 program season, the Council will utilize this information to strategically focus on building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Early Head Start families to enhance their social, emotional, physical and intellectual competences.

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	18%	77%	5%
Physical	12%	76%	12%
Language	20%	80%	0%
Cognitive	12%	62%	8%
Literacy	25%	75%	0%
Mathematics	35%	65%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	50%	50%	0%
Social Studies	50%	50%	0%
The Arts	35%	50%	15%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	36%	64%	0%
Physical	12%	61%	27%
Language	18%	82%	0%
Cognitive	23%	77%	0%
Literacy	42%	58%	0%
Mathematics	60%	40%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	90%	10%	0%
Social Studies	90%	10%	0%
The Arts	80%	20%	0%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	18%	77%	5%
Physical	12%	79%	9%
Language	20%	80%	0%
Cognitive	13%	76%	11%
Literacy	13%	87%	0%
Mathematics	25%	75%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	51%	49%	0%
Social Studies	35%	65%	0%
The Arts	13%	87%	0%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	6%	84%	10%
Physical	12%	88%	0%
Language	22%	78%	0%
Cognitive	0%	87%	13%
Literacy	20%	80%	0%
Mathematics	20%	80%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	9%	91%	0%
Social Studies	25%	75%	0%
The Arts	12%	58%	30%

Migrant Prep Academy Winburn

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
21%	69%	10%
10%	80%	10%
12%	88%	0%
8%	84%	8%
22%	78%	0%
45%	55%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

60%	40%	0%
60%	40%	0%
30%	55%	15%

**Migrant Prep Academy
at Madison County**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
15%	75%	10%
14%	72%	14%
28%	72%	0%
16%	76%	8%
28%	72%	0%
25%	75%	0%

Not Yet Observed

Emerging

Meets Program Expectations

Science and Technology
Social Studies
The Arts

40%	60%	0%
40%	60%	0%
40%	45%	15%

Community Action Council Head Start 2021-2022 Pre Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Fall assessments to establish Regional Head Start children's pre-developmental levels were conducted from August 2021 through October 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills, and behaviors that are most predictive of school success. Fall assessments to establish pre-developmental levels for South Central Early Head Start children were conducted from August 2021 through October 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills and behaviors that are most predictive of school success.

During the 2020 program year the COVID-19 pandemic presented challenges with assessing children in virtual only models. Teachers used the GOLD developed Family Assessment Prompts to guide discussions with families and gathered needed data to assign color bands. For the current program year 2021 the classrooms, partnership and direct managed sites, are open. The "in-person" model is not without its own set of difficulties as Centers and classrooms experience many unpredictable 10-day closures due to staff and children testing positive for COVID-19.

Data is collected within the following areas of development and content learning:

Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, and the Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within Social-Emotional, Physical, Language, Cognitive, Literacy, and Math are measured as the child scoring Below Expectations, Meeting Expectations, or Exceeding Expectations. Children's progress within Science and Technology, Social Studies, and the Arts are measured as the child scoring Not Yet Observed, Emerging, or Meets Program Expectations. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The report shows data for the Council program-wide. Upon analyzing the data, 73% of children scored below expectations, 24% achieved meeting expectations, and 3% achieved exceeding expectations. The Council has noted that the lowest scoring data occurred in mathematics, language, and literacy. The Council has updated its training plan to ensure that training and technical assistance in these areas are offered to staff on an ongoing basis this year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement. Teachers use the individual assessment data to develop individualized goals for children, develop appropriate lesson plans, and share information with families.

During the 2021-2022 program year, the Council will utilize this information to strategically focus on building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Head Start families to enhance their social, emotional, physical and intellectual competences. While this data is coming to the Board and Policy Council in February, staff had the data in November and began acting to increase child outcomes.

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	45%	50%	5%
Physical	21%	72%	7%
Language	47%	52%	1%
Cognitive	46%	53%	1%
Literacy	61%	35%	4%
Mathematics	54%	43%	3%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	12%	86%	2%
Social Studies	15%	83%	2%
The Arts	4%	93%	3%

Black or African American Ages 4-5

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
64%	35%	1%
28%	40%	2%
58%	41%	1%
63%	37%	0%
68%	32%	0%
70%	30%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
87%	3%
81%	5%
88%	7%

White Ages 4-5

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
57%	39%	4%
16%	80%	4%
48%	50%	2%
48%	52%	0%
68%	32%	0%
72%	28%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
95%	1%
92%	0%
99%	0%

Latino Ages 4-5

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
54%	43%	3%
23%	75%	2%
50%	46%	4%
57%	43%	0%
79%	21%	0%
68%	32%	0%

Not Yet Observed

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
88%	1%
88%	0%
100%	2%

Female Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	57%	40%	3%
Language	23%	73%	4%
Cognitive	48%	51%	1%
Literacy	54%	46%	0%
Mathematics	63%	37%	0%
	67%	33%	0%

Not Yet Observed

	Emerging	Meets Program Expectations
Science and Technology		
Social Studies	8%	87%
The Arts	10%	96%
	3%	89%

Male Ages 4-5

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	69%	31%	0%
Language	27%	71%	2%
Cognitive	64%	35%	1%
Literacy	66%	34%	0%
Mathematics	82%	18%	0%
	74%	26%	0%

Not Yet Observed

	Emerging	Meets Program Expectations
Science and Technology		
Social Studies	11%	88%
The Arts	13%	84%
	4%	94%

Meets Program Expectations

Direct Managed

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
42%	47%	1%
23%	71%	6%
51%	48%	1%
53%	46%	1%
66%	33%	1%
58%	41%	1%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

14%	85%	1%
20%	79%	1%
4%	94%	2%

Partnerships

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
7%	57%	36%
6%	70%	24%
13%	77%	10%
11%	76%	13%
14%	60%	26%
28%	49%	23%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

9%	87%	4%
12%	81%	7%
2%	85%	13%

Home-Based	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	21%	79%	0%
Language	10%	87%	3%
Cognitive	19%	81%	0%
Literacy	21%	79%	0%
Mathematics	47%	53%	0%
	37%	63%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	5%	95%	0%
The Arts	5%	95%	0%
	16%	84%	0%

Cherish the Child (Partner)			
	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	11%	56%	33%
Language	9%	73%	18%
Cognitive	22%	67%	11%
Literacy	22%	56%	22%
Mathematics	11%	78%	11%
	44%	56%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	16%	84%	0%
The Arts	17%	83%	0%
	0%	100%	0%
Children’s Treehouse (Partner)			
	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	0%	25%	75%
Language	2%	62%	36%
Cognitive	6%	75%	19%
Literacy	0%	81%	19%
Mathematics	0%	31%	69%
	0%	31%	69%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	0%	88%	12%
The Arts	3%	77%	20%
	2%	59%	39%

Family Care Center (Partner)	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	10%	90%	0%
Language	8%	74%	18%
Cognitive	10%	90%	0%
Literacy	10%	90%	0%
Mathematics	30%	70%	0%
	40%	60%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	12%	88%	0%
The Arts	17%	83%	0%
	5%	95%	0%
Fayette Co. Home Based 6 (Direct Managed)	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	8%	92%	0%
Language	5%	93%	2%
Cognitive	17%	83%	0%
Literacy	8%	92%	0%
Mathematics	58%	42%	0%
	42%	58%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	13%	87%	0%
The Arts	7%	93%	0%
	0%	100%	0%

**Fayette Co. Home Based 4
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	9%	91%	0%
Language	5%	93%	2%
Cognitive	18%	82%	0%
Literacy	9%	91%	0%
Mathematics	18%	82%	0%
	9%	91%	0%

Not Yet Observed

	Emerging	Meets Program Expectations
Science and Technology		
Social Studies	100%	0%
The Arts	100%	0%
	100%	0%

**Fayette Co. Home Based 9
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	50%	50%	0%
Language	25%	74%	1%
Cognitive	50%	50%	0%
Literacy	50%	50%	0%
Mathematics	50%	50%	0%

Not Yet Observed

	Emerging	Meets Program Expectations
Science and Technology		
Social Studies	98%	0%
The Arts	95%	0%
	98%	0%

Harrison Co. Home Based 1**(Direct Managed)**

Social-Emotional

Physical

Language

Cognitive

Literacy

Mathematics

Below Expectations

37%

19%

12%

37%

87%

62%

Meets Expectations

63%

77%

88%

63%

13%

38%

Exceeds Expectations

0%

4%

0%

0%

0%

0%

Not Yet Observed

Meets Program Expectations

Science and Technology

Social Studies

The Arts

10%

11%

6%

90%

89%

94%

0%

0%

0%

Nicholas/Harrison Home Based**(Direct Managed)**

Social-Emotional

Physical

Language

Cognitive

Literacy

Mathematics

Below Expectations

0%

0%

0%

0%

22%

22%

Meets Expectations

100%

100%

100%

100%

78%

78%

Exceeds Expectations

0%

0%

0%

0%

0%

0%

Not Yet Observed

Meets Program Expectations

Science and Technology

Social Studies

The Arts

0%

0%

0%

100%

100%

100%

0%

0%

0%

The PREP Academy at South (Direct Managed)

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectation
56%	44%	0%
30%	67%	3%
57%	43%	0%
49%	51%	0%
55%	44%	1%
49%	50%	1%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

13%	80%	7%
13%	79%	8%
9%	84%	7%

The PREP Academy at BCTC (Direct Managed)

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
53%	44%	3%
18%	74%	8%
50%	47%	3%
63%	37%	0%
80%	20%	0%
67%	33%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

16%	83%	1%
19%	81%	0%
1%	99%	0%

**The PREP Academy at
Harrison Co. (Direct Managed)**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
47%	52%	1%
18%	74%	8%
45%	55%	0%
49%	51%	0%
80%	19%	1%
70%	30%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
98%	0%
96%	0%
98%	0%

**The PREP Academy at
Russell School (Direct Managed)**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
56%	42%	2%
26%	66%	8%
60%	40%	0%
57%	41%	2%
73%	27%	0%
56%	44%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
91%	0%
76%	0%
91%	0%

Community Action Council	Program Wide by Center	Head Start Pre Assessment Data 2021-2022
The PREP Academy at Scott County (Direct Managed)		
Social-Emotional	Below Expectations	Meets Expectations
Physical	21%	75%
Language	19%	75%
Cognitive	25%	71%
Literacy	21%	75%
Mathematics	29%	67%
	29%	67%
	Not Yet Observed	Meets Program Expectations
Science and Technology		
Social Studies	12%	88%
The Arts	29%	71%
	2%	93%
The PREP Academy at Winburn (Direct Managed)		
Social-Emotional	Below Expectations	Meets Expectations
Physical	73%	27%
Language	26%	70%
Cognitive	71%	29%
Literacy	77%	23%
Mathematics	79%	21%
	75%	25%
	Not Yet Observed	Meets Program Expectations
Science and Technology		
Social Studies	31%	69%
The Arts	32%	68%
	3%	97%
		0%
		0%
		0%
		0%
		0%
		0%

Community Action Council

AEPS
UK ECL, FCPS, and NCPS

Head Start Pre Assessment Data 2021-2022

	Below Range	Within Range	Above Range
Fine Motor	21%	79%	0%
Gross Motor	41%	59%	0%
Adaptive	21%	79%	0%
Cognitive	7%	93%	0%
Social Communication	10%	90%	0%
Social	26%	74%	0%

Area Observed	HS Pre Assessment Data 21-22	HS Mid Assessment Data 21-22	HS Post Assessment Data 21-22
Social Emotional	Below Expectations 45%	Below Expectations	Below Expectations
	Meeting Expectations 50%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 5%	Exceeding Expectations	Exceeding Expectations
Physical	Below Expectations 21%	Below Expectations	Below Expectations
	Meeting Expectations 72%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 7%	Exceeding Expectations	Exceeding Expectations
Language	Below Expectations 47%	Below Expectations	Below Expectations
	Meeting Expectations 52%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Cognitive	Below Expectations 46%	Below Expectations	Below Expectations
	Meeting Expectations 53%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Literacy	Below Expectations 61%	Below Expectations	Below Expectations
	Meeting Expectations 35%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 4%	Exceeding Expectations	Exceeding Expectations
Mathematics	Below Expectations 54%	Below Expectations	Below Expectations
	Meeting Expectations 43%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 3%	Exceeding Expectations	Exceeding Expectations
Science and Technology	Not Yet Observed 12%	Not Yet Observed	Not Yet Observed
	Emerging 86%	Emerging	Emerging
	Meets Program Expectations 2%	Meets Program Expectations	Meets Program Expectations
Social Studies	Not Yet Observed 15%	Not Yet Observed	Not Yet Observed
	Emerging 83%	Emerging	Emerging
	Meets Program Expectations 2%	Meets Program Expectations	Meets Program Expectations
The Arts	Not Yet Observed 4%	Not Yet Observed	Not Yet Observed
	Emerging 93%	Emerging	Emerging
	Meets Program Expectations 3%	Meets Program Expectations	Meets Program Expectations

Community Action Council Early Head Start 2021-2022 Pre Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Fall assessments to establish Regional Early Head Start children's pre-developmental levels were conducted from August 2021 through October 2022. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills, and behaviors that are most predictive of school success.

Data is collected within the following areas of development and content learning:

Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies, and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within Social-Emotional, Physical, Language, Cognitive, Literacy, and Math are measured as the child scoring Below Expectations, Meeting Expectations, or Exceeding Expectations. Children's progress within Science and Technology, Social Studies, and The Arts are measured as the child scoring Not Yet Observed, Emerging, or Meets Program Expectations. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

For the EHS program year 2021-2022 all EHS classrooms, direct managed sites and partnership sites, have been open during the continuing COVID-19 pandemic. The COVID-19 pandemic continues to present challenges in the classroom, as unpredictable 10 day closures occur due to staff and children testing positive for COVID-19.

The report shows data for the Council program-wide. Upon analyzing the data, 38% of children scored below expectations, 61% scored meeting expectations, and 3% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in Literacy, Language and Math. Children under three should not be measured as meeting program expectations in Science and Technology, Social Studies, and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The Council has updated its training plan to ensure that training and technical assistance in these areas are offered to staff on an ongoing basis this year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement.

Teachers use the individual assessment data to develop individualized goals for children, develop appropriate lesson plans, and share information with families.

During the 2021-2022 program year, the Council will utilize this information to strategically focus on building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Early Head Start families to enhance their social, emotional, physical and intellectual competences. While this data is coming to the Board and Policy Council in February, staff had the data in November and began acting to increase child outcomes.

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	22%	75%	3%
Physical	15%	76%	9%
Language	36%	62%	2%
Cognitive	17%	80%	3%
Literacy	30%	68%	2%
Mathematics	29%	69%	2%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	71%	29%	0%
Social Studies	74%	26%	0%
The Arts	45%	55%	0%

Community Action Council

Birth-One Year

EHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	7%	88%	5%
Physical	2%	94%	4%
Language	21%	76%	3%
Cognitive	9%	88%	3%
Literacy	9%	87%	4%
Mathematics	11%	86%	3%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	95%	5%	0%
Social Studies	95%	5%	0%
The Arts	85%	15%	0%

Community Action Council

One-Year/Two-Years

EHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	27%	72%	1%
Physical	22%	72%	6%
Language	42%	57%	1%
Cognitive	13%	84%	3%
Literacy	23%	75%	2%
Mathematics	32%	65%	3%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	75%	25%	0%
Social Studies	73%	27%	0%
The Arts	40%	60%	0%

Community Action Council

Two-Years/Three-Years

EHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	34%	63%	3%
Physical	19%	69%	12%
Language	45%	51%	4%
Cognitive	29%	68%	3%
Literacy	59%	39%	2%
Mathematics	45%	54%	1%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	50%	50%	0%
Social Studies	62%	38%	0%
The Arts	26%	74%	0%

Cherish the Child

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
13%	80%	7%
16%	76%	8%
60%	33%	7%
0%	93%	7%
33%	60%	7%
26%	67%	7%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

27%	73%	0%
33%	67%	0%
21%	79%	0%

**Bourbon Co. Home Based 1
(Direct Managed)**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
60%	40%	0%
24%	76%	0%
40%	60%	0%
30%	70%	0%
40%	60%	0%
60%	40%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

92%	8%	0%
94%	6%	0%
85%	15%	0%

**Bourbon Co. Home Based 2
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	50%	50%	0%
Language	30%	68%	2%
Cognitive	63%	37%	0%
Literacy	75%	25%	0%
Mathematics	25%	62%	13%
	50%	50%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	95%	5%	0%
The Arts	100%	0%	0%
	96%	4%	0%

**Fayette Co. Home Based 3
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	17%	83%	0%
Language	6%	94%	0%
Cognitive	25%	75%	0%
Literacy	8%	92%	0%
Mathematics	25%	75%	0%
	33%	67%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	100%	0%	0%
The Arts	100%	0%	0%
	80%	20%	0%

Fayette Co. Home Based 1 (Direct Managed)	Social-Emotional	Below Expectations	Meets Expectations	Exceeds Expectations
	Physical			
	Language			
	Cognitive			
	Literacy			
	Mathematics			
Science and Technology Social Studies The Arts		Not Yet Observed	Emerging	Meets Program Expectations

Fayette Co. Home Based 2 (Direct Managed)	Social-Emotional	Below Expectations	Meets Expectations	Exceeds Expectations
	Physical			
	Language			
	Cognitive			
	Literacy			
	Mathematics			
Science and Technology Social Studies The Arts		Not Yet Observed	Emerging	Meets Program Expectations

**Harrison Co. Home Based 1
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	0%	100%	0%
Language	1%	97%	2%
Cognitive	10%	90%	0%
Literacy	0%	100%	0%
Mathematics	10%	90%	0%
	0%	100%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	10%	90%	0%
The Arts	11%	89%	0%
	6%	94%	0%

**Harrison Co. Home Based 2
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	54%	46%	0%
Language	25%	75%	0%
Cognitive	45%	55%	0%
Literacy	45%	55%	0%
Mathematics	64%	36%	0%
	73%	27%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	100%	0%	0%
The Arts	100%	0%	0%
	73%	27%	0%

**Nicholas Home Based 1
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	36%	55%	9%
Language	21%	70%	9%
Cognitive	27%	64%	9%
Literacy	9%	82%	9%
Mathematics	27%	73%	0%
	45%	55%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	
31%	0%
25%	0%
57%	0%

**Nicholas HB 2
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	20%	80%	0%
Language	16%	80%	4%
Cognitive	10%	90%	0%
Literacy	10%	90%	0%
Mathematics	30%	70%	0%
	10%	90%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	
18%	0%
46%	0%
17%	0%

**Home Based - Rural
(Direct Managed)**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
17%	83%	0%
3%	97%	0%
0%	100%	0%
0%	100%	0%
29%	71%	0%
0%	100%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
40%	0%
24%	0%
30%	0%

**The PREP Academy at
South**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
19%	81%	0%
19%	61%	20%
33%	67%	0%
10%	86%	4%
24%	76%	0%
24%	71%	5%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
44%	0%
18%	0%
88%	0%

**The PREP Academy at
Bourbon County**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
0%	94%	6%
6%	81%	13%
13%	81%	6%
0%	100%	0%
19%	81%	0%
12%	88%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

40%	60%	0%
48%	52%	0%
12%	88%	0%

**The PREP Academy at
Harrison Co.**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
7%	79%	14%
6%	78%	16%
29%	64%	7%
0%	86%	14%
14%	79%	7%
14%	79%	7%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

100%	0%	0%
93%	7%	0%
46%	54%	0%

**The PREP Academy at
Nicholas County**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
13%	81%	6%
9%	73%	18%
13%	81%	6%
19%	81%	0%
25%	75%	0%
25%	75%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
31%	0%
17%	0%
53%	0%

**The PREP Academy at
Russell School**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
33%	67%	0%
21%	72%	7%
60%	40%	0%
13%	87%	0%
33%	60%	7%
0%	87%	13%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

Emerging	Meets Program Expectations
53%	0%
60%	0%
83%	0%

**The PREP Academy at
Scott County**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
29%	57%	14%
26%	66%	8%
29%	57%	14%
0%	86%	14%
14%	72%	14%
14%	72%	14%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

43%	57%	0%
50%	50%	0%
24%	76%	0%

Emerging

**The PREP Academy at
Winburn**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
21%	79%	0%
26%	70%	4%
57%	43%	0%
43%	57%	0%
50%	50%	0%
43%	57%	0%

Not Yet Observed

Meets Program Expectations

Science and Technology
Social Studies
The Arts

65%	35%	0%
68%	32%	0%
49%	51%	0%

Emerging

Area Observed	EHS Pre Assessment Data 21-22	EHS Mid Assessment Data 21-22	EHS Post Assessment Data 21-22
Social Emotional	Below Expectations 22%	Below Expectations	Below Expectations
	Meeting Expectations 75%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 3%	Exceeding Expectations	Exceeding Expectations
Physical	Below Expectations 15%	Below Expectations	Below Expectations
	Meeting Expectations 76%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 9%	Exceeding Expectations	Exceeding Expectations
Language	Below Expectations 36%	Below Expectations	Below Expectations
	Meeting Expectations 62%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 2%	Exceeding Expectations	Exceeding Expectations
Cognitive	Below Expectations 17%	Below Expectations	Below Expectations
	Meeting Expectations 80%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 3%	Exceeding Expectations	Exceeding Expectations
Literacy	Below Expectations 30%	Below Expectations	Below Expectations
	Meeting Expectations 68%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 2%	Exceeding Expectations	Exceeding Expectations
Mathematics	Below Expectations 29%	Below Expectations	Below Expectations
	Meeting Expectations 69%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 2%	Exceeding Expectations	Exceeding Expectations
Science and Technology	Not Yet Observed 71%	Not Yet Observed	Not Yet Observed
	Emerging 29%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
Social Studies	Not Yet Observed 74%	Not Yet Observed	Not Yet Observed
	Emerging 26%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
The Arts	Not Yet Observed 45%	Not Yet Observed	Not Yet Observed
	Emerging 55%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations

**Community Action Council
South Central Early Head Start 2021-2022
Pre Assessment Data**

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Fall assessments to establish pre-developmental levels for South Central Early Head Start children were conducted from August 2021 through October 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills and behaviors that are most predictive of school success. During the 2020 program year the COVID-19 pandemic presented challenges with assessing children in virtual only models. Teachers used the GOLD developed Family Assessment Prompts to guide discussions with families and gathered needed data to assign color bands. For the current program year 2021 the classrooms, partnership and direct managed sites, are open. The "in-person" model is not without its own set of difficulties as centers and classrooms experience many unpredictable 10-day closures due to staff and children testing positive for COVID-19.

Data is collected within the following areas of development and content learning: Social Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within the areas of Social Emotional, Physical, Language, Cognitive, Literacy and Math are measured as the child scoring Below Expectations, Meeting Expectations or Exceeding Expectations. Children's progress within the areas of Science and Technology, Social Studies and The Arts are measured as the child scoring Not Yet Observed, Emerging or Meets Program Expectations. Children under three should not be measuring as meeting program expectations in the areas of Science and Technology, Social Studies and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The report shows data for the Council program wide. Upon analyzing the data, 44% of children scored below expectations, 55% scored meeting expectations, and 1% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in the areas of Social Emotional, Mathematics and Language. The Council has updated its training plan to ensure that training and technical assistance in these areas is offered to staff on an ongoing basis this program year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement. Teachers utilize the individual assessment data for each child to develop individualized goals for children, develop appropriate lesson plans and to share information with families.

During the 2021-2022 program year, the Council will utilize this information to strategically focus on: building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Head Start families to enhance their social, emotional, physical and intellectual competences. While this data is coming to the Board and Policy Council in February, staff had the data in November and began acting to increase child outcomes.

Community Action Council

Program Wide

SCEHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	46%	54%	0%
Physical	41%	50%	9%
Language	49%	51%	0%
Cognitive	36%	64%	0%
Literacy	43%	57%	0%
Mathematics	47%	53%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	47%	53%	0%
Social Studies	54%	46%	0%
The Arts	33%	67%	0%

Community Action Council

Birth-One Year

SCEHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	31%	69%	0%
Physical	33%	67%	0%
Language	31%	69%	0%
Cognitive	27%	69%	4%
Literacy	24%	69%	7%
Mathematics	24%	62%	14%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	82%	18%	0%
Social Studies	85%	15%	0%
The Arts	79%	21%	0%

Community Action Council

One-Year/Two-Years

SCEHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	31%	64%	5%
Physical	34%	66%	0%
Language	33%	61%	6%
Cognitive	0%	96%	4%
Literacy	33%	61%	6%
Mathematics	44%	56%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	82%	18%	0%
Social Studies	84%	16%	0%
The Arts	78%	22%	0%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	48%	52%	0%
Physical	35%	41%	14%
Language	51%	49%	0%
Cognitive	44%	54%	2%
Literacy	44%	56%	0%
Mathematics	54%	46%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	26%	74%	0%
Social Studies	34%	66%	0%
The Arts	8%	92%	0%

**The Prep Academy at Richmond
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	27%	73%		0%
Physical	26%	74%		0%
Language	21%	79%		0%
Cognitive	21%	79%		0%
Literacy	36%	64%		0%
Mathematics	27%	73%		0%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	82%	18%		0%
The Arts	84%	16%		0%
	67%	33%		0%

**Estill Co: South Irvine ELC
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	7%	93%		0%
Physical	10%	71%		19%
Language	7%	93%		0%
Cognitive	7%	87%		6%
Literacy	7%	87%		6%
Mathematics	20%	73%		7%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	81%	19%		0%
The Arts	92%	8%		0%
	40%	60%		0%

The PREP Academy at Garrard County

(Direct Managed)	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	15%	70%		15%
Physical	8%	66%		26%
Language	30%	70%		0%
Cognitive	15%	85%		0%
Literacy	15%	77%		8%
Mathematics	23%	77%		0%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	82%	18%		0%
The Arts	72%	28%		0%
	35%	65%		0%

The PREP Academy at Laurel County

(Direct Managed)	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	0%	100%		0%
Physical	0%	84%		16%
Language	14%	86%		0%
Cognitive	0%	100%		0%
Literacy	0%	100%		0%
Mathematics	0%	100%		0%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	0%	100%		0%
The Arts	0%	100%		0%
	0%	100%		0%

The PREP Academy at Powell County

(Direct Managed)	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	12%	88%		0%
Physical	6%	88%		6%
Language	21%	79%		0%
Cognitive	12%	88%		0%
Literacy	6%	91%		3%
Mathematics	15%	76%		9%
	Not Yet Observed	Emerging		Meets Program Expectations
Science and Technology	21%	79%		0%
Social Studies	30%	70%		0%
The Arts	30%	70%		0%

South Central Home-Based

(Direct Managed)	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	24%	76%		0%
Physical	15%	74%		11%
Language	14%	81%		5%
Cognitive	10%	80%		10%
Literacy	14%	76%		10%
Mathematics	33%	67%		0%
	Not Yet Observed	Emerging		Meets Program Expectations
Science and Technology	47%	53%		0%
Social Studies	55%	45%		0%
The Arts	27%	73%		0%

Area Observed	SCEHS Pre Assessment Data 21-22	SCEHS Mid Assessment Data 21-22	SCEHS Post Assessment Data 21-22
Social Emotional	Below Expectations 46%	Below Expectations	Below Expectations
	Meeting Expectations 54%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 0%	Exceeding Expectations	Exceeding Expectations
Physical	Below Expectations 41%	Below Expectations	Below Expectations
	Meeting Expectations 50%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 9%	Exceeding Expectations	Exceeding Expectations
Language	Below Expectations 49%	Below Expectations	Below Expectations
	Meeting Expectations 51%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 0%	Exceeding Expectations	Exceeding Expectations
Cognitive	Below Expectations 36%	Below Expectations	Below Expectations
	Meeting Expectations 64%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 0%	Exceeding Expectations	Exceeding Expectations
Literacy	Below Expectations 43%	Below Expectations	Below Expectations
	Meeting Expectations 57%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 0%	Exceeding Expectations	Exceeding Expectations
Mathematics	Below Expectations 47%	Below Expectations	Below Expectations
	Meeting Expectations 53%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 0%	Exceeding Expectations	Exceeding Expectations
Science and Technology	Not Yet Observed 47%	Not Yet Observed	Not Yet Observed
	Emerging 53%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
Social Studies	Not Yet Observed 54%	Not Yet Observed	Not Yet Observed
	Emerging 46%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
The Arts	Not Yet Observed 33%	Not Yet Observed	Not Yet Observed
	Emerging 67%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations

Community Action Council
South Central Head Start 2021-2022
Pre Assessment Data

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Fall assessments to establish pre-developmental levels for South Central Head Start children were conducted from August 2021 through October 2021. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills and behaviors that are most predictive of school success. During the 2020 program year the COVID-19 pandemic presented challenges with assessing children in virtual only models. Teachers used the GOLD developed Family Assessment Prompts to guide discussions with families and gathered needed data to assign color bands. For the current program year 2021 the classrooms, partnership and direct managed sites, are open. The "in-person" model is not without its own set of difficulties as Centers and classrooms experience many unpredictable 10 day closures due to staff and children testing positive for COVID-19.

Data is collected within the following areas of development and content learning: Social Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within the areas of Social Emotional, Physical, Language, Cognitive, Literacy and Math are measured as the child scoring Below Expectations, Meeting Expectations or Exceeding Expectations. Children's progress within the areas of Science and Technology, Social Studies and The Arts are measured as the child scoring Not Yet Observed, Emerging or Meets Program Expectations. Children under three should not be measuring as meeting program expectations in the areas of Science and Technology, Social Studies and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The report shows data for the Council program wide. Upon analyzing the data, 56% of children scored below expectations, 43% scored meeting expectations, and 1% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in the areas of Mathematics, Cognitive, and Literacy. The Council has updated its training plan to ensure that training and technical assistance in these areas is offered to staff on an ongoing basis this program year. Individual centers and School Readiness Coaches utilize this data to plan for staff professional development in areas that need improvement. Teachers utilize the individual assessment data for each child to develop individualized goals for children, develop appropriate lesson plans and to share information with families.

During the 2021-2022 program year, the Council will utilize this information to strategically focus on: building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Head Start families to enhance their social, emotional, physical and intellectual competences. While this data is coming to the Board and Policy Council in February, staff had the data in November and began acting to increase child outcomes.

Community Action Council

Program Wide

SCHS Pre Assessment Data 2021-2022

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	68%	31%	1%
Physical	38%	59%	3%
Language	65%	34%	1%
Cognitive	69%	30%	1%
Literacy	76%	23%	1%
Mathematics	77%	22%	1%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	23%	77%	0%
Social Studies	25%	75%	0%
The Arts	20%	80%	0%

**Black or African American Ages 4-5
(8 Children)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	90%	10%	0%
Language	55%	44%	1%
Cognitive	70%	30%	0%
Literacy	90%	10%	0%
Mathematics	95%	5%	0%
	100%	0%	0%

Not Yet Observed Emerging Meets Program Expectations

Science and Technology
Social Studies
The Arts

18%	82%	0%
20%	68%	12%
8%	92%	0%

**White Ages 4-5
(215 Children)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	81%	19%	0%
Language	49%	50%	1%
Cognitive	75%	25%	0%
Literacy	83%	17%	0%
Mathematics	84%	16%	0%
	93%	7%	0%

Not Yet Observed Emerging Meets Program Expectations

Science and Technology
Social Studies
The Arts

23%	76%	1%
13%	86%	1%
11%	88%	1%

Community Action Council

Program Wide by age race and age

SCHS Pre Assessment Data 2021 -2022

**Latino Ages 4-5
(5 children)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	56%	44%	0%
Language	22%	76%	2%
Cognitive	44%	56%	0%
Literacy	56%	44%	0%
Mathematics	63%	37%	0%
	81%	19%	0%

Not Yet Observed

Emerging Meets Program Expectations

Science and Technology
Social Studies
The Arts

	12%	88%	0%
	6%	94%	0%
	9%	91%	0%

Female Ages 4-5

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
82%	18%	0%
47%	52%	1%
75%	25%	0%
86%	14%	0%
86%	14%	0%
96%	4%	0%
Not Yet Observed	Emerging	Meets Program Expectations

Science and Technology
Social Studies
The Arts

25%	74%	1%
26%	72%	2%
22%	76%	2%

Male Ages 4-5

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
82%	18%	0%
50%	49%	1%
74%	26%	0%
80%	20%	0%
83%	17%	0%
92%	8%	0%
Not Yet Observed	Emerging	Meets Program Expectations

Science and Technology
Social Studies
The Arts

22%	77%	1%
18%	74%	8%
10%	89%	1%

**Direct Managed
(Center Based)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	65%	33%	2%
Language	41%	57%	2%
Cognitive	61%	37%	2%
Literacy	70%	27%	3%
Mathematics	73%	25%	2%
	75%	23%	2%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	16%	80%	4%
The Arts	16%	79%	5%
	13%	80%	7%

Partnerships

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	67%	31%	2%
Language	36%	60%	4%
Cognitive	63%	33%	4%
Literacy	66%	32%	2%
Mathematics	74%	24%	2%
	69%	29%	2%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology			
Social Studies	40%	60%	0%
The Arts	40%	60%	0%
	34%	66%	0%

Home-Based	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	37%	63%	0%
Language	32%	68%	0%
Cognitive	75%	25%	0%
Literacy	75%	25%	0%
Mathematics	63%	37%	0%
	75%	25%	0%
Science and Technology			
Social Studies	Not Yet Observed	Emerging	Meets Program Expectations
The Arts	7%	40%	53%
	8%	31%	61%
	12%	16%	72%

**Clark County Pre-k
(Partner)**

	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	50%			
Physical	22%		48%	2%
Language	41%		76%	2%
Cognitive	46%		59%	0%
Literacy	59%		54%	0%
Mathematics	68%		40%	1%
			30%	2%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	10%	90%		0%
The Arts	6%	94%		0%
	4%	96%		0%

**Estill Co: South Irvine Early Learning Center
(Partner)**

	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	73%			
Physical	51%	27%		0%
Language	82%	45%		4%
Cognitive	80%	18%		0%
Literacy	92%	20%		0%
Mathematics	76%	8%		0%
		24%		0%
Science and Technology	Not Yet Observed	Emerging		Meets Program Expectations
Social Studies	14%	86%		0%
The Arts	22%	78%		0%
	15%	85%		0%

**Garrard Co: Lancaster Elementary
(Partner)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	100%	0%	0%
Language	41%	53%	6%
Cognitive	87%	13%	0%
Literacy	85%	15%	0%
Mathematics	92%	8%	0%
	97%	3%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	100%	0%	0%
The Arts	100%	0%	0%

**Jackson Co: McKee Elementary
(Partner)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	78%	18%	4%
Language	37%	55%	8%
Cognitive	83%	13%	4%
Literacy	87%	9%	4%
Mathematics	96%	0%	4%
	78%	18%	4%

	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	56%	44%	0%
Social Studies	57%	43%	0%
The Arts	56%	44%	0%

Jackson Co: Sand Gap Elementary (Partner)	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	44%		15%
Physical	52%	41%	8%
Language	37%	40%	15%
Cognitive	41%	48%	15%
Literacy	48%	44%	15%
Mathematics	44%	37%	15%
		37%	19%

	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	22%	66%	12%
Social Studies	30%	61%	9%
The Arts	3%	83%	14%

Jackson Co: Tynner Elementary (Partner)	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional	67%		0%
Physical	44%	33%	1%
Language	78%	55%	0%
Cognitive	74%	22%	0%
Literacy	78%	26%	0%
Mathematics	96%	22%	0%
		4%	0%

Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	45%	55%	0%
The Arts	50%	50%	0%
	45%	55%	0%
Powell Co: Clay City Elementary (Partner)			
	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	81%	19%	0%
Language	33%	66%	1%
Cognitive	57%	43%	0%
Literacy	71%	29%	0%
Mathematics	76%	24%	0%
	86%	14%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	1%	99%	0%
The Arts	0%	100%	0%
	0%	100%	0%
Powell Co: Stanton Elementary (Partner)			
	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	83%	17%	0%
Language	32%	68%	0%
Cognitive	79%	21%	0%
	96%	4%	0%

Community Action Council	Program Wide by Center	SCHS Pre Assessment Data 2021-2022
Literacy	88%	12%
Mathematics	92%	8%
		0%
		0%
Science and Technology	Not Yet Observed	Meets Program Expectations
Social Studies	62%	Emerging
The Arts	35%	38%
	46%	0%
		65%
		34%
		0%
		0%
The PREP Academy at Berea (Direct Managed)		
Social-Emotional	Below Expectations	Meets Expectations
Physical	82%	Exceeds Expectation
Language	63%	18%
Cognitive	59%	37%
Literacy	88%	41%
Mathematics	88%	12%
	88%	12%
		12%
		0%
		0%
		0%
		0%
		0%
		0%
Science and Technology	Not Yet Observed	Meets Program Expectations
Social Studies	0%	Emerging
The Arts	0%	100%
	0%	100%
		100%
		0%
		0%
		0%

**The PREP Academy at Laurel County
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	56%	44%	0%
Language	48%	52%	0%
Cognitive	84%	16%	0%
Literacy	76%	24%	0%
Mathematics	84%	16%	0%
	72%	28%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	7%	93%	0%
The Arts	11%	89%	0%
	3%	97%	0%

**The PREP Academy at Powell County
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	58%	42%	0%
Language	30%	69%	1%
Cognitive	50%	50%	0%
Literacy	58%	42%	0%
Mathematics	58%	40%	2%
	65%	33%	2%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	0%	100%	0%
The Arts	0%	100%	0%
	0%	100%	0%

**The PREP Academy at Richmond
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	80%	20%	0%
Language	42%	57%	1%
Cognitive	74%	26%	0%
Literacy	84%	16%	0%
Mathematics	82%	18%	0%
	86%	14%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	5%	91%	4%
The Arts	10%	86%	4%
	5%	90%	5%

**Rockcastle Co. Home-Based
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations
Social-Emotional			
Physical	37%	63%	0%
Language	32%	68%	0%
Cognitive	75%	25%	0%
Literacy	75%	25%	0%
Mathematics	63%	37%	0%
	75%	25%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	7%	40%	53%
The Arts	8%	31%	61%
	12%	16%	72%

**Prep at Madison County
(Direct Managed)**

	Below Expectations	Meets Expectations	Exceeds Expectations	
Social-Emotional	35%		41%	24%
Physical	20%		72%	8%
Language	6%		76%	18%
Cognitive	13%		54%	33%
Literacy	40%		47%	13%
Mathematics	36%		43%	21%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations	
Social Studies	67%	17%	16%	
The Arts	61%	19%	20%	
	58%	11%	31%	

Area Observed	SCHS Pre Assessment Data 21-22	SCHS Mid Assessment Data 21-22	SCHS Post Assessment Data 21-22
Social Emotional	Below Expectations 68%	Below Expectations	Below Expectations
	Meeting Expectations 31%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Physical	Below Expectations 38%	Below Expectations	Below Expectations
	Meeting Expectations 59%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 3%	Exceeding Expectations	Exceeding Expectations
Language	Below Expectations 65%	Below Expectations	Below Expectations
	Meeting Expectations 34%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Cognitive	Below Expectations 69%	Below Expectations	Below Expectations
	Meeting Expectations 30%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Literacy	Below Expectations 76%	Below Expectations	Below Expectations
	Meeting Expectations 23%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Mathematics	Below Expectations 77%	Below Expectations	Below Expectations
	Meeting Expectations 22%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Science and Technology	Not Yet Observed 23%	Not Yet Observed	Not Yet Observed
	Emerging 77%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
Social Studies	Not Yet Observed 25%	Not Yet Observed	Not Yet Observed
	Emerging 75%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
The Arts	Not Yet Observed 20%	Not Yet Observed	Not Yet Observed
	Emerging 80%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations

**Community Action Council
Partnering for Excellence EHS-Child Care Partnership 2021-2022
Pre Assessment Data**

Head Start Program Performance Standard 1302.33 requires: **Programs to conduct standardized and structured assessments, which may be observation-based or direct, for each child that provide ongoing information to evaluate the child's developmental level and progress in outcomes aligned to the goals described in the Head Start Early Learning Child Outcomes Framework: Ages Birth to Five. Such assessments must result in usable information for teachers, home visitors, and parents and be conducted with sufficient frequency to allow for individualization within the program year.**

Fall assessments to establish pre-developmental levels for EHS-Child Care Partnership children were conducted from August 2021 through October 2021. All EHS-Child Care Partnership classrooms were open this Fall and no children were enrolled in a virtual model. The Council utilizes the Teaching Strategies GOLD Birth through Kindergarten assessment system. GOLD is an authentic, observational assessment system designed to help teachers know children well, what they know and can do, including their strengths and needs. The assessment system measures the knowledge, skills and behaviors that are most predictive of school success.

Data is collected within the following areas of development and content learning: Social Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies and The Arts. Teachers observe and interact with children as they participate in everyday activities and assess their progress. Children's progress within the areas of Social Emotional, Physical, Language, Cognitive, Literacy and Math are measured as the child scoring Below Expectations, Meeting Expectations or Exceeding Expectations. Children's progress within the areas of Science and Technology, Social Studies and The Arts are measured as the child scoring Not Yet Observed, Emerging or Meets Program Expectations. Children under three should not be measuring as meeting program expectations in the areas of Science and Technology, Social Studies and The Arts, as meeting program expectations in these areas indicates that the child is meeting pre-kindergarten expectations.

The report shows data for the Council program wide. Upon analyzing the data, 36% of children scored below expectations, 58% scored meeting expectations, and 6% scored exceeding expectations. The Council has noted that the lowest scoring data occurred in the areas of Social Studies, Science and Technology and Languages. For the direct managed site, Chrysalis House, the data reflects 3 teaching staff with 8 children in the classroom. This has allowed for more one on one instruction for the in-person model.

The Council has updated its training plan to ensure that training and technical assistance in these areas is offered to staff on an ongoing basis this program year. Individual centers utilize this data to plan for staff professional development in areas that need improvement. Teachers utilize the individual assessment data for each child to develop individualized goals for children, develop appropriate lesson plans and to share information with families.

During the 2021-22 program year, the Council will utilize this information to strategically focus on: physical development, building school readiness competence in parents and family members, strengthening the family through a two-generation approach to educational or skill development, and expanding services to siblings of Early Head Start Child Care Partnership families to enhance their social, emotional, physical and intellectual competences. While this data is coming to the Board and Policy Council in February, staff had the data in November and began acting to increase child outcomes.

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	23%	66%	11%
Physical	12%	74%	14%
Language	27%	70%	3%
Cognitive	20%	74%	6%
Literacy	16%	83%	1%
Mathematics	25%	74%	1%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	75%	25%	0%
Social Studies	75%	25%	0%
The Arts	55%	43%	2%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	8%	79%	13%
Physical	2%	96%	2%
Language	13%	87%	0%
Cognitive	8%	88%	4%
Literacy	0%	100%	0%
Mathematics	4%	96%	0%
Science and Technology	Not Yet Observed	Emerging	Meets Program Expectations
Social Studies	96%	4%	0%
The Arts	100%	0%	0%
	92%	8%	0%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	34%	61%	5%
Physical	18%	64%	18%
Language	43%	57%	0%
Cognitive	27%	64%	9%
Literacy	14%	74%	2%
Mathematics	37%	61%	2%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	82%	18%	0%
Social Studies	77%	33%	0%
The Arts	43%	57%	0%

	Below Expectations	Meeting Expectations	Exceeding Expectations
Social Emotional	26%	59%	15%
Physical	17%	62%	21%
Language	26%	66%	8%
Cognitive	24%	71%	5%
Literacy	35%	65%	0%
Mathematics	35%	65%	0%
	Not Yet Observed	Emerging	Meets Program Expectations
Science and Technology	51%	49%	0%
Social Studies	57%	53%	0%
The Arts	29%	63%	8%

Brite Beginnings Social-Emotional Physical Language Cognitive Literacy Mathematics Science and Technology Social Studies The Arts	Below Expectations			Meets Expectations		Exceeds Expectations	
	70%			30%		0%	
	37%			61%		2%	
	70%			30%		0%	
	60%			40%		0%	
	70%			30%		0%	
	90%			10%		0%	
	Not Yet Observed			Emerging		Meets Program Expectations	
	48%			52%		0%	
	51%			49%		0%	
Campus Kids Social-Emotional Physical Language Cognitive Literacy Mathematics Science and Technology Social Studies The Arts	Below Expectations			Meets Expectations		Exceeds Expectations	
	40%			60%		0%	
	20%			70%		10%	
	50%			50%		0%	
	30%			70%		0%	
	30%			70%		0%	
	40%			60%		0%	
	Not Yet Observed			Emerging		Meets Program Expectations	
	80%			20%		0%	
	90%			10%		0%	
	70%			30%		0%	

**The PREP Academy at
Chrysalis House**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
15%	47%	38%
15%	60%	25%
38%	54%	8%
38%	47%	15%
31%	69%	0%
31%	69%	0%

Science and Technology
Social Studies
The Arts

Not Yet Observed	Emerging	Meets Program Expectations
46%	54%	0%
77%	23%	0%
31%	69%	0%

Growing Together

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
47%	47%	6%
6%	93%	1%
47%	53%	0%
40%	60%	0%
40%	60%	0%
47%	53%	0%

Science and Technology
Social Studies
The Arts

Not Yet Observed	Emerging	Meets Program Expectations
53%	47%	0%
60%	40%	0%
43%	57%	0%

K.E.L.A.

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
42%	58%	0%
42%	58%	0%
33%	67%	0%
50%	50%	0%
50%	50%	0%
58%	42%	0%

Science and Technology
Social Studies
The Arts

Not Yet Observed	Emerging	Meets Program Expectations
92%	8%	0%
83%	17%	0%
33%	67%	0%

MegaMinds Educare

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
27%	59%	14%
16%	60%	24%
35%	65%	0%
35%	57%	8%
43%	54%	3%
38%	59%	3%

Science and Technology
Social Studies
The Arts

Not Yet Observed	Emerging	Meets Program Expectations
65%	35%	0%
57%	43%	0%
38%	62%	0%

**Prep Academy at
South Lexington**

Social-Emotional
Physical
Language
Cognitive
Literacy
Mathematics

Below Expectations	Meets Expectations	Exceeds Expectations
40%	60%	0%
20%	60%	20%
20%	80%	0%
40%	60%	0%
40%	60%	0%
20%	80%	0%

Science and Technology
Social Studies
The Arts

Not Yet Observed	Emerging	Meets Program Expectations
80%	20%	0%
100%	0%	0%
60%	40%	0%

Area Observed	EHS CCP Pre Assessment Data 21-22	EHS CCP Mid Assessment Data 21-22	EHS CCP Post Assessment Data 21-22
Social Emotional	Below Expectations 23%	Below Expectations	Below Expectations
	Meeting Expectations 66%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 11%	Exceeding Expectations	Exceeding Expectations
Physical	Below Expectations 12%	Below Expectations	Below Expectations
	Meeting Expectations 74%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 14%	Exceeding Expectations	Exceeding Expectations
Language	Below Expectations 27%	Below Expectations	Below Expectations
	Meeting Expectations 70%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 3%	Exceeding Expectations	Exceeding Expectations
Cognitive	Below Expectations 20%	Below Expectations	Below Expectations
	Meeting Expectations 74%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 6%	Exceeding Expectations	Exceeding Expectations
Literacy	Below Expectations 16%	Below Expectations	Below Expectations
	Meeting Expectations 83%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Mathematics	Below Expectations 25%	Below Expectations	Below Expectations
	Meeting Expectations 74%	Meeting Expectations	Meeting Expectations
	Exceeding Expectations 1%	Exceeding Expectations	Exceeding Expectations
Science and Technology	Not Yet Observed 75%	Not Yet Observed	Not Yet Observed
	Emerging 25%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
Social Studies	Not Yet Observed 75%	Not Yet Observed	Not Yet Observed
	Emerging 25%	Emerging	Emerging
	Meets Program Expectations 0%	Meets Program Expectations	Meets Program Expectations
The Arts	Not Yet Observed 55%	Not Yet Observed	Not Yet Observed
	Emerging 43%	Emerging	Emerging
	Meets Program Expectations 2%	Meets Program Expectations	Meets Program Expectations



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | www.eclkc.ohs.acf.hhs.gov

Dear Grantee:

Re: 04CH010721

The Head Start Program Performance Standards, 45 CFR Part 1304, Subpart B, outline the use of the CLASS: Pre-K instrument as part of the Designation Renewal System (DRS). The scores of the CLASS are one of the seven conditions used to determine whether an organization currently administering a Head Start program will receive an automatic renewal of their grant at the end of the current project period.

The OHS is required to conduct a CLASS review for every grantee operating a Head Start program before the end of its current five-year project period. Due to the ongoing federally declared public health emergency (PHE) associated with the novel coronavirus disease 2019 (COVID-19), OHS will not be conducting CLASS reviews this year. Further, OHS will not conduct a CLASS review for your grant for the remainder of your current grant's project period, per our authority under § 1304.17 of the Head Start Program Performance Standards. OHS will rely on its monitoring reviews and federal oversight to promote the provision of high-quality education services for all enrolled children.

Sincerely,

/Bernadine Futrell/

Dr. Bernadine Futrell
Director
Office of Head Start

Program Year: SFY 22 (7/1/2021-6/30/2022)

Reporting Period: 07/01/2021 - 09/30/2021

1. Employment Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
1a-The number of unemployed youth who obtained employment to gain skills or income.	7	40	7	100	18
1b-The number of unemployed adults who obtained employment (up to a living wage).	16	100	10	63	10
1c-The number of unemployed adults who obtained and retained employment for at least 90 days (up to a living wage).	4	50	3	75	6
1d-The number of unemployed adults who obtained and retained employment for at least 180 days (up to a living wage).	0	25	0	#NUM!	0
2. Education and Cognitive Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
2a-The number of children (0-5) who demonstrated improved emergent literacy skills.	0	2,208	0	#NUM!	0
2b-The number of children (0-5) who demonstrated skills for school readiness.	0	2,208	0	#NUM!	0
2c(1)-The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. Early Childhood Education (ages 0-5)	0	2,208	0	#NUM!	0
2c-The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	0	2,208	0	#NUM!	0
2d(1)-The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). Early Childhood Education (ages 0-5)	0	717	0	#NUM!	0
2d-The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	0	717	0	#NUM!	0
2g-The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	0	20	0	#NUM!	0
2h-The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	87	50	19	22	38
3. Income and Asset Building Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
3c-The number of individuals who opened a savings account or IDA.	0	10	0	#NUM!	0
3d-The number of individuals who increased their savings.	0	10	0	#NUM!	0
3g-The number of individuals who improved their credit scores.	0	50	0	#NUM!	0
3i-The number of individuals engaged with the Community Action Agency who report improved financial well-being.	8	1,250	0	0	0

4. Housing Indicators	Served	II.) Target #	Results	Achieving Outcome	Target Accuracy
4a-The number of individuals experiencing homelessness who obtained safe temporary shelter.	15	35	15	100	43
4b-The number of individuals who obtained safe and affordable housing.	8	40	8	100	20
4c-The number of individuals who maintained safe and affordable housing for 90 days.	0	60	0	#NUM!	0
4d-The number of individuals who maintained safe and affordable housing for 180 days.	0	57	0	#NUM!	0
4e-The number of individuals who avoided eviction.	366	1,000	362	99	36
4g-The number of individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.).	63	50	5	8	10
4h-The number of individuals with improved energy efficiency and/or energy burden reduction in their homes.	63	175	5	8	3
5. Health and Social/Behavioral Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
5a-The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	0	135	0	#NUM!	0
5b-The number of individuals who demonstrated improved physical health and well-being.	0	50	0	#NUM!	0
5c-The number of individuals who demonstrated improved mental and behavioral health and well-being.	2	50	0	0	0
5f-The number of seniors (65+) who maintained an independent living situation.	21	20	21	100	105
5g-The number of individuals with disabilities who maintained an independent living situation.	0	68	0	#NUM!	0
6. Civic Engagement and Community Involvement Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
6a(1)-The number of Community Action program participants who improved their leadership skills.	0	29	0	#NUM!	0
6a(2)-The number of Community Action program participants who improved their social networks.	0	36	0	#NUM!	0
6a(3)-The number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	0	29	0	#NUM!	0
6a-The number of Community Action program participants who increased skills, knowledge and abilities to enable them to work with Community Action to improve conditions in the community.	0	94	0		0
7. Multiple Domains	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
7a-The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domains.	330	1,250	121	37	10

4. Housing Services	Participants Served
4c-Rent Payments (includes Emergency Rent Payments) (Housing Payment Assistance)	98
4d-Deposit Payments (Housing Payment Assistance)	23
4i-Utility Payments (LIHEAP-includes Emergency Utility Payments) (Utility Payment Assistance)	5,156
4j-Utility Deposits (Utility Payment Assistance)	20
4n-Transitional Housing Placements (Housing Placement/Rapid Re-Housing)	2
4s-Healthy Homes Services (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.) (Weatherization Services)	5
4t-Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.) (Weatherization Services)	5
5. Health and Social/Behavioral Development Services	Participants Served
5jj-Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries) (Nutrition and Food/Meals)	1,948
7. Services Supporting One or More Domains	Participants Served
7a-Case Management	27
7b-Eligibility Determinations	5,022
7c-Referrals	3,206
7n-Emergency Clothing Assistance (Emergency Clothing Assistance)	141

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1. Employment Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
1b- The number of unemployed adults who obtained employment (up to a living wage).	10	100	10	100	10
2. Education and Cognitive Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
2h- The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	0	23	0	#NUM!	0
3. Income and Asset Building Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
3a- The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	300	330	300	100	91
4. Housing Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
4e-The number of individuals who avoided eviction.	42	300	39	93	13
5. Health and Social/Behavioral Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
5a- The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	0	20	0	#NUM!	0
7. Multiple Domains	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
7a- The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domains.	42	300	39	93	13

Agency: Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc
Reporting Period: 07/01/2021 - 09/30/2021

4. Housing Services	Participants Served
4c-Rent Payments (includes Emergency Rent Payments) (Housing Payment Assistance)	42
5. Health and Social/Behavioral Development Services	Participants Served
5jj-Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries) (Nutrition and Food/Meals)	300
7. Services Supporting One or More Domains	Participants Served
7b-Eligibility Determinations	42

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1. Employment Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
1a-The number of unemployed youth who obtained employment to gain skills or income.	18	40	18	100	45
1b-The number of unemployed adults who obtained employment (up to a living wage).	26	100	19	73	19
1c-The number of unemployed adults who obtained and retained employment for at least 90 days (up to a living wage).	4	50	3	75	6
1d-The number of unemployed adults who obtained and retained employment for at least 180 days (up to a living wage).	11	25	11	100	44
2. Education and Cognitive Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
2a-The number of children (0-5) who demonstrated improved emergent literacy skills.	0	2,208	0	NaN	0
2b-The number of children (0-5) who demonstrated skills for school readiness.	0	2,208	0	NaN	0
2c(1)-The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. Early Childhood Education (ages 0-5)	0	2,208	0	NaN	0
2c-The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills.	0	2,208	0	NaN	0
2d(1)-The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). Early Childhood Education (ages 0-5)	0	717	0	NaN	0
2d-The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills).	0	717	0	NaN	0
2g-The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.	2	20	0	0	0
2h-The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	109	50	24	22	48
3. Income and Asset Building Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
3c-The number of individuals who opened a savings account or IDA.	0	10	0	NaN	0
3d-The number of individuals who increased their savings.	0	10	0	NaN	0
3g-The number of individuals who improved their credit scores.	0	50	0	NaN	0
3i-The number of individuals engaged with the Community Action Agency who report improved financial well-being.	8	1,250	0	0	0
4. Housing Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
4a-The number of individuals experiencing homelessness who obtained safe temporary shelter.	307	35	307	100	877
4b-The number of individuals who obtained safe and affordable housing.	24	40	24	100	60

affordable housing for 90 days.					
4d-The number of individuals who maintained safe and affordable housing for 180 days.	0	57	0	NaN	0
4e-The number of individuals who avoided eviction.	825	1,000	819	99	82
4g-The number of individuals who experienced improved health and safety due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon monoxide and/or fire hazards or electrical issues, etc.).	191	50	50	26	100
4h-The number of individuals with improved energy efficiency and/or energy burden reduction in their homes.	167	175	26	16	15
5. Health and Social/Behavioral Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
5a-The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	30	135	30	100	22
5b-The number of individuals who demonstrated improved physical health and well-being.	0	50	0	NaN	0
5c-The number of individuals who demonstrated improved mental and behavioral health and well-being.	2	50	0	0	0
5f-The number of seniors (65+) who maintained an independent living situation.	21	20	21	100	105
5g-The number of individuals with disabilities who maintained an independent living situation.	0	68	0	NaN	0
6. Civic Engagement and Community Involvement Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
6a(1)-The number of Community Action program participants who improved their leadership skills.	9	29	9	100	31
6a(2)-The number of Community Action program participants who improved their social networks.	59	36	59	100	164
6a(3)-The number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	50	29	50	100	172
6a-The number of Community Action program participants who increased skills, knowledge and abilities to enable them to work with Community Action to improve conditions in the community.	100	94	100	100	106
7. Multiple Domains	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
7a-The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domains.	620	1,250	217	35	17

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Agency: Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc

Reporting Period: 07/01/2021 - 12/31/2021

4. Housing Services		Participants Served
4b-Financial Coaching/Counseling (Housing Payment Assistance)		15
4c-Rent Payments (includes Emergency Rent Payments) (Housing Payment Assistance)		267
4d-Deposit Payments (Housing Payment Assistance)		82
4i-Utility Payments (LIHEAP-includes Emergency Utility Payments) (Utility Payment Assistance)		6,774
4j-Utility Deposits (Utility Payment Assistance)		42
4m-Temporary Housing Placement (includes Emergency Shelters) (Housing Placement/Rapid Re-Housing)		15
4n-Transitional Housing Placements (Housing Placement/Rapid Re-Housing)		32
4q-Home Repairs (e.g. structural, appliance, heating systems, etc.) (Including Emergency Home Repairs) (Housing Maintenance & Improvement)		9
4s-Healthy Homes Services (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.) (Weatherization Services)		17
4t-Energy Efficiency Improvements (e.g. insulation, air sealing, furnace repair, etc.) (Weatherization Services)		26
5. Health and Social/Behavioral Development Services		Participants Served
5jj-Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries) (Nutrition and Food/Meals)		3,097
7. Services Supporting One or More Domains		Participants Served
7a-Case Management		27
7b-Eligibility Determinations		7,420
7c-Referrals		6,214
7n-Emergency Clothing Assistance (Emergency Clothing Assistance)		271

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	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
1. Employment Indicators					
1b- The number of unemployed adults who obtained employment (up to a living wage).	19	100	19	100	19
2. Education and Cognitive Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
2h- The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.	5	23	5	100	22
3. Income and Asset Building Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
3a- The number of individuals who achieved and maintained capacity to meet basic needs for 90 days.	300	330	300	100	91
4. Housing Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
4e-The number of individuals who avoided eviction.	331	300	326	98	109
5. Health and Social/Behavioral Development Indicators	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
5a- The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	10	20	10	100	50
7. Multiple Domains	I.) Individuals Served	II.) Target #	III.) Actual Results	IV.) Percentage Achieving Outcome	V.) Performance Target Accuracy
7a- The number of individuals who achieved one or more outcomes in the identified National Performance Indicators in one or more domains.	81	300	76	94	25

Agency: Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc

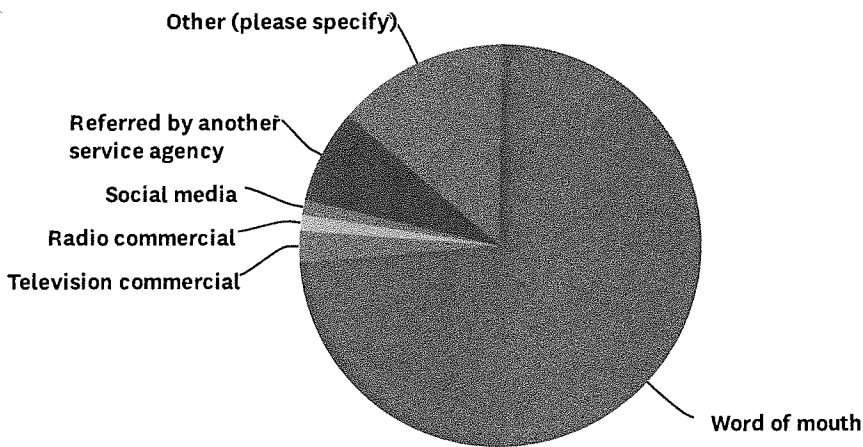
Reporting Period: 07/01/2021 - 12/31/2021

4. Housing Services	Participants Served
4c-Rent Payments (includes Emergency Rent Payments) (Housing Payment Assistance)	89
5. Health and Social/Behavioral Development Services	Participants Served
5jj-Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries) (Nutrition and Food/Meals)	300
7. Services Supporting One or More Domains	Participants Served
7a-Case Management	310
7b-Eligibility Determinations	117

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Q1 Choose the best answer below.How did you learn about Community Action Council or its services?

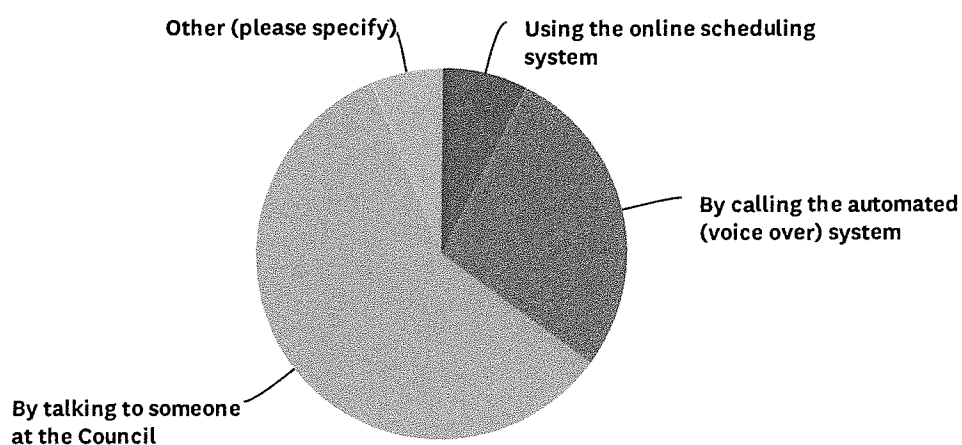
Answered: 80 Skipped: 0



ANSWER CHOICES	RESPONSES	
Word of mouth	73.75%	59
Television commercial	2.50%	2
Newspaper	0.00%	0
Radio commercial	1.25%	1
Social media	1.25%	1
Referred by another service agency	7.50%	6
Other (please specify)	13.75%	11
TOTAL		80

Q2 Choose the best answer below.I scheduled my virtual appointment:

Answered: 80 Skipped: 0



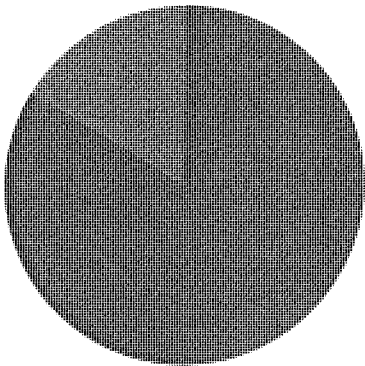
ANSWER CHOICES

RESPONSES

Using the online scheduling system	7.50%	6
By calling the automated (voice over) system	27.50%	22
By talking to someone at the Council	58.75%	47
Other (please specify)	6.25%	5
TOTAL		80

Q3 I was assisted in a timely manner.

Answered: 80 Skipped: 0

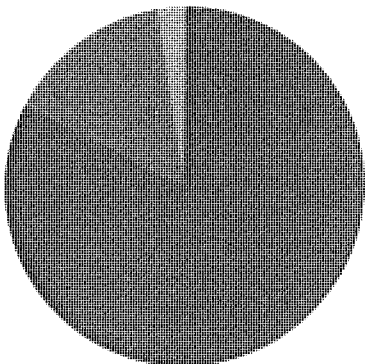


Strongly ag... Agree Neither agr... Disagree
Strongly dis...

	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
(no label)	83.75% 67	16.25% 13	0.00% 0	0.00% 0	0.00% 0	80	0.84

Q4 The staff member followed through on what they said they would do.

Answered: 80 Skipped: 0

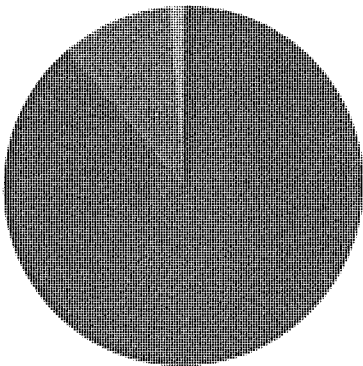


Strongly ag... Agree Neither agr... Disagree
Strongly dis...

	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
(no label)	82.50% 66	15.00% 12	2.50% 2	0.00% 0	0.00% 0	80	1.20

Q5 I was treated with respect during my appointment.

Answered: 80 Skipped: 0

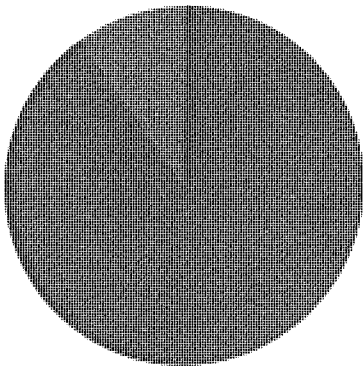


Strongly ag... Agree Neither agr... Disagree
Strongly dis...

	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
(no label)	88.75% 71	10.00% 8	1.25% 1	0.00% 0	0.00% 0	80	1.13

Q6 Community Action Council helped improve my family's circumstances.

Answered: 80 Skipped: 0

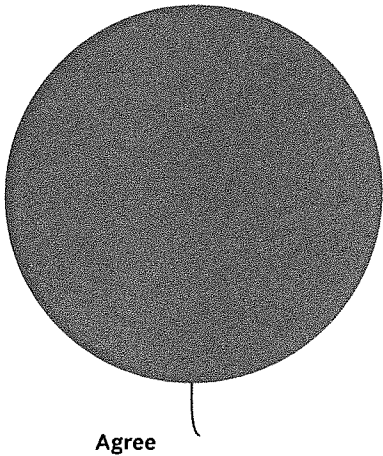


Strongly ag... Agree Neither agr... Disagree
Strongly dis...

	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
(no label)	90.00% 72	10.00% 8	0.00% 0	0.00% 0	0.00% 0	80	1.10

Q7 I received the services or assistance I was seeking.

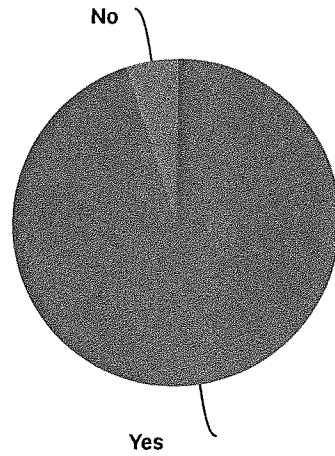
Answered: 80 Skipped: 0



ANSWER CHOICES	RESPONSES	
Agree	100.00%	80
Disagree	0.00%	0
TOTAL		80

Q8 The staff member told me about other Community Action Services, assistance or resources that could help meet my needs.

Answered: 80 Skipped: 0



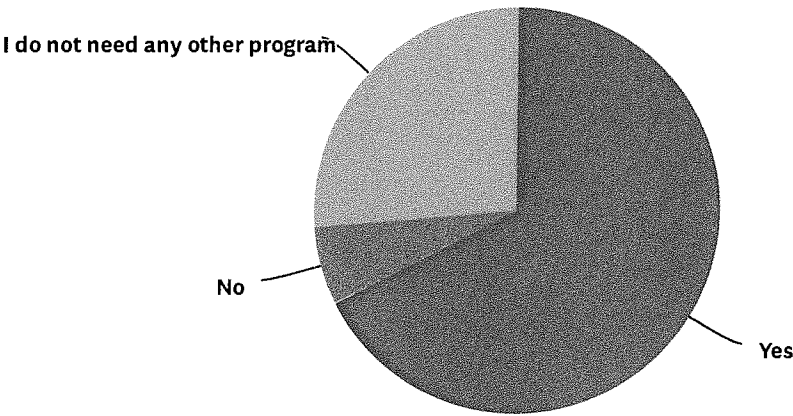
ANSWER CHOICES

RESPONSES

Yes	95.00%	76
No	5.00%	4
TOTAL		80

Q9 The staff member encouraged me to enroll in additional programs.

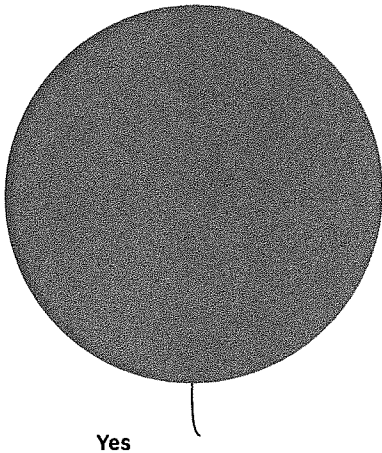
Answered: 80 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	67.50%	54
No	6.25%	5
I do not need any other program	26.25%	21
TOTAL		80

Q10 Would you refer Community Action Council to a friend?

Answered: 80 Skipped: 0

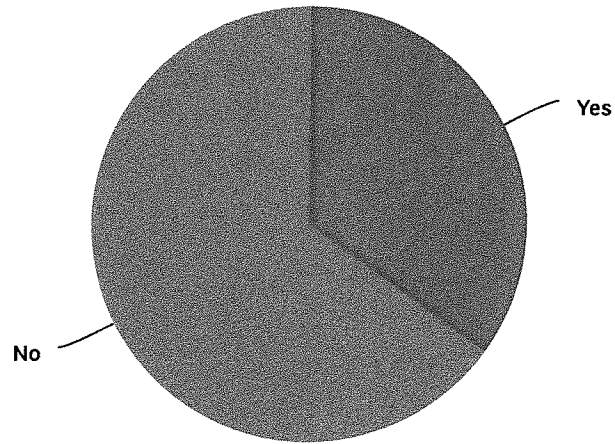


Yes

ANSWER CHOICES	RESPONSES	
Yes	100.00%	80
No	0.00%	0
TOTAL		80

Q11 Would you be interested in volunteering with Community Action Council?

Answered: 80 Skipped: 0



ANSWER CHOICES

RESPONSES

Yes

35.00%

28

No

65.00%

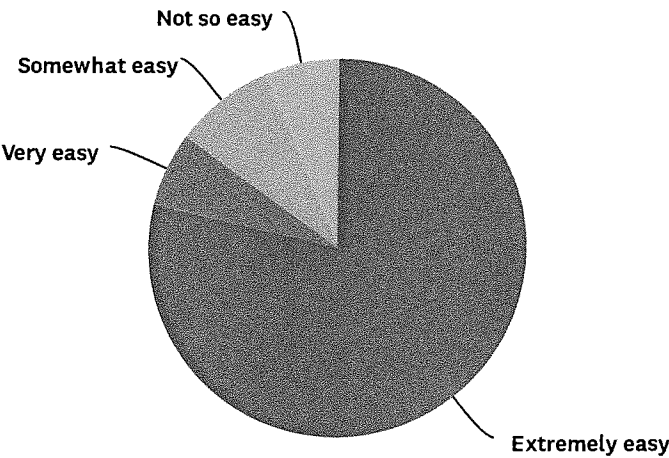
52

TOTAL

80

Q12 Overall, how easy do you find it to schedule appointments?

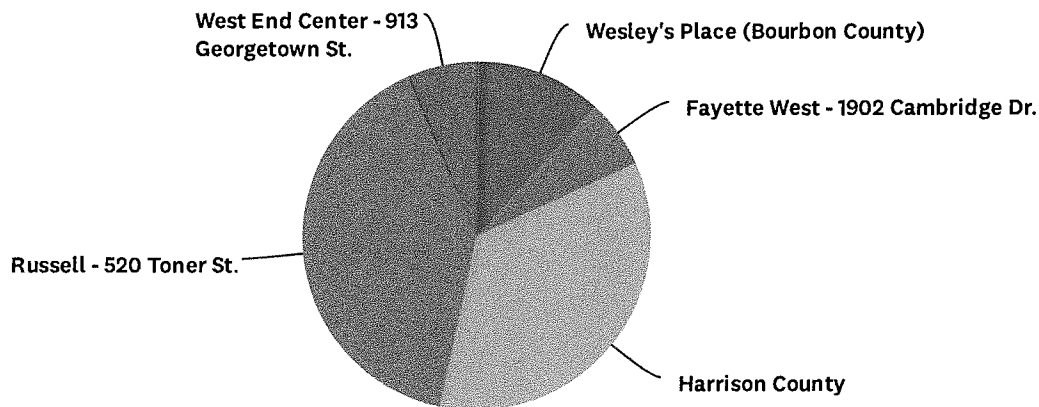
Answered: 47 Skipped: 33



ANSWER CHOICES	RESPONSES	
Extremely easy	78.72%	37
Very easy	6.38%	3
Somewhat easy	8.51%	4
Not so easy	6.38%	3
Not at all easy	0.00%	0
TOTAL		47

Q13 Which Community Center did you visit?

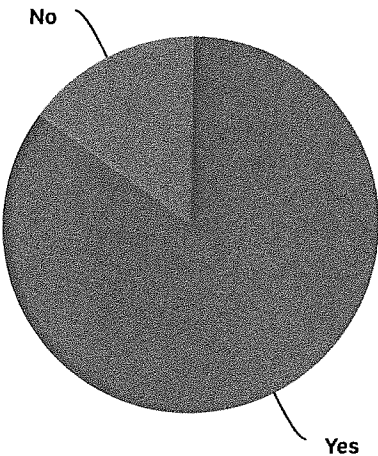
Answered: 77 Skipped: 3



ANSWER CHOICES	RESPONSES	
Wesley's Place (Bourbon County)	11.69%	9
Fayette West - 1902 Cambridge Dr.	6.49%	5
Harrison County	35.06%	27
Nicholas County	0.00%	0
Russell - 520 Toner St.	40.26%	31
Southeast Lexington - 3712 Arbor Ct.	0.00%	0
West End Center - 913 Georgetown St.	6.49%	5
Winburn Center - 1169 Winburn Dr.	0.00%	0
Administrative & Support Services - 710 West High St.	0.00%	0
None - Virtual only	0.00%	0
TOTAL		77

Q14 May we contact you about your service experience or your responses to these questions?

Answered: 80 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	85.00%	68
No	15.00%	12
TOTAL		80

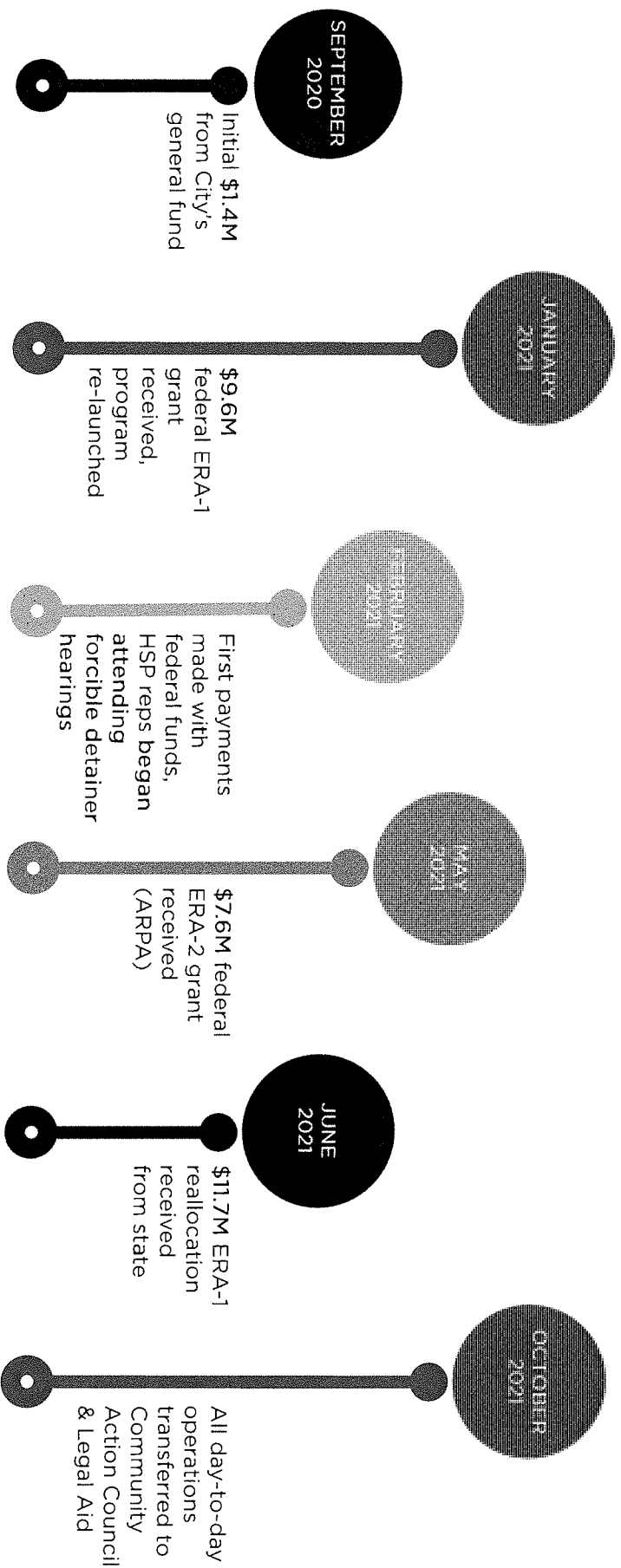
HOUSING STABILIZATION PROGRAM

Forcible Detainer Intervention Update

February 11, 2022



PROGRAM HISTORY & FUNDING



LEXINGTON

ASSISTANCE PAID & HOUSEHOLDS SERVED

As of 2/10/22



\$19.1 million disbursed
66% OF TOTAL FEDERAL FUNDING (76% w/ ADMIN)



> \$6,100 average payment
7.4 MONTHS RENT/4.6 MONTHS UTILITIES



3,096 households served
2.3% OF ALL FAYETTE COUNTY HOUSEHOLDS



> 700 unique landlords paid



91% acceptance rate



86% below 50% of AMI



LEXINGTON

COURT PARTNERSHIP RECOGNIZED NATIONALLY


Consistently High Spenders

Fewer than 5% of grantees have spent a significant proportion of their funding nearly every month since the start, but the state of Virginia and local grantees in Kentucky started off strong and have continued to exhibit significant progress (Figure 4). Virginia spent between 9% and 13% of their total allocation every month, spending a total of 72% by the end of September. Local grantees in Kentucky spent a large proportion of their allocation in the initial months of the program, with 100% spent by the end of September. Spending for local grantees in Kentucky has since dropped off as they have expended all of their ERA1 funding. Local grantees in Kentucky are now administering funds passed down from the state grantee, as well as ERA2 funds. Administrators, policymakers, and advocates should learn from these examples to better understand how these programs were able to mobilize so quickly and maintain that momentum for subsequent months. Kentucky's programs benefitted from quick capacity building and strong partnerships with courts.

TABLE 2. PERCENT OF ALLOCATION SPENT BY LOCAL GRANTEEES BY MONTH, JANUARY - SEPTEMBER 2021¹

STATE	JANUARY - MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	TOTAL
MONTHLY DISBURSAL MEDIAN: 9%								
KENTUCKY	23%	23%	22%	10%	3%	5%	5%	100%
ALASKA	0%	7%	16%	18%	14%	22%	12%	90%
HAWAII	0%	4%	16%	23%	20%	13%	9%	86%
NEBRASKA	2%	5%	9%	17%	21%	18%	13%	85%
KANSAS	2%	6%	7%	14%	17%	21%	17%	83%

Emergency Rental Assistance Spending and Performance Trends, National Low Income Housing Coalition, November 2021.

 Treasury Department & HUD are developing technical assistance/best practices for other communities based on the partnership-focused model implemented by programs in Lexington, Louisville, and KHC.



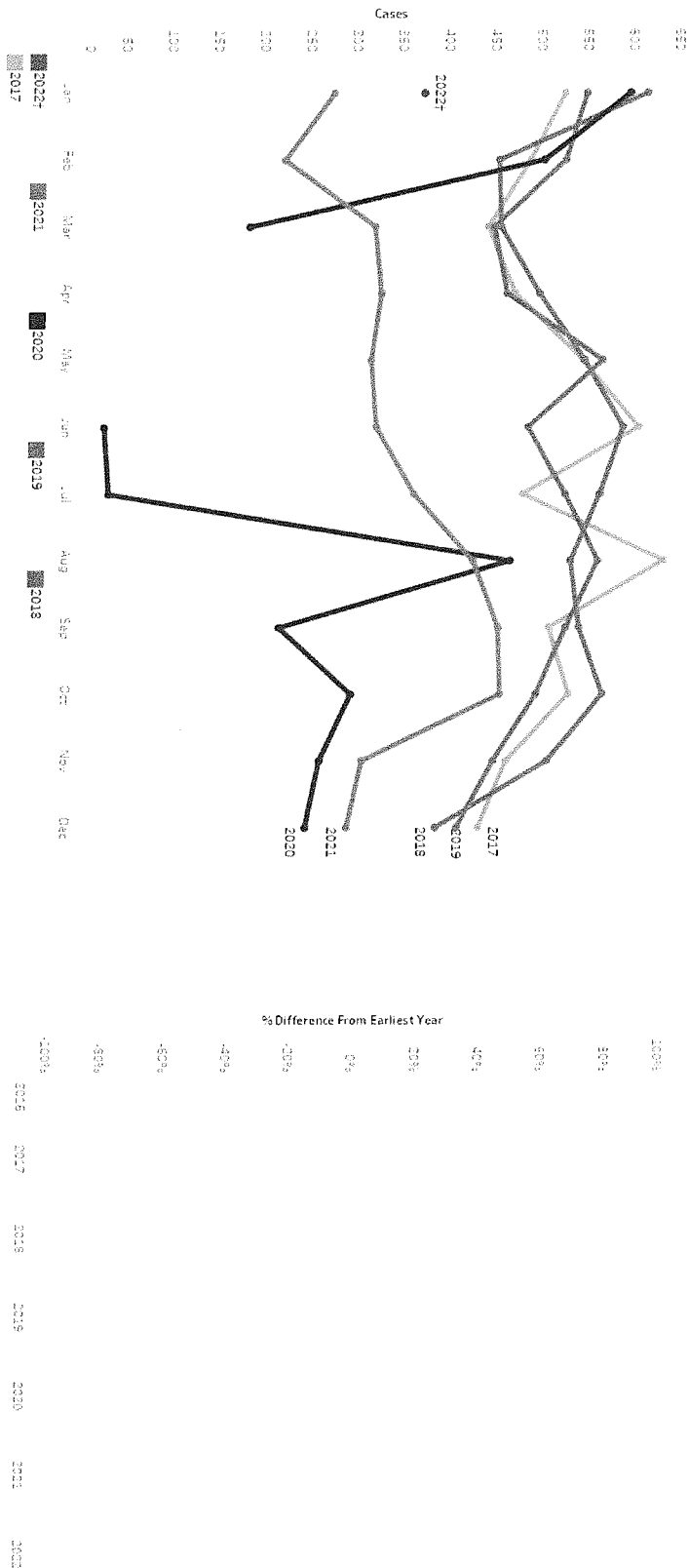
WHAT'S NEXT?

- Began processing additional fund requests on February 1 for households in need of additional assistance
- Currently offering temporary hotel vouchers and relocation assistance (security deposit & prospective rent) to evicted households
- Recently submitted request to Treasury to receive an additional reallocation, subject to the availability of funds
- Developing a wrap-around eviction diversion and intervention program aimed at providing intensive case management for households with chronic risk of eviction, subject to ARPA funding and selection of a partner through an RFP



LEXINGTON

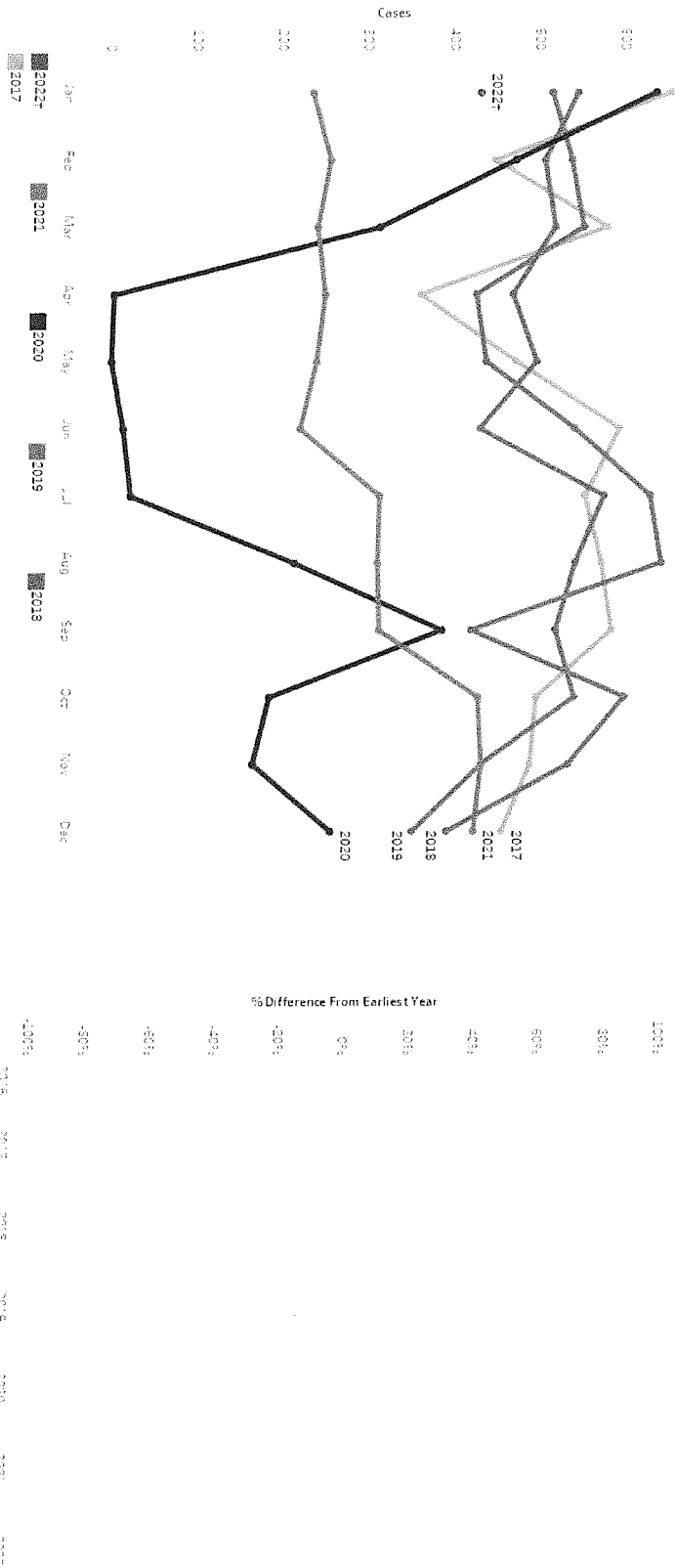
FORCIBLE DETAINER CASES FILED - FAYETTE DISTRICT COURT



* Data provided from the CourtNet database
 † Data for the current year is not available through the most recent complete month.

Case Group	Case Category	2017	2018	2019	2020	2021	2022†	Total
District Civil	Forcible Detainer	6,126	6,257	6,009	2,828	4,080	373	25,673
	Total	6,126	6,257	6,009	2,828	4,080	373	25,673
Grand Total		6,126	6,257	6,009	2,828	4,080	373	25,673

FORCIBLE DETAINER CASES CLOSED - FAYETTE DISTRICT COURT



Case Group	Case Category	2017	2018	2019	2020	2021	2022†	Total
District Civil	Forcible Detainer	6,258	6,225	5,928	2,677	3,669	431	25,188
	Total	6,258	6,225	5,928	2,677	3,669	431	25,188
Grand Total		6,258	6,225	5,928	2,677	3,669	431	25,188



QUESTIONS? SUGGESTIONS?

Jonathan Wright

Project Director, Housing Stabilization Program

Grants & Special Programs

jwright@lexingtonky.gov

859.280.8459 office

859.494.3888 cell

Charlie Lanter

Commissioner

Housing, Advocacy & Community Development

clanter@lexingtonky.gov

859.258.3070 office

859.258.3079 direct






BOARD FINANCIAL DISCLOSURE FORM

Fiscal Year: 2021-2022

Reporting Period: January 31, 2022

I have honestly and accurately reviewed the board financials and have not withheld any information from the Executive Director or the Board of Directors about the financial condition and financial health of the organization.



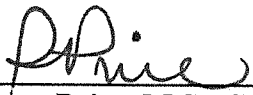
Neil Bedwell, M.B.A.

2-18-2022

Date

Chief Financial Officer

I have carefully reviewed the board financials prepared by the Chief Financial Officer and have asked questions about items that were unclear to me. No information has been withheld from the Board of Directors about the financial condition and financial health of the organization.



Sharon Price, M.S., CCAP
Executive Director

2.18.22
Date


Agenda Item # 5.e.1 (a)


ISSUE: FINANCIAL REPORTS JANUARY 31, 2022


DISCUSSION: Attached is the Agency's Unaudited Balance Sheet, Statement of Revenues and Expenditures, and Statement of Cash Flow for the period Ending January 31, 2022 prepared by the Division for Fiscal Operations.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Balance Sheet, Statement of Revenues and Expenditures, and Statement of Cash Flow for the period January 31, 2022

Prepared by: 
Steven Gravitt, M.B.A., CCAP
Controller

Approved by: 
Neil Bedwell, M.B.A.
Chief Financial Officer

Approved by: 
Sharon Price, M.S., CCAP
Executive Director
2.18.22

Approved by:
Finance Committee

Approved by:
Board of Directors

Balance Sheet
As of 01/31/2022

	Beginning Period Balance	Current Period Balance	Current Period Change
Assets			
Current Assets			
Cash Bank Accounts	6,348,575.68	5,042,580.68	(1,305,995.00)
Petty Cash	1,284.00	1,284.00	-
Day 1 Family Fund	5,355,242.11	5,134,792.08	(220,450.03)
Health Trust	3,704,723.47	3,553,469.65	(151,253.82)
DV8 Investment	50,000.00	50,000.00	-
Unemployment Trust	3,069,375.58	3,069,375.58	-
Grant Receivables	973,758.54	1,730,058.24	756,299.70
Prepaid Expenses	330,092.83	322,084.83	(8,008.00)
Blue Grass Community Foundation	153,680.59	153,680.59	-
Other Receivables	<u>1,247,985.52</u>	<u>142,576.71</u>	<u>(1,105,408.81)</u>
Total Current Assets	21,234,718.32	19,199,902.36	(2,034,815.96)
Long-term Assets			
Property	13,773,005.85	13,773,005.85	-
Land	949,050.00	949,050.00	-
Equipment	4,431,670.99	4,431,670.99	-
Accumulated Depreciation	<u>(5,299,308.13)</u>	<u>(5,414,620.72)</u>	<u>(115,312.59)</u>
Total Long-term Assets	<u>13,854,418.71</u>	<u>13,739,106.12</u>	<u>(115,312.59)</u>
Total Assets	<u>35,089,137.03</u>	<u>32,939,008.48</u>	<u>(2,150,128.55)</u>
Liabilities			
Current Liabilities			
Line of Credit	-	-	-
Interest Rate Swap	44,873.00	44,873.00	-
Unearned Revenue	5,014,924.28	3,491,787.65	(1,523,136.63)
Accounts Payable	714,288.16	358,025.63	(356,262.53)
Accrued Health Claims	78,447.00	78,447.00	-
Payroll Payables	1,352,445.96	496,275.67	(856,170.29)
Compensated Balances	<u>773,836.26</u>	<u>782,539.35</u>	<u>8,703.09</u>
Total Current Liabilities	7,978,814.66	5,251,948.30	(2,726,866.36)
Long-term Liabilities			
Notes Payable	<u>1,567,950.15</u>	<u>1,559,604.38</u>	<u>(8,345.77)</u>
Total Long-term Liabilities	<u>1,567,950.15</u>	<u>1,559,604.38</u>	<u>(8,345.77)</u>
Total Liabilities	<u>9,546,764.81</u>	<u>6,811,552.68</u>	<u>(2,735,212.13)</u>
Net Assets			
Board Designated Reserve	1,900,899.89	1,900,899.89	-
Staff Designated Reserve	30,000.00	30,000.00	-
Other	<u>23,611,472.33</u>	<u>24,196,555.91</u>	<u>585,083.58</u>
Total Net Assets	<u>25,542,372.22</u>	<u>26,127,455.80</u>	<u>585,083.58</u>
Total Liabilities and Net Assets	<u>35,089,137.03</u>	<u>32,939,008.48</u>	<u>(2,150,128.55)</u>

Statement of Cash Flow
As of 01/31/2022

AGENDA # 5.e.1(a)

	Current Period	Current Year
Cash Flows from Operating Activities		
Depreciation	115,312.59	820,879.15
Property	-	-
Equipment	-	-
Land	-	-
Accounts Receivables	(756,299.70)	(462,500.58)
Other Receivables	1,105,408.81	1,194,098.20
Prepays	8,008.00	(256,643.83)
Unearned Revenue	(1,523,136.63)	1,058,341.56
Accounts Payable	(356,262.53)	(1,014,525.89)
Payroll Payables	(856,170.29)	(768,751.70)
Compensated Balances	8,703.09	(23,576.29)
Accured Leave Reserve	-	-
Total Cash Flows from Operating Activities	<u>(2,254,436.66)</u>	<u>547,320.62</u>
		-
Cash Flows from Investing Activities		-
Trust Funds and Investments	<u>371,703.85</u>	<u>97,438.79</u>
Total Cash Flows from Investing Activities	<u>371,703.85</u>	<u>97,438.79</u>
		-
Cash Flows from Financing Activities		-
Notes Payables	<u>(8,345.77)</u>	<u>(233,214.34)</u>
Total Cash Flows from Financing Activities	<u>(8,345.77)</u>	<u>(233,214.34)</u>
		-
Change in net - assets	<u>585,083.58</u>	<u>(1,105,628.50)</u>
		-
		-
Beginning Cash & Cash Equivalents	<u>6,348,575.68</u>	<u>5,042,580.68</u>
		-
		-
Ending Cash & Cash Equivalents	<u>5,042,580.68</u>	<u>5,042,580.68</u>

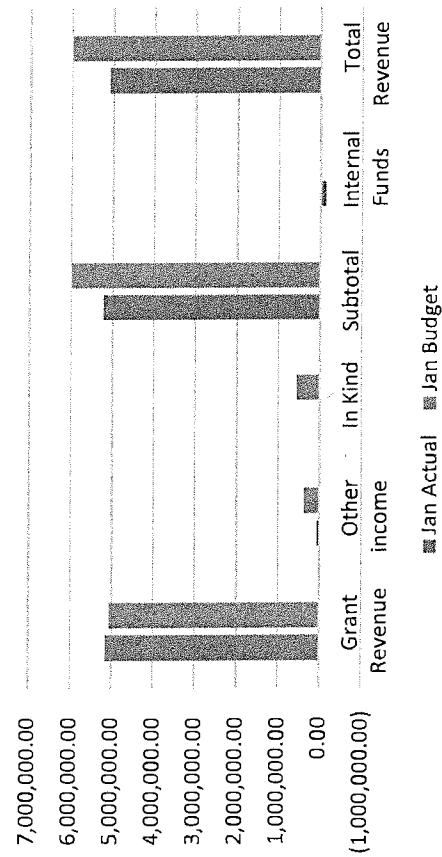
CAC for Lexington-Fayette, Bourbon, Harrison, and Nicholas Counties, Inc.
Statement of Revenues and Expenditures
From 01/01/2022 Through 01/31/2022

AGENDA ITEM # 5.3.1(a)

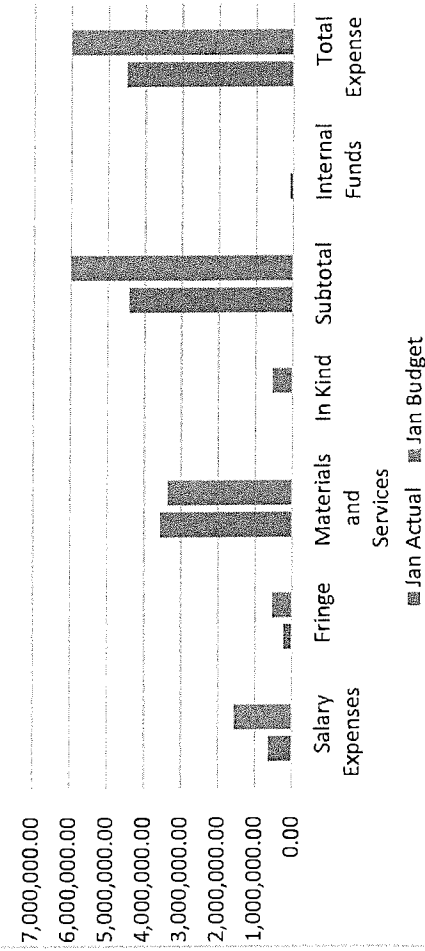
Revenue	Jan Actual	Jan Budget	Budget Variance	FY 21-22 Actual	Total Budget - CACLex	Percent Total Budget Remaining
Grant Revenue	5,156,508.27	5,062,055.56	94,452.71	33,860,154.02	56,719,554.02	-40.30%
Other Income	67,338.85	373,468.60	(306,129.75)	564,497.44	3,115,876.68	-81.88%
In Kind	0.00	542,535.97	(542,535.97)	151,205.10	4,986,466.88	-96.97%
Subtotal	5,223,847.12	5,978,060.13	(754,213.01)	34,575,856.56	64,821,897.58	-46.66%
Internal Funds	(137,420.74)	4,166.67	(141,587.41)	1,424,853.63	2,824,831.18	-49.56%
Total Revenue	5,086,426.38	5,982,226.80	(895,800.42)	36,000,710.19	67,646,728.76	-46.78%
Expense						
Salary Expenses	635,001.31	1,558,374.68	923,373.37	9,661,494.82	16,767,729.92	42.38%
Fringe	222,608.59	535,268.47	312,659.88	3,160,737.89	5,773,121.05	45.25%
Materials and Services	3,564,284.20	3,357,882.06	(206,402.14)	22,991,642.61	36,969,378.58	37.81%
In Kind	0.00	542,908.27	542,908.27	151,205.10	4,990,247.26	96.97%
Subtotal	4,421,894.10	5,994,433.48	1,572,539.38	35,965,080.42	64,500,476.81	44.24%
Internal Funds	79,448.70	1,666.67	(77,782.03)	1,141,258.27	2,660,417.73	57.10%
Total Expense	4,501,342.80	5,996,100.15	1,494,757.35	37,106,338.69	67,160,894.54	44.75%
Total Revenue over Expense (Loss)	585,083.58	(13,873.35)	598,956.93	(1,105,628.50)	485,834.22	(1,591,462.72)

* Monthly grant revenue is \$547,843.9 under budget. The majority of CAC grants operate on a reimbursement basis.

Monthly Revenue



Monthly Expenditures



ISSUE: FINANCIAL STATEMENT – January 31, 2022

DISCUSSION: Attached is the Financial Statement for the month ending January 31, 2022 prepared by the Division for Fiscal Operations.

Page 7:

1901 - MANAGEMENT AND SUPPORT – The current Indirect Cost rate being used is 12%. The Council is approved for a provisional rate of 12%.

1901 - Management and Support

	YTD Actual	YTD Budget	Projected	Remaining W/ Encum.	Percent
Revenue	2,147,792.17	3,683,875.51	\$ 3,681,929.43	\$ 1,536,083.34	100%
Expense	<u>2,281,045.28</u>	<u>3,683,875.51</u>	<u>\$ 3,910,363.34</u>	\$ 986,267.55	106%
Surplus/Loss	(133,253.11)	-	(228,433.90)		

2001 - CSBG - The Cabinet for Health and Family Services awarded \$669,407.37 for FY 2021-22 and carry-over funds from FY 2020-21 of \$227,477.85. Other funding includes In-Kind contributions which exceed projections. Staff will be requesting a carryover of projected unspent funds.

2001 - CSBG

	YTD Actual	YTD Budget	Projected	Remaining W/ Encum.	Percent
Fed Revenue	196,423.94	896,885.22	336,726.75	700,461.28	38%
Fed Expenses	<u>196,423.94</u>	<u>896,885.22</u>	<u>336,726.75</u>	649,074.64	38%
Over/Under	-	-	-		
Non-Fed Revenue	86,811.95	474,756.44	208,348.68	387,944.49	44%
Non-Fed Expenses	<u>86,811.95</u>	<u>474,756.44</u>	<u>208,348.68</u>	366,156.40	44%
Over/Under	-	-	-		
In-Kind	-	167,352.00	167,352.00	167,352.00	100%

Page 2:

2030 – 2039 HEAD START PROGRAMS – Refer to Head Start Schedules.

Page 9:

2342/2343 – LFUCG Emergency Rental – LFUCG has contracted with CAC to provide Emergency Rental services.

2342 - LFUCG Emergency Rental				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	5,000,000.00	5,000,000.00	5,000,000.00	-	100%
Expenses	<u>5,000,000.00</u>	<u>5,000,000.00</u>	<u>5,000,000.00</u>	-	100%
Over/Under	-	-	-		

2343 - LFUCG Emergency Rental				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	3,000,000.00	3,000,000.00	3,000,000.00	-	100%
Expenses	<u>3,000,000.00</u>	<u>3,000,000.00</u>	<u>3,000,000.00</u>	-	100%
Over/Under	-	-	-		

2344 - LFUCG Emergency Rental				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	6,013,106.37	10,530,000.00	10,530,000.00	4,516,893.63	100%
Expenses	<u>6,013,106.37</u>	<u>10,530,000.00</u>	<u>10,530,000.00</u>	4,347,976.98	100%
Over/Under	-	-	-		

Administrative Expenses Budget	947,700
Funds Spent at 2/17/22	<u>260,569</u>
Remaining Funds to Spend	687,131

2346 – PERMANENT HOUSING - Kentucky Housing Corporation (KHC) Permanent Housing Bonus (PH Bonus) Program for 2022. The program effective dates are January 1, 2022 through December 31, 2022. The funds will be used for rental assistance, as well as utility and security deposit assistance.

The PH Bonus Program budget is structured similarly to the Continuum of Care (CoC) budget by allocating the grant to five major categories: Real Property Leasing, Supportive Services, Operations, HMIS and Administration. The grant supports 32 units of 1- or 2- bedrooms with an average cost of \$617 per month including utilities. The Council is responsible for program coordination and monitoring, and managing all leases.

2346 - Permanent Housing				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	27,710.41	388,129.00	332,524.92	360,418.59	86%
Expenses	<u>32,715.66</u>	<u>388,129.00</u>	<u>392,587.92</u>	239,654.98	101%
Over/Under	(5,005.25)	-	(60,063.00)		

Page 10:

3020 – CHILDCARE - The childcare program currently operates at the Prep Academy Centers at Bourbon County, Harrison County, Scott County, Lexington South, Winburn, Chrystalis House, and Russell School.

Revenue for this program includes parent fees and contract payments from the Department for Community Based Services (DCBS) to provide child care services after Head Start hours and

leverage the cost of Early Head Start. Revenues are received the month following the date services are received.

3020 - Childcare				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	351,264.00	599,473.41	602,166.86	248,209.41	100%
Expenses	<u>188,918.71</u>	<u>314,258.78</u>	<u>323,860.65</u>	68,675.92	103%
Over/Under	162,345.29	285,214.63	278,306.21		
		Total Including Stars		1,046,653.16	

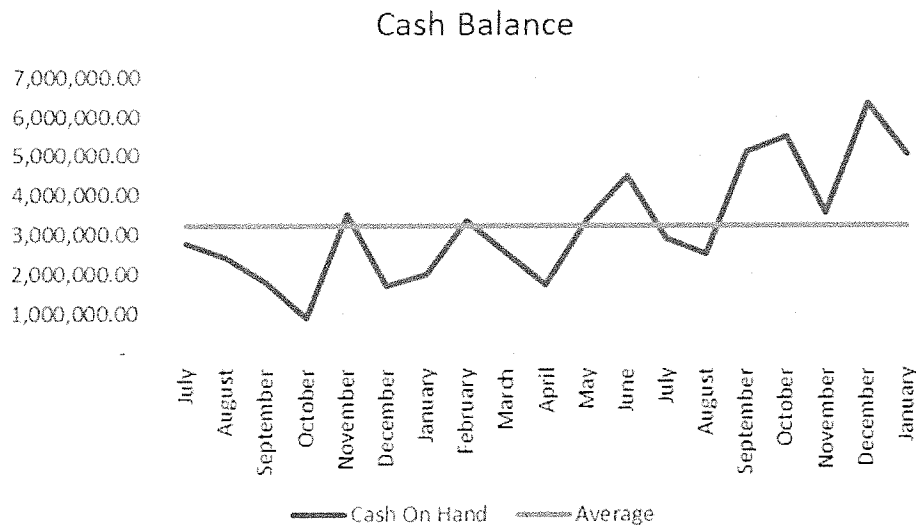
3911 – CARES CHILD CARE - As part of the CARES Act certain childcare centers qualify for additional Federal money for supplies and cleaning services related to COVID-19 sanitation.

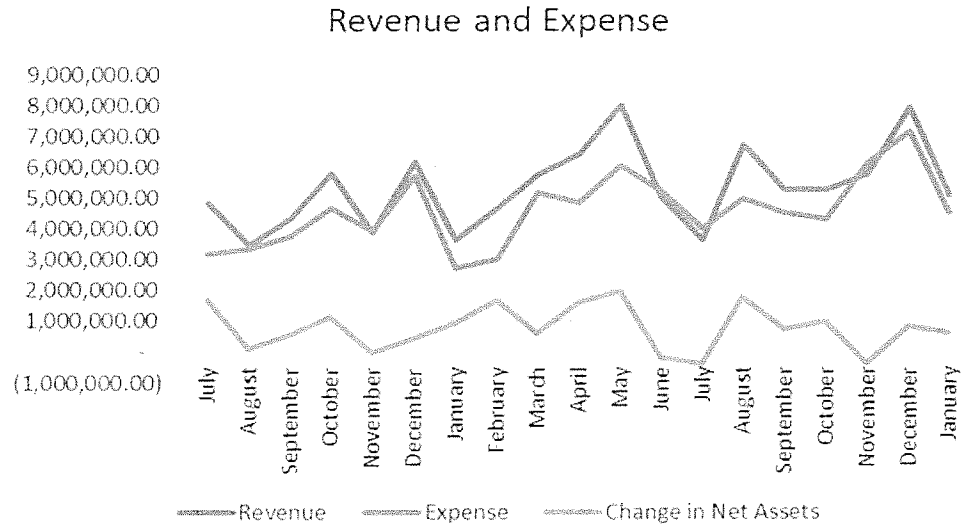
3911 - CARES Childcare				Remaining	
	YTD Actual	YTD Budget	Projected	W/ Encum.	Percent
Revenue	1,180,321.75	1,712,110.00	1,712,110.00	531,788.25	100%
Expenses	<u>1,180,321.75</u>	<u>1,712,110.00</u>	<u>1,712,110.00</u>	487,525.71	100%
Over/Under	-	-	-		

Day 1 Family Fund Balance - \$5,134,792.08

Health Trust Balance - \$3,553,469.65

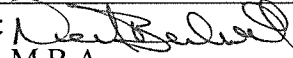
**Trust statements were not available at time of publication

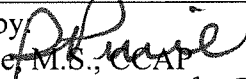




RECOMMENDATION:

It is recommended that the Board of Directors approve the financial statement as of January 31, 2022.

Submitted by: 
 Neil Bedwell, M.B.A.
 Chief Financial Officer

Approved by: 
 Sharon Price, M.S., CCAP
 Executive Director *2.18.22*

Approved by:
 Finance Committee

Approved by:
 Board of Directors

Financial Statement
for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	ENCUMBRANCES	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
1901	INDIRECT COST POOL Management & Support Indirect Cost Revenue Indirect Cost Expense 07/01/21 - 06/30/22	R: 355,582.45 E 147,211.27	2,147,792.17 2,281,045.28	- 416,562.68	- 3,683,875.51	1,536,083.34 986,267.55	58% 62%	58% 73%	58% 42% 27%	- (133,253.11)	-
1902	INTERNAL FUNDS: Management & Support Non Federal Revenue Non Federal Expense 07/01/21 - 06/30/22	R: - E 490.32	- 12,311.01	- 31,155.40	- 32,204.00	18,737.47	0% 20%	0% 70%	100% 30%	(12,311.01)	74,818.81
1922	Information Technology Services 07/01/21 - 06/30/22	R: 56,063.79 E 40,335.70	496,118.17 524,872.95	- 280,646.15	865,085.13 865,085.13	368,966.96 59,566.03	57% 61%	57% 93%	43% 7%	(28,754.78)	-
1930	Facilities Fund 07/01/21 - 06/30/22	R: - E 208,301.31	1,464,573.81 1,716,576.10	- 658,856.51	1,773,664.05 1,773,664.05	309,090.24 (601,768.56)	83% 97%	83% 134%	17% -34%	(252,002.29)	-
1950	Program Transportation Contracts 07/01/21 - 06/30/22	R: 21,814.62 E - 19,007.26	281,165.63 5,413.94 286,579.57	- - 138,566.81	516,123.98 66,000.00 582,123.98	234,958.35 60,586.06 156,977.60	54% 8% 49%	54% 8% 73%	46% 92% 27%	- - -	-
2001	FEDERAL GRANTS & CONTRACTS CSBG Federal Revenue Inkind Revenue Federal Expenses Inkind Expense 07/01/21 - 06/30/22	R 22,981.64 R - E 22,981.64 E -	196,423.94 - 196,423.94 -	- - 51,386.64	896,885.22 167,352.00 896,885.22 167,352.00	700,461.28 167,352.00 649,074.64 167,352.00	22% 0% 22% 0%	22% 0% 28% 0%	78% 100% 72% 100%	- - -	-
2002	CSBG CARES 07/01/21 - 06/30/22	R 3,327.39 E 3,327.39	86,811.95 86,811.95	- 21,788.09	474,756.44 474,756.44	387,944.49 366,156.40	18% 18%	18% 23%	82% 77%	- -	-
2007	LIHEAP 07/01/21 - 06/30/22	R 278,533.00 E 338,830.16	2,164,633.11 2,220,223.91	- 4,770.64	1,767,173.85 1,767,173.85	(397,459.26) (457,820.70)	122% 126%	122% 126%	-22% -26%	(55,590.80)	1,239.49
2010	DOE WX 07/01/21 - 06/30/22	R 7,837.68 E 5,774.46	96,015.45 96,015.45	- 122,258.59	278,885.98 278,885.98	182,870.53 60,611.94	34% 34%	34% 78%	66% 22%	- -	-
2025	Food Service Grant Revenue 07/01/21 - 06/30/22	R: 104,574.80 E 96,008.77	505,439.30 505,439.30	- 633,856.50	673,174.77 673,174.77	167,735.47 (466,121.03)	75% 75%	75% 169%	25% -69%	- -	-
2030	Head Start Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 08/01/21-07/31/22	R 911,689.41 R - E 413,795.17 E - TE 413,795.17	3,966,400.10 25,912.07 3,966,400.10 25,912.07 3,992,312.17	- 1,357,174.06 - 1,357,174.06	9,513,036.00 1,773,297.00 9,513,036.00 1,773,297.00 11,286,333.00	5,546,635.90 1,747,384.93 4,189,461.84 1,747,384.93 5,936,846.77	42% 1% 42% 1% 35%	42% 1% 56% 1% 47%	58% 99% 44% 99% 53%	(0.00)	4,356.90
2037	Early Head Start Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 08/01/21-07/31/22	R 509,403.40 R - E 227,083.38 E - TE 227,083.38	2,376,152.24 50,951.75 2,376,152.24 50,951.75 2,427,103.99	- 597,522.66 - 597,522.66	5,930,246.00 1,118,636.00 5,930,246.00 1,118,636.00 7,048,882.00	3,554,093.76 1,067,684.25 2,956,571.10 1,067,684.25 4,024,255.35	40% 5% 40% 5% 34%	40% 5% 50% 5% 43%	60% 95% 50% 95% 57%	(0.00)	(1,128.22)

Financial Statement
for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	Encumbrances	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
2038	Migrant Head Start Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 09/01/21- 08/31/22	R 275,851.40 R - E 159,750.14 E - TE 159,750.14	1,120,848.22 1,120,848.22 1,120,848.22 1,120,848.22	683,130.88 683,130.88	3,427,688.00 100,929.31 3,691,411.00 100,929.31 3,528,617.31	2,306,839.78 100,929.31 1,887,431.90 100,929.31 1,724,638.21	33% 0% 30% 0% 32%	33% 0% 49% 0% 51%	67% 100% 51% 100% 49%	-	64,157.74
2039	Partners For Excellence Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 09/01/21- 08/31/22	R 163,363.99 R - E 157,926.21 E - TE 157,926.21	838,872.87 8,533.07 838,872.87 8,533.07 847,405.94	695,262.34 695,262.34	2,631,610.00 241,688.50 2,631,610.00 241,688.50 2,873,298.50	1,792,737.13 233,155.43 1,097,474.79 233,155.43 1,330,630.22	32% 4% 32% 4% 29%	32% 4% 58% 4% 54%	68% 96% 42% 96% 46%	(0.00)	739.53
2040	South Central Headstart Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 01/01/2021 - 12/31/2021	R - R - E - E - TE -	8,191,597.00 292,615.85 8,191,597.00 292,615.85 8,484,212.85	- 315,182.00 315,182.00	8,842,385.00 916,764.00 8,842,385.00 916,764.00 9,759,149.00	650,788.00 624,148.15 335,606.00 624,148.15 959,754.15	93% 32% 93% 32% 87%	93% 32% 96% 32% 90%	7% 68% 4% 68% 10%	-	-
2040	South Central Headstart Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 01/01/2022 - 12/31/2022	R 399,525.48 R - E 547,989.61 E - TE 547,989.61	547,989.61 547,989.61 547,989.61 547,989.61	1,989,283.27 1,989,283.27	8,219,648.00 2,054,912.00 8,219,648.00 2,054,912.00 10,274,560.00	7,671,658.39 2,054,912.00 5,682,375.12 2,054,912.00 7,737,287.12	7% 0% 7% 0% 5%	7% 0% 31% 0% 25%	93% 100% 69% 100% 75%	-	-
2047	South Central Early Headstart Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 01/01/2021 - 12/31/2021	R - R - E - E - TE -	2,326,192.00 46,850.53 2,326,192.00 46,850.53 2,373,042.53	- - - - -	2,595,480.00 269,288.00 2,595,480.00 269,288.00 2,864,768.00	269,288.00 222,437.47 269,288.00 222,437.47 491,725.47	90% 17% 90% 17% 83%	90% 17% 90% 17% 83%	10% 83% 10% 83% 17%	(0.00)	-
2047	South Central Early Headstart Grant Revenue Inkind Revenue Expenditures Inkind Expenditures 01/01/2022 - 12/31/2022	R 233,879.12 R - E 233,879.12 E - TE 233,879.12	233,879.12 233,879.12 233,879.12 233,879.12	473,025.27 473,025.27	2,595,480.00 648,870.00 2,595,480.00 648,870.00 3,244,350.00	2,361,600.88 648,870.00 1,888,575.61 648,870.00 2,537,445.61	9% 0% 9% 0% 7%	9% 0% 27% 0% 22%	91% 100% 73% 100% 78%	-	-
2048	MSHS 03/01/2021- 02/28/2022	R: 53,743.01 E 24,424.41	458,222.98 458,222.98	27,781.04	606,468.00 606,468.00	148,245.02 120,463.98	76% 76%	76% 80%	24% 20%	-	-
2066	Foster Grandparents FGP Federal Revenue Federal Expenses Non-Federal Revenue Volunteer Expenses Balance Non-Federal FGP In-Kind 04/01/2020-03/31/2021	R 5,398.84 E 5,398.84 R 14.00 E 268.70 (254.70) E -	106,786.66 106,786.66 127.00 978.75 (851.75) -	3,854.45 - - -	166,110.00 188,809.00 3,500.00 18,776.00 (15,276.00) 26,183.00	59,323.34 78,167.89 3,373.00 17,797.25 26,183.00	64% 57% 4% 5% 0%	64% 59% 4% 5% 0%	36% 41% 96% 95% 100%	- (851.75) (9,903.55)	-

Financial Statement
for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	ENCUMBRANCES	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
2301	Continuum of Care 10/01/2021-9/30/2022	R 18,689.60 E 19,539.03	110,882.88 111,532.31	- 99,159.28	311,069.03 311,069.04	200,186.15 100,377.45	36% 36%	36% 36%	64% 32%	(649.43)	(766.17)
2304	Project Independence RPH 01/01/2022 - 12/31/2022	R 27,338.34 E 29,106.39	27,338.34 29,106.39	- 23,009.37	350,384.01 350,384.01	323,045.67 298,268.25	8% 8%	8% 8%	92% 85%	(1,768.05)	200.63
2308	KY Housing Tenant Based Rental 01/01/2022 - 12/31/2022	R - E 7,139.25	- 7,139.25	- 40,936.39	92,111.23 92,111.23	92,111.23 44,035.59	0% 8%	0% 8%	100% 48%	(7,139.25)	(29,108.44)
2310	Crisis Housing Support Youth 03/01/2021 - 02/28/2022	R 1,828.90 E 2,052.45	141,744.70 141,890.98	- 25,630.55	181,871.00 181,871.00	40,126.30 14,349.47	78% 78%	78% 78%	22% 8%	(146.28)	(27,593.47)
2318	Crisis Housing Support Rural 05/01/2021 - 04/30/2022	R 8,101.70 E 8,530.63	119,340.56 119,577.08	- 53,743.00	174,027.00 174,027.00	54,686.44 706.92	69% 69%	69% 69%	31% 0%	(236.52)	(40,739.39)
2325	SAMSHA 09/28/2021-09/27/2022	R 17,932.33 E 16,860.43	60,915.23 60,915.23	- 140,887.37	400,000.00 400,000.00	339,084.77 198,197.40	15% 15%	15% 15%	85% 50%	-	-
2339	ESG COVID RESPONSE 07/01/2021 - 06/30/2022	R - E -	45,452.76 30,674.53	- 10,708.69	414,675.25 414,675.25	369,222.49 373,292.03	11% 7%	11% 7%	89% 90%	14,778.23	-
2341	LFUCG Covid Winter Shelter 02/01/2021 - 09/30/2022	R - E 344,534.10	491,982.79 1,078,843.64	- 121,999.96	1,400,000.00 1,400,000.00	908,017.21 199,156.40	35% 77%	35% 77%	65% 14%	(586,860.85)	(63,095.59)
2342	LFUCG Emergency Rental 02/01/2021 - 09/30/2022	R - E -	5,000,000.00 5,000,000.00	- -	5,000,000.00 5,000,000.00	- -	100% 100%	100% 100%	0% 0%	-	-
2343	LFUCG Emergency Rental #2 08/01/2021 - 12/31/2021	R - E -	3,000,000.00 3,000,000.00	- -	3,000,000.00 3,000,000.00	- -	100% 100%	100% 100%	0% 0%	-	-
2344	LFUCG Emergency Rental #3 11/01/2021 - 7/31/2022	R 1,765,505.89 E 1,963,900.06	6,013,106.37 6,013,106.37	- 168,916.65	10,530,000.00 10,530,000.00	4,516,893.63 4,347,976.98	57% 57%	57% 57%	43% 41%	-	-
2346	Permanent Housing 01/01/2022 - 12/31/2022	R: 27,710.41 E 32,715.66	27,710.41 32,715.66	- 115,758.36	388,129.00 388,129.00	360,418.59 239,654.98	7% 8%	7% 8%	93% 62%	(5,005.25)	-
2351	ESG 07/01/21 - 06/30/22	R 404.61 E 404.61	6,126.85 6,126.85	- 1,618.90	57,656.84 57,656.84	51,529.99 49,911.09	11% 11%	11% 11%	89% 87%	-	-
2352	HUD Navigator 07/01/21 - 06/30/22	R 2,768.81 E 2,768.81	62,484.96 62,484.96	- 299.00	125,258.00 125,258.00	62,773.04 62,474.04	50% 50%	50% 50%	50% 50%	-	-
2353	HUD Domestic Violence 12/01/2021 - 11/30/22	R 7,413.92 E 7,698.54	48,849.12 48,849.12	- 30,892.79	177,562.50 177,562.50	128,713.38 97,820.59	28% 28%	28% 28%	72% 55%	-	-
2358	Application Assistants 07/01/21 - 06/30/22	R: 24,830.12 E 9,517.87	161,640.73 161,640.73	- 111.95	577,928.00 577,928.00	416,287.27 416,175.32	28% 28%	28% 28%	72% 72%	-	-
2359	Project Life 07/01/21 - 06/30/22	R: 33,722.27 E 33,722.27	309,447.17 309,447.17	- 82,816.88	687,296.00 687,296.00	377,848.83 295,031.95	45% 45%	45% 45%	55% 43%	-	-
2369	Project Life Housing 07/01/21 - 06/30/22	R: 25,113.55 E 24,380.92	427,626.61 427,626.61	- 232,385.07	753,972.00 753,972.00	326,345.39 93,960.32	57% 57%	57% 57%	43% 12%	-	-
2378	Project Life Crisis 05/01/2021 - 09/30/2021	R: - E -	125,061.51 125,061.50	- 12,851.67	150,000.00 150,000.00	24,938.49 12,086.83	83% 83%	83% 92%	17% 8%	0.01	-

Financial Statement
for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	ENCUMBRANCES	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
2379	Project Life APS 04/01/2021 - 09/30/2022	R: 12,217.23 E 9,852.40	47,180.85 47,180.85	- 31,484.06	500,000.00 500,000.00	452,819.15 421,335.09	9% 9%	9% 16%	91% 84%	- -	-
2401	DOL WORC 09/01/20-08/31/22	R: 4,840.45 E 4,310.42	22,589.04 22,589.04	- 8,830.18	141,221.00 141,221.00	118,631.96 109,801.78	16% 16%	16% 22%	84% 78%	- -	-
2710	LIHEAP WX 07/01/21 - 06/30/22	R: 15,425.73 E 21,338.97	123,391.27 129,914.38	- 150,218.56	551,012.35 551,012.35	427,621.08 270,879.41	22% 24%	22% 51%	78% 49%	(6,523.11)	6,523.11
STATE FUNDS											
3020	Child Care 07/01/21 - 06/30/22	R: 12,873.00 E 10,991.21	351,264.00 188,918.71	- 56,664.15	599,473.41 314,258.78	248,209.41 68,675.92	59% 60%	59% 78%	41% 22%	150,720.29 11,625.00 162,345.29	434,224.98 450,082.89 884,307.87
3021	Com Early Childhood Council 07/01/21 - 06/30/22	R: - E -	29,751.21 29,751.21	- 5,751.60	74,961.12 74,961.12	45,209.91 39,458.31	40% 40%	40% 47%	60% 53%	- -	-
3911	CARES CHILD CARE 04/01/20 - 06/30/22	R: 33,934.90 E 33,934.90	1,180,321.75 1,180,321.75	- 44,262.54	1,712,110.00 1,712,110.00	531,788.25 487,525.71	69% 69%	69% 72%	31% 28%	- -	-
3913	CHILD CARE ARPA 11/01/2021 - TBA	R: - E -	- -	- -	582,000.00 582,000.00	582,000.00 582,000.00	0% 0%	0% 0%	100% 100%	- -	-
LOCAL GOVERNMENT FUNDS											
4349	LFUCG Assertive Street Outreach 11/01/21-09/30/2022	R: - E 8,898.05	- 65,229.93	- 28,339.21	267,640.01 267,640.12	267,640.01 174,070.98	0% 24%	0% 35%	100% 65%	(65,229.93)	(67,796.76)
4353	Affordable Energy Initiative 07/01/21 - 06/30/22	R: - E -	- -	- -	- 305.00	- 305.00	- -	- -	- -	- -	-
4356	Pinnacle Youth 07/01/21 - 06/30/22	R: - E -	- 750.00	- -	28,531.00 28,531.00	28,531.00 27,781.00	0% 3%	0% 3%	100% 97%	(750.00)	-
4358	ECCO PLUS 07/01/20 - 06/30/22	R: 121.06 E 121.06	1,314.59 1,314.59	- 8,665.56	25,000.00 25,000.00	23,685.41 15,019.85	5% 5%	5% 40%	95% 60%	- -	-
4360	LFUCG ESR EFS 07/01/21 - 06/30/22	R: 32,469.56 E 16,360.34	97,469.56 97,469.56	- 31,312.69	153,360.00 153,360.00	55,890.44 24,577.75	64% 64%	64% 84%	36% 16%	- -	-
4400	Healthy Meals on a Budget 07/01/21 - 06/30/22	R - E 319.01	- 9,359.34	- 19,607.16	17,000.00 17,000.00	17,000.00 (11,966.50)	0% 55%	0% 170%	100% -70%	(9,359.34)	(42.66)
PRIVATE FUNDS											
5012	Columbia Gas EAP 10/01/21-09/30/2022	R - E -	25.00 -	- -	18,050.00 18,050.00	18,025.00 18,050.00	0% 0%	0% 0%	100% 100%	25.00	18,050.00
5309	KY Utilities Home Energy Assistan R 10/01/21-09/30/2022	R - E 139.87	- 586.19	- -	119,000.00 119,000.00	119,000.00 118,413.81	0% 0%	0% 0%	100% 100%	(586.19)	19,910.52
5314	Financial Fitness 07/01/2021 - 06/30/22	R 2,666.67 E -	13,333.35 -	- -	29,333.37 29,333.37	16,000.02 29,333.37	45% 0%	45% 0%	55% 100%	13,333.35	10,841.64

Community Action Council for Lexington-Fayette, Bourbon, Harrison, Nicholas Counties, Inc.
Financial Statement
for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	Encumbrances	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICT)	PRIOR SURPLUS/ (DEFICT)
5318	Delta Gas - Home Energy Assistance 10/01/21-09/30/2022	R: E	- -	- -	10,770.00 10,770.00	10,770.00 10,770.00	0% 0%	0% 0%	100% 100%	- (7,568.36)	
5339	Furnace Repair/Replacement 11/01/21-10/31/22	R: E	3,295.00 3,749.48	- 210,274.28	280,180.00 280,180.00	267,000.00 53,372.19	5% 6%	5% 6%	95% 19%	(3,353.53) 12,644.22	
5358	ECCO 07/01/2021 - 06/30/22	R: E	- -	- -	3,940.00 3,940.00	- 3,940.00	0% 0%	0% 0%	0% 0%	3,940.00 -	
5410	AT&T HS Alumni Scholarship 7/1/2019 - 06/30/2021	R: E	- -	- -	- -	(10,000.00) (10,563.00)	0% 0%	0% 0%	0% 0%	(563.00) -	
5500	Cooking Matters 10/01/21 - 09/30/2022	R: E	- 18.29	- 315.90	25,000.00 25,000.00	25,000.00 24,430.71	0% 1%	0% 1%	100% 98%	(253.39) (41.58)	
5501	TMW LET'S TALK 06/01/2021 - 08/31/2022	R: E	- -	- 56.29	12,200.00 12,200.00	9,150.00 10,111.02	25% 17%	25% 17%	75% 83%	1,017.31 -	
FUNDRAISING FUNDS											
7100	Program Development Fundraisin PD 5% Transfer In 07/01/21 - 06/30/22	R: R: R: E	5,697.04 - - 722.93	- - - -	459,000.00 1,000.00 - 148,841.83	394,439.72 846.59 - 131,016.99	14% 15% 0% 12%	14% 15% 0% 12%	86% 85% 0% 88%	46,888.85 24,675.81	
7132	LEP/PREP Transfer Out 07/01/21 - 06/30/22	R: E: E	- - -	- - -	- - -	(33,307.85) - 6,262.00	0% 0% 0%	0% 0% 0%	0% 0% 0%	39,569.85 5,776.42	
OTHER CORPORATIONS											
8005	WinterCare Program 07/01/21 - 06/30/22	R: E	16,876.30 8,765.93	- -	121,000.00 121,000.00	(70,704.80) 75,194.19	0% 0%	0% 0%	0% 0%	145,898.99 373.36	
RESTRICTED FUNDS											
9101	Summer Cooling Restricted 07/01/21 - 06/30/22	R: E:	- -	- -	500.00 500.00	400.00 500.00	20% 0%	20% 0%	80% 100%	100.00 -	
9105	Pantry Restricted 07/01/21 - 06/30/22	R: E:	- 27.71	- -	10,464.22 9,535.78	6,874.39 5,045.43	34% 47%	34% 47%	66% 53%	(900.52) -	
9114	Bourbon County Center 07/01/21 - 06/30/22	R: E:	300.00 -	- 300.00	1,128.18 1,128.18	828.18 828.18	27% 0%	27% 0%	73% 73%	300.00 62.76	
9115	Harrison County Center 07/01/21 - 06/30/22	R: E:	- 172.24	- -	18,374.12 18,374.12	15,384.67 16,897.72	16% 8%	16% 8%	84% 92%	1,513.05 10,180.62	
9116	Nicholas County Center 07/01/21 - 06/30/22	R: E	600.00 -	- -	6,090.70 6,090.71	950.17 2,115.91	84% 65%	84% 65%	16% 35%	1,165.73 2,835.34	
9118	Winburn Center 07/01/21 - 06/30/22	R: E	- -	- 248.35	7,366.37 7,366.37	7,366.37 7,118.02	0% 0%	0% 0%	100% 97%	- 3,833.37	

Financial Statement

for the Month Ending January 31, 2022

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	Encumbrances	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
9119	West End Center 07/01/21 - 06/30/22	R: E	- -	- -	6,746.75 6,746.75	6,746.75 6,746.75	0% 0%	0% 0%	100% 100%	- 3,371.75	
9120	Powell County 07/01/21 - 06/30/22	R: E	- -	- -	1,910.61 1,910.61	1,910.61 1,910.61	0% 0%	0% 0%	100% 100%	- 1,010.61	
9121	South Lexington 07/01/21 - 06/30/22	R: E	- -	- -	150.00 150.00	150.00 150.00	0% 0%	0% 0%	100% 100%	- 75.00	
9122	Russell School 07/01/21 - 06/30/22	R: E	- -	- -	1,145.81 4.19	1,145.81 4.19	0% 0%	0% 0%	100% 100%	- (570.81)	
9123	Fayette West Center 07/01/21 - 06/30/22	R: E	- -	- -	860.97 860.97	860.97 860.97	0% 0%	0% 0%	100% 100%	- 360.52	
9125	Energy Assistance 07/01/21 - 06/30/22	R: E	76.00 -	- -	6,351.26 6,351.26	5,881.26 6,351.26	7% 0%	7% 0%	93% 100%	470.00 5,551.99	
9126	Marksbury Foundation 07/01/21 - 06/30/22	R: E	- -	- -	13,640.68 13,640.68	13,640.68 13,640.68	0% 0%	0% 0%	100% 100%	- (9,780.38)	
9127	Team Kentucky Covid-19 Relief 03/01/20 - 12/31/21	R: E	- -	- -	172,461.00 172,461.00	48,178.35 48,139.61	72% 72%	72% 72%	28% 28%	(38.74) 3,129.09	
9128	UWBG Covid-19 Emergency 03/01/20 - 12/31/21	R: E	- -	- -	50,000.00 50,000.00	(57,404.00) (60,554.13)	215% 221%	215% 221%	-115% -121%	(3,150.13) -	
9135	Parent Funds Restricted 07/01/21 - 06/30/22	R: E	- -	- -	- -	- -	0% 0%	0% 0%	0% 0%	- (1,030.26)	
9136	Education Scholarship Fund 07/01/21 - 06/30/22	R: E	- -	- -	24,446.95 24,446.95	24,446.95 24,446.95	0% 0%	0% 0%	100% 100%	- 11,512.67	
9137	Patricia McCann Fund 07/01/21 - 06/30/22	R: E	- -	- -	3,391.91 3,391.91	- -	0% 0%	0% 0%	0% 0%	- 3,391.91	
9139	Housing Support Restricted 07/01/21 - 06/30/22	R: E	- -	- -	16,754.96 16,754.96	- -	2% 0%	2% 0%	0% 0%	330.00 6,764.23	
9191	Employee Engagement 07/01/21 - 06/30/22	R: E	318.22 136.40	- 136.40	15,602.77 15,602.77	14,490.49 13,768.81	7% 11%	7% 12%	93% 88%	(585.28) 8,417.77	
9201	Richmond Restricted 07/01/21 - 06/30/22	R: E	- -	- -	10,200.00 10,200.00	10,156.00 10,200.00	0% 0%	0% 0%	100% 100%	44.00 -	
9202	Kim Kent 07/01/21 - 06/30/22	R: E	- -	- -	200.00 200.00	200.00 200.00	0% 0%	0% 0%	100% 100%	- 100.00	
9322	Fatherhood Initiative 07/01/21 - 06/30/22	R E	- -	- 150.23	12,780.11 12,780.11	12,280.11 12,343.93	4% 2%	4% 3%	96% 97%	214.05 2,266.49	
9323	CNCS Projects 07/01/21 - 06/30/22	R E	25.10 -	- 869.72	12,858.97 12,858.97	12,695.82 11,989.25	1% 0%	1% 0%	99% 93%	163.15 7,109.17	
9325	CAC Impact Fund 07/01/21 - 06/30/22	R E	- -	- -	9,833.55 9,833.55	9,833.55 9,833.55	0% 0%	0% 0%	0% 0%	- 16,842.91	

FUND NO.	GRANT NAME FUNDING CYCLE	MTD EXPENSES	YTD EXPENSES	Encumbrances	CURRENT BUDGET	REMAINING BUDGET	% Spent Excluding Encumbrances	% Spent Including Encumbrances	% BUDGET UNUSED	CURRENT SURPLUS/ (DEFICIT)	PRIOR SURPLUS/ (DEFICIT)
	INTERNAL										
1000	Operations Non Federal Revenue	R E	- -	- -	- -	- -	0% 0%	0% 0%	0% 0%	(3,589.83)	1,987,634.06
1906	Fixed Assets Revenue Expenditures	R E	- 106,453.09	(13,084.98) 383,032.50	- -	- -	0% 0%	0% 0%	0% 0%	(396,117.48)	12,033,623.20
6000	Payroll Revenue Expenditures	R E	- 487.81	- (19,695.08)	- -	- -	0% 0%	0% 0%	0% 0%	19,695.08	(242,978.79)
9901	Compensated Balances Revenue Expenditures 01/01/2022 - 12/31/2022	R E	- -	5.19 -	- -	- -	0% 0%	0% 0%	0% 0%	5.19	126,335.11
9902	Unemployment Trust Revenue Expenditures 01/01/2022 - 12/31/2022	R E	- -	- -	50,000.00 20,000.00	50,000.00 20,000.00	0% 0%	0% 0%	0% 0%	-	3,069,375.58
9903	Health Trust Revenue Expenditures 01/01/2022 - 12/31/2022	R E	200,119.08 125,207.07	200,119.08 125,207.07	- -	2,599,543.44 2,595,504.74	0% 0%	0% 0%	0% 0%	74,912.01	3,886,444.14
9904	Day 1 Family Fund Revenue Expenditures 01/01/2022 - 12/31/2022	R E	(217,618.81) 2,831.22	(217,618.81) 2,831.22	- -	217,618.81 (2,831.22)	0% 0%	0% 0%	0% 0%	(220,450.03)	5,355,242.11
9908	Bluegrass Community Fndn Revenue Expenditures 01/01/2022 - 12/31/2022	R E	- -	- -	0.00 0.00	0.00 0.00	0% 0%	0% 0%	0% 0%	-	153,680.59
9909	Help 4 Home Revenue Expenditures 07/01/2020 - 06/30/2021	R E	- -	3,447.37 4,821.58	- -	(3,447.37) (4,821.58)	0% 0%	0% 0%	0% 0%	(1,374.21)	30,900.00
5567	BGCF Book Buddies	R: E	- -	3,004.02 3,004.02	- -	5,493.00 5,493.00	55% 55%	55% 55%	45% 45%	-	-
2067	NHRL	B								49,824.27	
2354	Housing Stabilization	B								115.70	
2073	Retired & Sr Volunteer	B								(5,766.21)	
5400	Nicholas Co Celebrating Family	B								(2,555.63)	
									TOTAL	(1,270,684.94)	27,398,140.74 26,127,455.80

PROGRAM SPENDING ANALYSIS HEAD START PROGRAMS
Through January 31, 2022

2030 HEAD START 2021-22 Program Year

Spending on direct expenses at January 31, 2022, or 50% of the program year, is 48%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$3,966,400 out of a total budget of \$8,343,879.

Due to the COVID-19 pandemic, in-kind for this program was waived down to 16.83%. The total required is \$1,757,346; a total of \$29,170 was recorded at January 31, 2022.

2037 EARLY HEAD START 2021-22 Program Year

Spending on direct expenses at January 31, 2022, or 50% of the program year, is 39%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$2,376,152 out of a total budget of \$6,170,336.

Due to the COVID-19 pandemic, in-kind for this program was waived down to 16.83%. The total required is \$1,180,073; a total of \$53,316 was recorded at January 31, 2022

2038 MIGRANT AND SEASONAL HEAD START 2021-22 Program Year

Spending on direct expenses at January 31, 2022, or 42% of the program year, is 33%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$1,120,848 out of a total budget of \$3,427,688.

Due to the COVID-19 pandemic, in-kind for this program was waived to 2.86% from the standard 20%. A total of \$0 was recorded at January 31, 2022. The total required is \$100,929.

2039 PARTNERING FOR EXCELLENCE 2021-22 Program Year

Spending on direct expenses at January 31, 2022, or 42% of the program year, is 33%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$838,873 out of a total budget of \$2,549,185.

Due to the COVID-19 pandemic, in-kind for this program was waived to 8.90% from the standard 20%. A total of \$9,768 was recorded at January 31, 2022. The total required is \$249,144.

2040 SOUTH-CENTRAL HEAD START 2021 Program Year

Spending on direct expenses at December 31, 2021, or 100% of the program year, is 89%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$7,875,344 out of a total budget of \$8,842,385.

Due to the COVID-19 pandemic, in-kind for this program was waived to 9.4% from the standard 20%. \$348,941 of in-kind contributions were recorded at January 31, 2022. The total required is \$916,764.

2047 SOUTH-CENTRAL EARLY HEAD START 2021 Program Year

Spending on direct expenses at December 31, 2021, or 100% of the program year, is 103%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$2,646,418 out of a total budget of \$2,595,480.

Due to the COVID-19 pandemic, in-kind for this program was waived to 9.4% from the standard 20%. \$60,827 of in-kind contributions were recorded at January 31, 2022. The total required is \$269,288.

2040 SOUTH-CENTRAL HEAD START 2021 Program Year

Spending on direct expenses at January 31, 2022, or 8% of the program year, is 2%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$185,531 out of a total budget of \$8,192,990.

In-kind for this program is currently set at the standard 20%. A total of \$0 in-kind contributions were recorded at January 31, 2022. The total required is \$2,048,247.

2047 SOUTH-CENTRAL EARLY HEAD START 2021 Program Year

Spending on direct expenses at January 31, 2022, or 8% of the program year, is 3%, based on salaries and fringe benefits, other, and partnership contracts. For the same period, federal expenses were \$80,585 out of a total budget of \$2,589,655.

In-kind for this program is currently set at the standard 20%. A total of \$0 in-kind contributions were recorded at January 31, 2022. The total required is \$617,414.

2048 MIGRANT HEAD START EXPANSION 2021-22 Program Year

Spending on direct expenses at January 31, 2022, or 92% of the program year, is 74%, based on salaries and fringe benefits, other, in-kind match and partnership contracts. For the same period, federal expenses were \$457,306 out of a total budget of \$621,138.

Due to the COVID-19 pandemic, in-kind for this program was waived to 1% from the standard 20%. A total of \$6,069 was recorded at January 31, 2022. The total required is \$6,069.

Agenda Item #5.e.1.c

Head Start Programs Budget Detail

Fiscal Year 2021-2022

Expenditures Through : January 31, 2022

2030		Regional Head Start - August 2021 - July 2022					Notes: Positive # means Underspent
		Expenses	Budget	% to date	% of year	Variance	
(1)	Personnel	1,722,878	3,824,455	45%	50%	189,350	
(2)	Fringe	585,897	1,427,381	41%	50%	127,793	
(3)	Travel	4,473	39,612	11%	50%	15,333	
(4)	Equipment	3,239	-	0%	50%	(3,239)	
(5)	Supplies	169,274	166,504	102%	50%	(86,022)	
(6)	Contracts	133,989	569,067	24%	42%	105,019	
(7)	Construction	-	-	0%	50%	-	
(8)	Other	930,033	1,422,694	65%	50%	(218,686)	
Total	Direct	3,549,783	7,449,713	48%	50%	129,548	
Total	Indirect	416,617	894,166	47%	50%	30,466	
Total	Direct & Indirect	3,966,400	8,343,879	48%	49%	160,014	
(9)	In-Kind (16.83%)	29,170	1,757,346	0.73%	50%	849,503	
Total	All Categories	3,995,570	10,101,225				
(10)	T&TA	32,584	94,079	35%	50%	14,455	
Federal Administrative & Development Costs							
		Non-Federal Administrative Costs		522,555			
		Administrative Costs as a Percent of Total		2,743			
		Max. 15% Allowed		525,298			
				13.1%			
		Percentage of Year		50%			
		Salary Percentage		50%			
		Contract Percentage		42%			

2037		Regional Early Head Start - August 2021 - July 2022					Notes: Positive # means Underspent
	Expenses	Budget	% to date	% of year	Variance		
(1)	Personnel	1,120,810	36%	50%	436,116		
(2)	Fringe	379,765	37%	50%	136,792		
(3)	Travel	3,443	9%	50%	16,305		
(4)	Equipment	(37,519)	0%	50%	37,519		
(5)	Supplies	147,894	36%	50%	55,340		
(6)	Contracts	58,695	43%	42%	(1,780)		
(7)	Construction	-	0%	50%	-		
(8)	Other	451,552	58%	50%	(61,069)		
Total	Direct	2,124,640	39%	50%	619,223		
Total	Indirect	251,513	38%	50%	78,951		
Total	Direct & Indirect	2,376,152	39%	49%	698,175		
(9)	In-Kind (16.83%)	53,316	2.19%	50%	536,720		
Total	All Categories	2,429,469					
(10)	T&TA	42,528	46%	50%	3,402		
Federal Administrative & Development Costs							
Non-Federal Administrative Costs				315,760			
Administrative Costs as a Percent of Total				5,459			
Max. 15% Allowed				321,219			
				13.2%			
Percentage of Year				50%			
Salary Percentage				50%			
Contract Percentage				42%			

2038		Migrant Seasonal Head Start - September 2021 - August 2022					Notes: Positive # means Underspent	
	Expenses	Budget	% to date	% of year	Variance			
(1)	Personnel	327,487	926,915	35%	42%	61,817		
(2)	Fringe	90,673	298,343	30%	42%	34,631		
(3)	Travel	(13)	-	0%	42%	13		
(4)	Equipment	-	-	0%	42%	-		
(5)	Supplies	27,048	92,847	29%	42%	11,948		
(6)	Contracts	438,036	1,474,864	30%	50%	299,397		
(7)	Construction	-	-	0%	42%	-		
(8)	Other	169,270	424,953	40%	42%	9,210		
Total	Direct	1,052,500	3,217,922	33%	42%	417,017		
Total	Indirect	68,349	209,766	33%	42%	19,753		
Total	Direct & Indirect	1,120,848	3,427,688	33%	43%	436,770		
(9)	In-Kind (2.86%)	-	100,929	0.00%	42%	42,390		
Total	All Categories	1,120,848	3,528,617					
(10)	T&TA	7,930	36,518	22%	42%	7,407.43		
Federal Administrative & Development Costs					167,702			
Non-Federal Administrative Costs					-			
Administrative Costs as a Percent of Total					167,702			
Max. 15% Allowed					15.0%			
Percentage of Year					42%			
Salary Percentage					42%			
Contract Percentage					50%			

2039		Child Care Partners - Early Head Start / Partnering For Excellence - September 2021 - August 2022					
		Expenses	Budget	% to date	% of year	Variance	Notes: Positive # means Underspent
(1)	Personnel	224,258	899,471	25%	42%	153,520	
(2)	Fringe	79,413	283,656	28%	42%	39,723	
(3)	Travel	5,909	12,688	47%	42%	(580)	
(4)	Equipment	-	-	0%	42%	-	
(5)	Supplies	86,275	218,080	40%	42%	5,319	
(6)	Contracts	250,020	638,038	39%	42%	15,829	
(7)	Construction	-	-	0%	42%	-	
(8)	Other	110,313	224,125	49%	42%	(16,181)	
Total	Direct	756,188	2,276,058	33%	42%	197,630	
Total	Indirect	82,685	273,127	30%	42%	32,028	
Total	Direct & Indirect	838,873	2,549,185	33%	42%	229,658	
(9)	In-Kind (8.90%)	9,768	249,144	1.15%	42%	94,873	
Total	All Categories	848,641	2,798,329				
(10)	T&TA	8,864	54,999	16%	42%	14,236	
Federal Administrative & Development Costs							
Non-Federal Administrative Costs					120,572		
Administrative Costs as a Percent of Total					914		
Max. 15% Allowed					121,487		
					14.3%		
Percentage of Year					42%		
Salary Percentage					42%		
Contract Percentage					42%		

2040		South Central Head Start (Including CARES) - January 2021 - December 2021					
		Expenses	Budget	% to date	% of year	Variance	Notes: Positive # means Underspent
(1)	Personnel	2,737,395	2,492,649	110%	100%	(244,746)	
(2)	Fringe	834,664	849,053	98%	100%	14,389	
(3)	Travel	20,846	7,261	287%	100%	(13,585)	
(4)	Equipment	764,573	1,100,179	69%	100%	335,606	
(5)	Supplies	685,527	1,237,090	55%	100%	551,564	
(6)	Contracts	1,142,834	1,300,879	88%	100%	158,045	
(7)	Construction	-	-	0%	100%	-	
(8)	Other	990,131	979,332	101%	100%	(10,799)	
Total	Direct	7,175,968	7,966,443	90%	100%	790,475	
Total	Indirect	699,376	875,942	80%	100%	176,566	
Total	Direct & Indirect	7,875,344	8,842,385	89%	100%	967,041	
(9)	In-Kind (9.4%)	348,941	916,764	4.24%	100%	567,823	
Total	All Categories	8,224,285	9,759,149				
(10)	T&TA	96,600	72,609	133%	100%	(23,991)	
Federal Administrative & Development Costs							
Non-Federal Administrative Costs					985,800		
Administrative Costs as a Percent of Total					10,391		
Max. 15% Allowed					996,191		
					12.1%		
Percentage of Year					100%		
Salary Percentage					100%		
Contract Percentage					100%		

2047		South Central Early Head Start - January 2021 - December 2021					Notes: Positive # means Underspent	
		Expenses	Budget	% to date	% of year	Variance		
(1)	Personnel	1,207,089	949,083	127%	100%	(258,006)		
(2)	Fringe	414,117	344,089	120%	100%	(70,028)		
(3)	Travel	4,884	5,457	90%	100%	573		
(4)	Equipment	36,302	244,156	15%	100%	207,854		
(5)	Supplies	287,282	200,098	144%	100%	(87,184)		
(6)	Contracts	162,551	320,600	51%	100%	158,049		
(7)	Construction	-	-	0%	100%	-		
(8)	Other	285,324	268,527	106%	100%	(16,797)		
Total	Direct	2,397,549	2,332,010	103%	100%	(65,539)		
Total	Indirect	248,870	263,470	94%	100%	14,600		
Total	Direct & Indirect	2,646,418	2,595,480	102%	100%	(50,938)		
(9)	In-Kind (9.4%)	60,827	269,288	2.25%	100%	208,461		
Total	All Categories	2,707,245	2,864,768					
(10)	T&TA	39,842	54,569	73%	100%	14,727		
Federal Administrative & Development Costs					353,485			
Non-Federal Administrative Costs					-			
Administrative Costs as a Percent of Total					353,485			
Max. 15% Allowed					13.1%			
Percentage of Year					100%			
Salary Percentage					100%			
Contract Percentage					100%			

2040		South Central Head Start - January 2022 - December 2022						
		Expenses	Budget	% to date	% of year	Variance	Notes: Positive # means Underspent	
(1)	Personnel	96,942	2,506,096	4%	8%	103,545		
(2)	Fringe	32,734	881,180	4%	8%	37,760		
(3)	Travel	-	23,795	0%	8%	1,904		
(4)	Equipment	-	809,072	0%	8%	64,726		
(5)	Supplies	30,207	878,314	3%	8%	40,058		
(6)	Contracts	-	1,245,974	0%	0%	-		
(7)	Construction	-	-	0%	8%	-		
(8)	Other	25,647	1,054,570	2%	8%	58,719		
Total	Direct	185,531	7,399,000	3%	8%	306,711		
Total	Indirect	-	793,990	0%	8%	63,519		
Total	Direct & Indirect	185,531	8,192,990	2%	7%	370,231		
(9)	In-Kind (20%)	-	2,048,247	0.00%	8%	163,860		
Total	All Categories	185,531	10,241,237					
(10)	T&TA	1,117	72,609	2%	8%	4,691		
Federal Administrative & Development Costs								
Non-Federal Administrative Costs								
Administrative Costs as a Percent of Total								
Max. 15% Allowed								
					7,503			
					-			
					7,503			
					4.0%			
Percentage of Year								
Salary Percentage								
Contract Percentage								
					8%			
					8%			
					0%			

2047		South Central Early Head Start - January 2022 - December 2022					Notes: Positive # means Underspent	
	Expenses	Budget	% to date	% of year	Variance			
(1)	Personnel	47,130						
(2)	Fringe	16,714	4%	8%	53,035			
(3)	Travel	-	3%	8%	21,863			
(4)	Equipment	-	0%	8%	1,436			
(5)	Supplies	8,147	0%	8%	7,918			
(6)	Contracts	-	5%	8%	5,366			
(7)	Construction	-	0%	0%	-			
(8)	Other	8,594	0%	8%	-			
Total		80,585	3%	8%	15,571			
Total	Direct	2,322,173	3%	8%	105,188			
Total	Indirect	267,482	0%	8%	21,399			
Total	Direct & Indirect	2,589,655	3%	7%	126,587			
(9)	In-Kind (20%)	-	0.00%	8%	51,793			
Total	All Categories	80,585						
(10)	T&TA	328	1%	8%	4,038			
Federal Administrative & Development Costs								
Non-Federal Administrative Costs								
Administrative Costs as a Percent of Total								
Max. 15% Allowed								
Percentage of Year								
Salary Percentage								
Contract Percentage								

2048		Migrant Seasonal Head Start Expansion - March 2021 - February 2022				
	Expenses	Budget	% to date	% of year	Variance	Notes: Positive # means Underspent
(1)	Personnel	263,993	103%	92%	(28,169)	
(2)	Fringe	85,642	67%	92%	32,506	
(3)	Travel	1,050	28%	92%	2,352	
(4)	Equipment	-	0%	92%	-	
(5)	Supplies	12,033	24%	92%	33,454	
(6)	Contracts	-	0%	83%	-	
(7)	Construction	-	0%	92%	-	
(8)	Other	45,825	40%	92%	60,215	
Total	Direct	408,544	74%	92%	100,358	
Total	Indirect	48,762	72%	92%	13,783	
Total	Direct & Indirect	457,306	74%	91%	114,141	
(9)	In-Kind (1%)	6,069	1.31%	92%	(486)	
Total	All Categories	463,375	627,207			
(10)	T&TA	2,789	13,538	21%	92%	9,666
Federal Administrative & Development Costs						
Non-Federal Administrative Costs						
Administrative Costs as a Percent of Total						
Max. 15% Allowed						
Percentage of Year						
Salary Percentage						
Contract Percentage						

CAC for Lexington-Fayette, Bourbon, Harrison, and Nicholas Counties, Inc. Aged Receivables by Due Date - Steven Aging Report
From 01/01/2022 Through 01/31/2022

Aging Date 01/31/2022

Agenda Item # 5.e.1(d)

Account Code	Account Short Title	Current	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
1950	TRANSPORTATION					-
2001	CSBG	22,981.64	26,544.67			49,526.31
2002	CSBG CARES	3,327.39	11,723.67			15,051.06
2007	LIHEAP	278,533.00				278,533.00
2010	DOE WX	7,837.68				7,837.68
2025	FOOD	104,574.80				104,574.80
2030	HEAD START	74,732.00				74,732.00
2037	EARLY HEAD START	28,702.09				28,702.09
2038	MIGRANT HEAD START	44,892.66				44,892.66
2039	PARTNERS FOR EXCELLENCE	67,144.60				67,144.60
2040	SOUTH CENTRAL HS	498,135.09				498,135.09
2047	SOUTH CENTRAL HS	70,320.91				70,320.91
2048	MSHS EXPANSION	3,110.33				3,110.33
2066	FGP	5,398.84				5,398.84
2301	COC	18,617.60				18,617.60
2304	Proj Ind RRH	27,338.34	23,533.01			50,871.35
2308	TBRA	-				-
2310	CHSY	1,828.90				1,828.90
2318	CHS	33,775.90				33,775.90
2325	SAMSHA	17,932.33				17,932.33
2346	PH BONUS	27,118.41	27,872.53			54,990.94
2352	HUD Housing Nav	2,768.81				2,768.81
2353	HUD DOMESTIC VIOLENCE	7,413.92				7,413.92
2358	APP ASSISTERS	24,830.12	17,340.86			42,170.98
2359	PROJ LIFE	33,722.27	51,233.31			84,955.58
2369	PROJ LIFE - HOUSING	25,113.55	67,008.86			92,122.41
2379	PROJ LIFE - AP	12,217.23	9,900.49			22,117.72
2401	DOL WORC	4,840.45				4,840.45
2710	LIHEAP WX	15,425.73	28,971.25			28,971.25
5339	WARMWISE	3,295.00				3,295.00
Report Total		1,465,929.59	264,128.65	-	-	1,730,058.24
As of 02/15/2022		256,479.81	1,700.00	-	-	258,179.81

Submitted by:

Steven Gravitt, M.B.A., CCAP
Controller

Approved by:

Sharon Price, M.S., CCAP
Executive Director

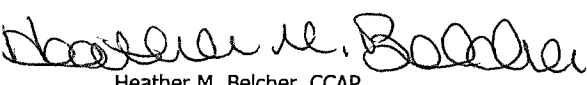
Reallocation From June 2021


448,659.71

	Month to Date	Year to Date	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
ELECTRIC REVENUE	51,366.38	130,706.09	190,050.00	(59,343.91)	(0.56)
GAS REVENUE	1,358.00	47,622.00	61,500.00	(13,878.00)	(2.14)
CITIZENS ENERGY REVENUE	0.00	0.00	90,000.00	(90,000.00)	0.00
DIRECT CONTRIBUTIONS	1,000.00	1,100.00	5,000.00	(3,900.00)	1,000.00
INTEREST INCOME	<u>7.16</u>	<u>89.30</u>	<u>250.00</u>	<u>(160.70)</u>	<u>46.75</u>
Total Revenue	<u>53,731.54</u>	<u>179,517.39</u>	<u>346,800.00</u>	<u>(167,282.61)</u>	<u>(0.42)</u>
Expenditure					
ELECTRIC EXPENSE	11,703.33	185,793.65	176,645.00	(9,148.65)	97.55
CITIZENS ENERGY	0.00	173,230.10	81,050.00	(92,180.10)	65.20
GAS EXPENSE	24,684.94	96,097.97	55,000.00	(41,097.97)	142.78
ADMIN FEES	<u>0.00</u>	<u>0.00</u>	<u>34,105.00</u>	<u>34,105.00</u>	<u>0.00</u>
Total Expenditure	<u>36,388.27</u>	<u>455,121.72</u>	<u>346,800.00</u>	<u>(108,321.72)</u>	<u>90.83</u>
Total Revenue Expenses	<u>17,343.27</u>	<u>(275,604.33)</u>	<u>0.00</u>	<u>(275,604.33)</u>	<u>373.34</u>
Balance		173,055.38			

Submitted by:

Approved by:


 Heather M. Belcher, CCAP


 Sharon Price, M. S., CCAP
 Executive Director

Shepherd Place Balance Sheet

	As Of 01/31/2022	As Of 12/31/2021	Variance
CURRENT ASSETS			
Petty Cash	100.00	100.00	0.00
Cash In Bank	21,299.49	20,034.48	1,265.01
Miscellaneous Prepaid Expenses	738.71	805.86	(67.15)
Tenant Accounts Receivable	459.00	46.00	413.00
Accounts Receivable Other	1,000.00	1,000.00	0.00
Total Current Assets	<u>23,597.20</u>	<u>21,986.34</u>	<u>1,610.86</u>
DEPOSITS HELD IN TRUST			
Cash Security Deposits	5,995.73	5,995.48	0.25
Total Deposits Held in Trust	<u>5,995.73</u>	<u>5,995.48</u>	<u>0.25</u>
RESTRICTED DEPOSITS AND FUNDED RESERVES			
Mortgagee Escrow Deposits	2,444.53	2,444.53	0.00
Reserve for Replacements	50,573.04	49,623.79	949.25
Cash Residual Receipts	47.00	47.00	0.00
Total Deposits and Reserves	<u>53,064.57</u>	<u>52,115.32</u>	<u>949.25</u>
FIXED ASSETS			
Land	40,000.00	40,000.00	0.00
Buildings	826,991.39	826,991.39	0.00
Building Equipment (Portable)	13,097.00	13,097.00	0.00
Furniture	13,939.00	13,939.00	0.00
Maintenance Equipment	11,441.00	11,441.00	0.00
Miscellaneous Fixed Assets	160,443.00	160,443.00	0.00
Accum Deprec-Building	(570,976.25)	(570,976.25)	0.00
Accum Deprec-Maintenance Equipment	(198,920.00)	(198,920.00)	0.00
Total Fixed Assets	<u>296,015.14</u>	<u>296,015.14</u>	<u>0.00</u>
Total Assets	<u><u>378,672.64</u></u>	<u><u>376,112.28</u></u>	<u><u>2,560.36</u></u>

Shepherd Place Balance Sheet

	As Of 01/31/2022	As Of 12/31/2021	Variance
CURRENT LIABILITIES			
Accounts Payable, Trade	227.87	724.36	(496.49)
Misc. Current Liabilities	0.00	3.00	(3.00)
Prepaid Rents	503.00	456.00	47.00
Total Current Liabilities	<u>730.87</u>	<u>1,183.36</u>	<u>(452.49)</u>
DEPOSITS LIABILITIES			
Security Deposit Liability	5,995.00	5,995.00	0.00
Total Deposits Liabilities	<u>5,995.00</u>	<u>5,995.00</u>	<u>0.00</u>
LONG TERM LIABILITIES			
Notes Payable	1,061,800.00	1,061,800.00	0.00
Total Long Term Liabilities	<u>1,061,800.00</u>	<u>1,061,800.00</u>	<u>0.00</u>
EQUITY			
Retained Earnings	(701,872.09)	(698,937.47)	6,071.39
Current Earnings (Loss)	12,018.86	6,071.39	(3,058.54)
Total Owner Equity	<u>(689,853.23)</u>	<u>(692,866.08)</u>	<u>3,012.85</u>
Total Liabilities & Equity	<u><u>378,672.64</u></u>	<u><u>376,112.28</u></u>	<u><u>2,560.36</u></u>

Shepherd Place

DETAIL INCOME STATEMENT

With Budget Variance As An Amount

	Month to Date 01/31/2022			Year to Date 01/31/2022		
	Actual	Budget	Variance	Actual	Budget	Variance
Apartment Rent Revenue	4,815.00	10,920.00	(6,105.00)	32,734.00	75,680.00	(42,946.00)
Tenant Assistance Payments	6,105.00	0.00	6,105.00	42,946.00	0.00	42,946.00
Gross Potential Rent	10,920.00	10,920.00	0.00	75,680.00	75,680.00	0.00
Vacancy Loss	0.00	(250.00)	250.00	(2,910.00)	(1,750.00)	(1,160.00)
Total Rental Losses	0.00	(250.00)	250.00	(2,910.00)	(1,750.00)	(1,160.00)
Interest Income	0.25	0.00	0.25	12.89	0.00	12.89
Interest Income Replacement Rs	4.25	2.00	2.25	11.38	14.00	(2.62)
Total Financial Revenue	4.50	2.00	2.50	24.27	14.00	10.27
Laundry and Vending Revenue	0.00	83.00	(83.00)	0.00	581.00	(581.00)
Damage and Cleaning Fees	0.00	0.00	0.00	20.00	0.00	20.00
Other Revenue	3.00	0.00	3.00	926.00	0.00	926.00
Bad Debts for Other Charges	0.00	0.00	0.00	(258.18)	0.00	(258.18)
Total Other Revenue	3.00	83.00	(80.00)	687.82	581.00	106.82
TOTAL REVENUE	10,927.50	10,755.00	172.50	73,482.09	74,525.00	(1,042.91)
OPERATING EXPENSES						
ADMINISTRATIVE						
Advertising	0.00	21.00	21.00	0.00	147.00	147.00
Office Expense	0.00	63.00	63.00	155.99	441.00	285.01
Management Fee	950.00	950.00	0.00	6,650.00	6,650.00	0.00
Realpage Fees (Non-Screening)	108.15	0.00	(108.15)	898.10	0.00	(898.10)
Site Management Payroll	990.75	1,109.00	118.25	7,111.70	7,763.00	651.30
401K - Employer Match	45.49	69.00	23.51	140.79	483.00	342.21
Resident Screening Expense	0.00	0.00	0.00	210.00	0.00	(210.00)
Audit Expense	0.00	500.00	500.00	12.82	3,500.00	3,487.18
Bank Fees	5.00	0.00	(5.00)	35.00	0.00	(35.00)
Telephone and Answering Srvc	215.77	165.00	(50.77)	1,119.99	1,155.00	35.01
Training	0.00	0.00	0.00	19.60	0.00	(19.60)
Training-WW Trainer	0.00	10.00	10.00	0.00	70.00	70.00
Miscellaneous Administrative	0.00	208.00	208.00	(21.70)	1,456.00	1,477.70
Total Administrative	2,315.16	3,095.00	779.84	16,332.29	21,665.00	5,332.71
UTILITIES						
Electricity	967.74	521.00	(446.74)	3,955.38	3,647.00	(308.38)
Water & Sewer	910.79	788.00	(122.79)	6,630.95	5,516.00	(1,114.95)
Gas	57.87	83.00	25.13	235.60	581.00	345.40
Total Utilities	1,936.40	1,392.00	(544.40)	10,821.93	9,744.00	(1,077.93)
OPERATING & MAINTENANCE						
Janitor and Cleaning Supplies	0.00	83.00	83.00	82.50	581.00	498.50
Exterminating Payroll/Contract	160.00	333.00	173.00	3,810.00	2,331.00	(1,479.00)
Garbage and Trash Removal	334.80	313.00	(21.80)	2,468.07	2,191.00	(277.07)
Grounds Supplies	0.00	0.00	0.00	25.44	0.00	(25.44)
Grounds Contracts	0.00	0.00	0.00	2,975.00	0.00	(2,975.00)
Repairs Payroll	1,360.69	2,305.00	944.31	8,668.53	16,135.00	7,466.47
Repairs Material	325.89	0.00	(325.89)	2,017.82	0.00	(2,017.82)
Repairs Contract	0.00	1,250.00	1,250.00	125.00	8,750.00	8,625.00
Heating/Cooling Repairs/Maint.	0.00	0.00	0.00	470.00	0.00	(470.00)
Painting / Decorating Supplies	0.00	0.00	0.00	215.49	0.00	(215.49)
Other Operating Expenses	130.43	0.00	(130.43)	776.49	0.00	(776.49)
Total O & M Expenses	2,311.81	4,284.00	1,972.19	21,634.34	29,988.00	8,353.66

Shepherd Place
DETAIL INCOME STATEMENT
With Budget Variance As An Amount


	Month to Date 01/31/2022			Year to Date 01/31/2022		
	Actual	Budget	Variance	Actual	Budget	Variance
TAXES & INSURANCE						
Payroll Taxes	291.57	283.00	(8.57)	1,920.50	1,981.00	60.50
Misc. Taxes, Licenses, Permits	0.00	63.00	63.00	0.00	441.00	441.00
Property & Liability Insurance	0.00	375.00	375.00	0.00	2,625.00	2,625.00
Fidelity Bond Insurance	0.00	0.00	0.00	47.29	0.00	(47.29)
Health Ins./Employee Benefits	384.71	384.00	(0.71)	2,729.80	2,688.00	(41.80)
Other Insurance	0.00	0.00	0.00	105.99	0.00	(105.99)
Total Taxes & Insurance	676.28	1,105.00	428.72	4,803.58	7,735.00	2,931.42
NET OPERATING INCOME (LOSS)	3,687.85	879.00	2,808.85	19,889.95	5,393.00	14,496.95
LONG-TERM IMPROVEMENTS						
Hvac Replacements	0.00	0.00	0.00	0.00	4,800.00	4,800.00
Flooring Replacements	0.00	0.00	0.00	3,481.07	10,000.00	6,518.93
Hot Water Heater Replacements	0.00	0.00	0.00	1,985.00	2,000.00	15.00
Plumbing-Other	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Major Electrical	675.00	0.00	(675.00)	675.00	0.00	(675.00)
Refrigerator Replacements	0.00	0.00	0.00	1,307.08	1,000.00	(307.08)
Range Replacements	0.00	0.00	0.00	422.94	1,000.00	577.06
Concrete Projects	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Sealing & Striping of Parking Lot	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Bed Bug Treatments - Large Scale	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Total Long-term Improvements	675.00	0.00	(675.00)	7,871.09	32,800.00	24,928.91
NET INCOME (LOSS)	3,012.85	879.00	2,133.85	12,018.86	(27,407.00)	39,425.86

CAC for Lexington-Fayette, Bourbon, Harrison, and Nicholas Counties, Inc.
Credit Card Statements
As of 01/31/2022


Agenda Item #5.3.1(g)

DATE	DESCRIPTION	Purpose	Statement
1/28/2022	Home Depot	Facilities	1,295.74
1/17/2022	U.S. Bank	General	45,951.60
1/31/2022	Wex	Fuel	2,954.17
1/31/2022	Wex SC	Fuel	1,798.35
2/2/2022	Lowes	Facilities	1,616.03
	MONTHLY TOTAL		53,615.89

Submitted by:


Steven Gravitt, M.B.A., CCAP
Controller

Approved by:


Sharon Price, M.S., CCAP
Executive Director

COMMUNITY ACTION COUNCIL
SELF HEALTH INSURANCE TRUST
COMPARISON CHART

DESCRIPTION	Anthem 2017	Anthem 2018	Anthem 2019	Anthem 2020	Anthem 2021	Anthem January-22	Anthem 2021 YEAR TO DATE	BASED ON ACTUAL 2022 ACTIVITY	(ROLLING 12-MONTH EXPENSES) Anthem 2021 Feb 21 to Jan 22
PREMIUM REVENUE	1,908,511.67	1,854,139.58	2,341,245.09	2,549,662.52	2,600,453.88	137,587.92	137,587.92	1,788,642.96	2,543,492.54
ADJUSTMENTS & INVESTMENT EARNINGS	155,259.91	(83,342.11)	353,406.92	443,535.28	225,180.00	(57,395.04)	(57,395.04)	(688,740.48)	174,703.83
TOTAL REVENUE	2,063,771.58	1,770,797.47	2,694,652.01	2,993,197.80	2,825,633.88	80,192.88	80,192.88	1,099,902.48	2,718,196.37
MEDICAL PAYMENTS	592,886.57	774,853.17	999,254.47	1,310,630.61	1,127,219.65	38,334.10	38,334.10	460,009.20	1,046,738.30
STOP LOSS CREDIT	(174,681.76)	(172,673.04)	(224,880.15)	(356,012.41)	(160,985.88)	(3,954.44)	(3,954.44)	(47,453.28)	(160,018.17)
PHARMACY PAYMENTS	580,400.42	474,888.80	513,765.25	473,559.60	459,025.70	36,917.01	36,917.01	443,004.12	466,677.69
REINSURANCE	290,939.75	292,496.93	435,698.85	510,996.81	616,312.57	-	-	-	567,482.11
MANAGEMENT FEES	134,057.91	124,921.88	205,210.03	220,693.84	253,833.18	4,833.00	4,833.00	57,996.00	238,566.01
TOTAL COSTS	1,423,602.89	1,494,487.74	1,929,048.45	2,159,868.45	2,295,405.22	76,129.67	76,129.67	913,556.04	2,159,445.94
DIFF. REV - COST	640,168.69	276,309.73	765,603.56	833,329.35	530,228.66	4,063.21	4,063.21	186,346.44	558,750.43
YEAR END RESERVES	1,722,168.47	1,998,478.20	2,764,081.76	3,597,411.11	4,127,639.77	78,447.00	78,447.00	4,313,986.21	4,686,390.20
ESTIMATED RUN OUT	166,333.79	78,447.00	78,447.00	78,447.00	78,447.00	78,447.00	78,447.00	78,447.00	78,447.00
DIFFERENCE Y-E RESERVES & RUN OUT	1,555,834.68	1,920,031.20	2,685,634.76	3,518,964.11	4,049,192.77	4,053,255.98	4,053,255.98	4,235,539.21	4,607,943.20
INCREASE (DECREASE) OVER PRIOR YEAR	1%	-14%	52%	11%	-6%	-47%	-47%	-36%	31%
Revenue	-16%	5%	29%	12%	6%	-36%	-36%	-36%	21%
Expenditures									
Cost Basis	3,597,411.11	2,825,633.88	2,295,405.22	2,159,868.45	2,295,405.22	76,129.67	76,129.67	913,556.04	2,159,445.94
2020 Acct Bal									
2021 Revenue									
2021 Expenses									
Total	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77	4,127,639.77
Market Value Including Cash									
Equities									
Bonds									
Cash & Cash Equ.									
Subtotal Trust Fund									
Health Claims Act/AR									
Total									

Submitted by: *Steve Price*

Approved by: *Steve Price*


Steven Gravitt, M.B.A., CCAP
Controller

Steven Price, M.S., CCAP
Executive Director

COMMUNITY ACTION COUNCIL
UNEMPLOYMENT INSURANCE TRUST
FOR PERIOD ENDING 12/31/2021

Beginning Balance	2,945,776.33
CONTRIBUTIONS	-
DISBURSEMENTS:	
TO STATE TREASURER	-
BANK FEE AS AGENT	(192.88)
MISC INVESTMENT EXPENSES	-
KACA-ADM SVCS	-
ATTORNEY FEES	-
MISC DISTRIBUTIONS	-
TOTAL DISBURSEMENTS:	(192.88)
INVESTMENT EARN (LOSS)	123,792.13
ENDING BALANCE	3,069,375.58

Submitted by:



Steven Gravitt, M.B.A.. CCAP
Controller

ACTION ITEM

ISSUE: Harrison, Nicholas, Bourbon, and Scott Community Early Childhood Council (HNBSCECC) 2021-22 Budget Amendment

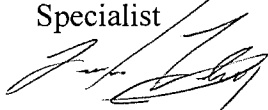
DISCUSSION: The Council received a contract modification on December 6, 2021, the Harrison, Nicholas, Bourbon, and Scott Community Early Childhood Council (HNBSCECC) proposed and received approval to implement activities to ensure that all families with young children in Harrison, Nicholas, Bourbon, and Scott Counties have access to timely, reliable, and community-specific information empowering them to support their children's healthy development and education. A second objective will be to improve the quality of early childhood education in these counties by promoting awareness of and participation in the Kentucky ALL STARS program.

The grant monies are established through the KIDS NOW Early Childhood Initiative to augment existing community efforts of the initiative and better prepare Kentucky families and children for kindergarten.


<i>KY State CECC Revenue</i>	\$ 70,200	Contract revenue from state.
<i>Internal Fund Transfer</i>	\$3,835	Transfer to cover indirect, not paid by contract.
<i>Expenses:</i>	\$ 74,035	
Supplies:	\$44,069	For educational materials including easy-to-understand infographics and brochures for distribution at community events and through public channels, that will explain the purpose of the HNCECC and present basic information about school readiness and available resources
Training:	\$9,085	To cover costs associated with attendance at Community of Early Childhood Council training events for two members of the HNCECC as required by the Governor's Office of Early Childhood.
Travel	\$4,670	Expenses for participants traveling to training events
Other Expenses	\$8,690	Expenses for space rental, licenses and fees, and communications.
Indirect Cost:	\$7,521	Based on 12% of direct expenses. The grant will only pay 5%, so the balance will come from non-federal funds.

RECOMMENDATION: It is recommended that the Board of Directors approve the Harrison and Nicholas Community Early Childhood Council 2021-22 Budget Amendment.


Submitted by:
Lawton Foley
Budget & Purchasing
Specialist


02/10/2022

Approved by:
Neil Bedwell
Chief Financial Officer


2/10/22


Approved by:
Jonas Cooper
Asst. Director of Child
Development


2/10/22

Approved by:
Jessica Coffee
Director of Child
Development


2/10/2022

Approved by:
Sharon Price
Executive Director


2/11/22

Approved by:
Finance Committee

 / /

Approved by:
Board of Directors

 / /



Harrison, Nicholas, Bourbon, and Scott Community Early Childhood Council

	Previous Year Budget	Increase Decrease	New Budget
Revenue			
1000 REVENUE			
9999 N/A			
4212 DSS & DSI REVENUE	(35,100.00)	(35,100.00)	(70,200.00)
9999 N/A Total	(35,100.00)	(35,100.00)	(70,200.00)
1000 REVENUE Total	(35,100.00)	(35,100.00)	(70,200.00)
1500 INTERNAL			
9999 N/A			
4900 TRANSFER FROM OTHER FUNDS	(2,089.29)	(1,746.64)	(3,835.93)
9999 N/A Total	(2,089.29)	(1,746.64)	(3,835.93)
1500 INTERNAL Total	(2,089.29)	(1,746.64)	(3,835.93)
Revenue Total	(37,189.29)	(36,846.64)	(74,035.93)
Expense			
4050 PROGRAM OPS			
9999 N/A			
7100 IN-AREA TRAVEL EXPENSE	3,420.00	(1,000.00)	2,420.00
7101 OUT OF AREA TRAVEL EXPENS	1,000.00	1,250.00	2,250.00
7121 PROGRAM SUPPLIES EXPENSE	16,553.58	27,515.93	44,069.51
7180 RENT/LEASE EXPENSE	400.00	450.00	850.00
7225 COMMUNICATIONS EXPENSE	3,374.99	4,015.00	7,389.99
7291 TRAINING EXPENSE	8,335.00	750.00	9,085.00
7331 LICENSE & FEES EXPENSE	345.00	105.00	450.00
7990 INDIRECT COST EXPENSE	3,760.72	3,760.71	7,521.43
9999 N/A Total	37,189.29	36,846.64	74,035.93
4050 PROGRAM OPS Total	37,189.29	36,846.64	74,035.93
Expense Total	37,189.29	36,846.64	74,035.93
Grand Total	(0.00)	(0.00)	(0.00)

**COMMUNITY ACTION COUNCIL
BOARD OF DIRECTORS
MEETING MINUTES –NOVEMBER 22, 2021**

Chairperson, Denise Beatty, called the meeting, via teleconference, to order at approximately 6:40 p.m. The Community Action Promise was then recited, roll was called, and it was determined that a quorum was present.

INTRODUCTION OF NEW BOARD AND/OR STAFF MEMBERS

None.

ADOPTION OF THE AGENDA FOR NOVEMBER 22, 2021

At 6:45 p.m., Art Crosby motioned for the Board of Directors to adopt the agenda for November 22, 2021. Danny Murphy seconded the motion. All were in favor. Motion carried.

APPROVAL OF OCTOBER 25, 2021 MINUTES

At 6:46 p.m., Art Crosby moved that the Board of Directors approve the October 25, 2021 Board of Directors Meeting Minutes. Kelli Parmley seconded the motion. All were in favor. Motion carried.

EXECUTIVE DIRECTOR'S REPORT

▪ **Strategic Planning Updates**

Sharon Price, Executive Director, provided an update on the following:

a. **Housing Stabilization Transition:**

At the request of Lexington-Fayette Urban County Government (LFUCG), the Council has assumed administration of Lexington's Housing Stabilization Program. The transition of the program is continuing. The Council is receiving inquiries on many cases processed at LFUCG and never paid; however, those cases are being prioritized, and prompt action is being taken. Going forward, the Executive Director has set an aggressive goal of \$500,000 in support to be paid every week to ensure that the funding is getting back into the hands of the community. In October, the Council processed and paid \$1.9 million of support to tenants and landlords for rent and utility assistance. The Council's Housing Stabilization team is currently exceeding the production goal. Our goal is to get this relief funding back into the community as quickly and efficiently as possible. Therefore, in January 2022, the team's production goal will be increased to \$650,000 weekly.

On Wednesday, November 3, 2021, Governor Andy Beshear and Lexington's Mayor Linda Gorton joined Sharon Price for a press conference to discuss the transitioning of the Housing Stabilization Program to Community Action. The press conference was held at Russell School Community Services Center. Denise Beatty, Board Chair, represented the Council's Board of Directors.

b. Unapologetically Woman Fall Sneaker Ball:

On Friday, November 5, 2021, the Council held its Unapologetically Woman Fall Sneaker Ball to celebrate the 50 honorees and to bring light to and raise funding to address youth violence in Lexington. Not only was this a grand celebration of women who are doing remarkable work in the Commonwealth, it also served as a great marketing campaign for the Council. The financial data is not finalized at this point; however, the Council anticipates approximately \$40,000 being generated from sponsorships and ticket sales.

c. The Prep Academy at One Parent Scholar House:

The grand opening for The Prep Academy at One Parent Scholar House was held on Thursday, November 18, 2021, at 1:30 p.m. Denise Beatty, Board Chair, represented the Board of Directors, and Elizabeth Mays, Policy Council Chair, represented the Policy Council.

d. Low-Income Home Water Assistance Program (LIHWAP):

Kentucky has just been approved to participate in the LIHWAP program. This program will operate under the same requirements as the Low-Income Home Energy Assistance Program (LIHEAP). The Council is unaware of the amount of funding it will receive for this program; however, it anticipates beginning this program by mid-December 2021.

e. CDBG-CV Contracts:

The CDBG-CV contracts are currently under review by legal counsel for Harrison County and the city of Paris.

f. Commerce Lexington Leadership Trip:

Denise Beatty, Board Chair, and Sharon Price, Executive Director, attended the Commerce Lexington Leadership Austin networking trip from November 15-17, 2021.

g. Prep Academy Operations:

Head Start operations continue to be strained due to the labor shortage that has been realized as a result of the COVID-19 pandemic. Concurrently, the Council is also experiencing and anticipates additional staff shortages due to the Office of Head Start's COVID-19 vaccination mandate. Consequently, the Council will have to scale back on

the length of services that are being provided. The Council's team is working on an implementation plan now to be effective beginning January 2022.

Bridgett Rice, Director of Human Resources, provided an overview of the process.

- To date, 21 employees have applied for religious/medical exemptions, nine remain undecided, and 11 have already terminated their employment with the Council. It is predicted that 10% of the current staff, or approximately 50 staff members, will apply for an exemption or will not be immunized and, therefore, will be unable to continue employment at the Council after December 31, 2021. When these numbers are added to the current nearly 70 vacancies, the effect on operations and workload of current staff is and will continue to be significant.

h. Potential Affordable Housing Projects/Day 1 Families Fund:

The Council submitted a \$30 million affordable project proposal to LFUCG for consideration. Mayor Linda Gorton has since budgeted \$10 million for affordable housing projects in Lexington. To date, the Council's administration is unaware of the amount of funding that it will receive, if any, to support an affordable housing project. The actual size and scope of any project will be directly impacted by the amount of funding the Council receives or if the Council will be able to complete any project. The Council will partner with a developer should the size and scope of the potential project dictate it.

Roy Woods, Executive Project Analyst, discussed options for this project should the Council receive American Rescue Plan Act (ARPA) funding from LFUCG.

There were no objections from Board members on moving forward in the affordable housing arena. However, the following are comments made from the Board:

- Caci Hisle, Consumer Sector Representative. Supports the concept, especially given the number of college students in Lexington who are homeless. Further recommends, if appropriate, to collaborate with the University of Kentucky, Bluegrass Community and Technical College, and Fayette County Public Schools for supportive services.
- Josh Lewis, Board Treasurer. Supports the concept as there is an obvious need in the community for affordable housing. He noted that projects like this are extremely expertise intensive, require capital, involve many risks, take a long time, and costs can increase. During the feasibility study, it is recommended to investigate and determine if it is cheaper to provide additional assistance to individuals vs.

renovating or outright owning a building, or is this a business model we want to invest in.

- Art Crosby, Board Attorney. In favor and supports the project and finding out where the Council fits in the affordable housing arena.
- Dr. Richard Heine, Nominating and Recruitment Chair. Supports the project.
- Michele C. Lee, Board Secretary. Supports the project and is very aware of the student homeless populations that have not been addressed in Lexington, agrees that additional supportive services will be required, and believes that the Council can layer the two. Supports the feasibility study and working with others, such as Kentucky Housing Corporation, for tax credits to ensure that the Council is in the best position when opportunities like these come along.
- Danny Murphy, Board Vice-Chair. Supports the concept as well as the feasibility study to determine what the Council's project could look like, including the size and scope. Recommends that the Council proceed cautiously.
- Kimberly Baird, Board Vice-Treasurer. Requested clarification to determine if this project is geared only for college students experiencing homelessness. Sharon Price confirmed that this project would not be restricted to college students.

COMMITTEE REPORTS

- **Executive Committee**

None.

- **Personnel Committee**

Kelli Stein, Board member, presented the following approval item: 2022 Agency Holiday and Board Meeting Schedule.

At 7:22 p.m., it was moved by Kelli Stein and seconded by Joshua Lewis that the Board of Directors approve the 2022 Agency Holiday and Board Meeting Schedule. All were in favor. Motion carried.

- **Grant and Fundraising Committee**

Denise Beatty, Board Chairperson, reminded Board members that the Grant and Fundraising Committee report was included in the November 2021 Board packet.

- **Evaluation and Planning Committee**

Art Crosby, Committee Chair, presented the following approval items: 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02).

HEAD START APPROVAL ITEMS

- 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02):

At 7:24 p.m., it was moved by Art Crosby and seconded by Joshua Lewis that the Board of Directors approve the 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02). Joshua Lewis, Board Treasurer, also indicated that the 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02) was discussed and approved in the Finance Committee meeting as well. All were in favor. Motion carried.

OTHER APPROVALS

- None.

DISCUSSION ITEMS

- None.

INFORMATIONAL ITEMS

- a) Housing Stabilization August 2021 Compliance Review Letter
- b) 1st Quarter SFY 2021-2022 NPI Report and Survey Report
- c) 2020-2021 School Readiness Plan
- d) Housing Stabilization Community Action Revised Media Release

- *Finance Committee*

FINANCIAL REPORTS

Joshua Lewis, Board Treasurer, reviewed the following financial reports: Consolidated Balance Sheet, October 2021 (Action Item); Financial Statement, October 2021 (Action Item); Head Start Budget Detail, October 2021; Accounts Receivable, October 2021; Financial Statements for WinterCare, October 2021; Financial Statements for Shepherd's Place, October 2021 (walk-on); Credit Card Statements, October 2021; Health Trust Financial Statement, October 2021; Unemployment Insurance Trust.

At 7:33 p.m., it was moved by Joshua Lewis and seconded by Danny Murphy that the Board of Directors approve the Consolidated Balance Sheet, October 2021 (Action Item); Financial Statement, October 2021 (Action Item); Head Start Budget Detail, October 2021; Accounts Receivable, October 2021; Financial Statements for WinterCare, October 2021; Financial Statements for Shepherd's Place, October 2021 (walk-on); Credit Card Statements, October 2021; Health Trust Financial Statement, October 2021; Unemployment Insurance Trust. All were in favor. Motion carried.

Richard Heine, Nominating and Recruitment Chair, requested that the page numbers be added to the documents in the portal. Some Board members expressed having difficulty locating the Agenda and suggested the possibility of additional OnBoard training.

BUDGET AMENDMENTS

Joshua Lewis, Board Treasurer, presented the following budgets amendment: 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02).

- a) The Planning and Evaluation Committee approved the 20-21 EHS-CCP Equipment Carryover Request (04HP000358-02).

NEW BUDGETS

Joshua Lewis, Board Treasurer, presented the following new budgets: Unemployment Trust Fund 2022 Budget; Health Trust Fund 2022 Budget; Domestic Violence Bonus Initiative 2021-2022 Budget; KHC Permanent Housing Bonus Program 2022 Budget; Project Independence- Rapid Re-Housing Program 2022 Budget; CDBG COVID Winter Shelter Non-Congregate Program 21-22 Budget.

- a) At 7:36 p.m., it was moved by Joshua Lewis and seconded by Tyrone Nelson that the Board of Directors approve the Unemployment Trust Fund 2022 Budget. All were in favor. Motion carried.
- b) At 7:37 p.m., it was moved by Joshua Lewis and seconded by Michele Lee that the Board of Directors approve the Health Trust Fund 2022 Budget. All were in favor. Motion carried.
- c) At 7:38 p.m., it was moved by Joshua Lewis and seconded by Tyrone Nelson that the Board of Directors approve the Domestic Violence Bonus Initiative 2021-2022 Budget. All were in favor. Motion carried.
- d) At 7:39 p.m., it was moved by Joshua Lewis and seconded by Michele Lee that the Board of Directors approve the KHC Permanent Housing Bonus Program 2022 Budget. All were in favor. Motion carried.
- e) At 7:40 p.m., it was moved by Joshua Lewis and seconded by Michele Lee that the Board of Directors approve the Project Independence- Rapid Re-Housing Program 2022 Budget. All were in favor. Motion carried.
- f) At 7:41 p.m., it was moved by Joshua Lewis and seconded by Michele Lee that the Board of Directors approve the CDBG COVID Winter Shelter Non-Congregate Program 21-22 Budget. All were in favor. Motion carried.

Sharon Price, Executive Director, announced to the Board that tonight was the last meeting that Josh Lewis would be presenting from the Treasurer's position and asked that the Board thank

him for a job well done. Mr. Lewis will continue to represent the Private Sector on the Council's Board.

- **Audit Committee**

None.

- **Nominating and Recruitment Committee**

Richard Heine, Committee Chair, presented the following approval items: Consumer Sector Member Approval; Proposed Officer Slate for 2022 Board of Directors.

At 7:44 p.m., it was moved by Richard Heine and seconded by Michele Lee that the Board of Directors approve the Consumer Sector Member Approval. All were in favor. Motion carried.

At 7:47 p.m., it was moved by Joshua Lewis and seconded by Tyrone Nelson that the Board of Directors approve the Proposed Officer Slate for 2022 Board of Directors. All were in favor. Motion carried.

SHARED GOVERNANCE

Denise Beatty, Board Chairperson, indicated that the approved September 2021 Board of Directors minutes and the September 2021 Policy Council minutes were included in the November 2021 Board packet.

Leidy Borges, Director of Community Services, provided an overview training of the services provided through her department. Richard Heine requested that acronyms be spelled out.

Sharon Price asked the Board to celebrate Leidy Borges on a job well done, particularly her leadership in the Housing Stabilization Program in Lexington.

OPERATIONS REPORTS –OCTOBER 2021

The following October 2021 Operations Reports were included in the November 2021 Board packet for review: Office of Information Technology; Office of Human Resources; Office of Sustainability; Office of Community Services; and Office of Child Development.

COMMENTS & ANNOUNCEMENTS

Denise Beatty, Board Chair, asked the members to contact Camisha Powell if they had questions or would like some additional assistance on using the OnBoard portal.

Jessica Coffie, Head Start Director, notified the Board that during the meeting, she received an email from the Office of Head Start indicating that the vaccine requirement had been extended through January 31, 2021, and that a Final Rule would be forthcoming. This required proof of two (2) dosages by January 31, 2022, unless granted an exemption. Staff and children two years old and above remain required to wear masks in Head Start facilities.

Bridgett Rice, Director of Human Resources, discussed the Holiday training and celebration to be held on December 17, 2021. This event will include a dinner. Board members wishing to attend can register by emailing Camisha Powell and letting her know if they are attending and bringing a guest.

PUBLIC COMMENT

None.

NEXT MEETING

Monday, January 24, 2022

6:30 p.m.

ADJOURNMENT

It was moved by Joshua Lewis to adjourn the meeting, seconded by Art Crosby. All were in favor. Motion carried. The meeting was adjourned at 8:05 p.m.

MEMBERS PRESENT

Joshua Lewis	Patricia White	Richard Heine
Art Crosby	Kelly Stein	Michele Lee
Ashlee Vogelsang	Tyrone Nelson	Denise Beatty
Kimberly Baird	Caci Hisle	Alex Barnett
Bryanna Carroll	Daniel Murphy	Kelli Parmley


EXCUSED ABSENCES

Michael Covert	Bill Alverson
George Brown Jr.	Connie Godfrey
Maria Rutherford	Elizabeth Villafuerte

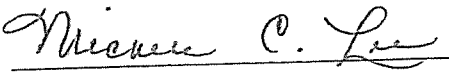
ABSENCES

Delilah Leavell	Aldo Gomez
Laura Puente	Janet Ford
Tina Caswell	Mary Morton

Respectfully submitted,


Sharon Price, Executive Director

12.13.21
Date


Michele C. Lee, Secretary

12/09/2021
Date

cc: Members, Board of Directors
Department for Community Based Services

**COMMUNITY ACTION COUNCIL HEAD START
POLICY COUNCIL MINUTES
NOVEMBER 22, 2021**

PRESENT:

Nate Mueller	Anthony Jackson	Sincere Holmes	Cristina Hiten
Elizabeth Mays	Amy Winn	Mary Sciaraffa	Felisha Watkins
Megan Lawson	Ashlee Vogelsang	Bethany Cox	

EXCUSED ABSENCE:

Hope Snapp	Brandy Dillon		

AMBASSADORS:

Laura Puente	Amanda Wright	Janine Griffin	
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INTERESTED PARTIES:

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STAFF PRESENT:

Jessica Coffie	Annia Royo	Elizabeth Carter	Kesha Richardson
Jayne Radford	Laura Sheffield	Jonas Cooper	Celeste Presley
Samanatha Anderson	Neil Bedwell	Shirlena Moore	Leidy Borges
Monica Householder			

- I. Welcome**
- II. Call to Order**
Elizabeth Mays, Chair, called the meeting to order at approximately 10:35 a.m.
- III. The Community Action Promise**
All of the members and staff recited the Community Action Promise.
- IV. Roll Call**
Elizabeth Carter, Administrative Assistant, took attendance, and a quorum was met with 11 members and 3 ambassadors present.
- V. Adoption of the Agenda**
Elizabeth Mays, Chair recommended a motion for the adoption of the agenda. Ashlee Vogelsang motioned; Amy Winn seconded; motion adopted.
- VI. Review and Approval of Meeting Minutes**, Elizabeth Mays, Chair, reviewed the meeting minutes for October 26, 2021 and recommend a motion to approve. Ashlee Vogelsang motioned; Laura Puente seconded; motion adopted.
- VII. Shared Governance Training** – Leidy Borges, Director of Community Services, gave a brief overview of the Office of Community Services. Including being responsible for the recruitment, enrollment and case management for the families enrolled in the Head Start programs. The Office of Community Services also aides in economic and workforce development through multiple programs, food access programs, emergency assistance programs, youth development programs as well as other community programs and initiatives.
- VIII. Committee Reports**
 - A. Personnel Committee**
 - 1. Action Items**
 - a. New Hires – As required by the Head Start Act, the Policy Council is responsible for approving and submitting to the governing body decisions regarding the employment of program staff. Elizabeth Mays, Chair reviewed the new hires for October 2021, and recommended a motion to approve; Amy Winn motioned; Ashlee Vogelsang seconded; motion adopted.
 - b. 2022 Agency Holiday and Board Meeting Schedule - To assist staff in planning for the agency's operational needs, the proposed 2022 holiday listing and Board meeting dates are indicated below. In addition to the traditional Board approved holidays, Juneteenth, the oldest known United States celebration of the end of slavery, is being sustained on the Council's list of official, paid company holidays. Elizabeth Mays, Chair reviewed the 2022 Agency

Holiday and Board Meeting Schedule, and recommended a motion to approve; Amy Winn motioned; Felicia Watkins seconded; motion adopted.

Holidays

M.L. King Day - Monday, January 17, 2022
President's Day - Monday, February 21, 2022
Memorial Day - Monday, May 30, 2022
Juneteenth - Monday, June 30, 2020
Independence Day - Monday, July 4, 2022
Labor Day - Monday, September 5, 2022
Thanksgiving - Thursday, November 24, 2022
Day After Thanksgiving - Friday, November 25, 2022
Christmas Holiday* - Friday, December 23, 2022
Christmas Holiday*** - Monday December 26, 2022
New Year's Holiday* - Friday, December 30, 2022
New Year's Holiday*** - Monday, January 2, 2022
Employee Birthday

Board Meetings

January 24, 2022
February 28, 2022
March 28, 2022
April 25, 2022
May 23, 2022
**June 27, 2022
NO JULY MEETING
August 22, 2022
September 26, 2022
October 24, 2022
November 28, 2022
NO DECEMBER MEETING

B. Finance Committee

1. Action Items

- a. 2020—2021 Early Head Start-Child Care Partnership Equipment Carryover and Non-Federal Share Waiver Request (04HP000358-02). As required by the Head Start Act, the Policy Council approves applications for funding and amendments to applications for programs and submits to the Board of Directors for concurrence. The Council received approval to purchase a new playground for the Early Head Start–Child Care Partnership (EEHS-CCP) program in August of 2021 (award 04HP000358-02-03). Although the Council did place the order for this item prior to the close of the program year, the playground equipment has not yet been received.

The playground vendor has experienced longer-than-normal lead times with supplies as a result of the COVID-19 pandemic, which will prevent them from receiving the supplies and completing installation prior to the end of the liquidation period. The vendor anticipates receipt of supplies needed to begin installation in mid-November; installation will likely occur in the Spring of 2022, as it is generally too cold during the winter months to safely and properly install the playground equipment.

As a result, funds were obligated for this item but cannot be paid to the vendor within the 04HP000358-02 program year liquidation period (8/31/221-11/30/2021).

In order to complete payment for this item once received, the Council is requesting a carryover of the funds originally obligated for this purpose from the 2020-21 program year (award 04HP000358-02) into the 2021-22 program year (award 04HP000358-03). Elizabeth Mays, chair, recommended a motion to approve the 2020—2021 Early Head Start-Child Care Partnership Equipment Carryover and Non-Federal Share Waiver Request (04HP000358-02). Cristina Hiten motioned; Nate Mueller seconded; motion adopted.

2. Informational Items

- a. Credit Card Statement – Neil Bedwell, CFO, asked the Policy Council members to review the credit card statements on their own, and asked if they had any questions regarding them. There was none.
- b. Expenditures Report – Neil Bedwell, CFO, reviewed and discussed the expenditures report.

C. CAC Board Report (Meeting Minutes from September 27, 2021)

The September Board minutes were included in the Policy Council packets. There were no questions for Laura Puente, Board Liaison.

D. Curriculum Committee

1. Action Items

a. None.

2. Informational Items

- a. The 2020-2021 School Readiness Plan was presented as an informational item to the Policy Council. - Monica Householder, South Central Head Start Mental Health and Disabilities Manager presented the school readiness plan. The plan ensures each child enters school ready to engage in and benefit from early learning experiences that best promote the child's success; implements a holistic approach when working with families and children to prepare them for life beyond Head Start.

E. Family Development Committee

Family Development Committee met 11/17/2021. Updates include: Regional EHS and CCP have met full enrollment; Regional HS still has 114 open slots with the goal of full enrollment by 12/10/2021; Migrant and XP have met full enrollment. 1st Annual Family Engagement Week was held the week of 11/15/2021 – 11/1/2021 in partnership with The Prichard Committee. December 2021 Family Engagement activity is presented by The Lexington Children's Theater – Junie B. in Jingle Bells, Batman Smells play. The Family Engagement Conference will be held in December.

1. Action Items

a. None

2. Informational Items

- a. Office of Child Development Operations Report, contains information regarding October Child Development Operations. – Kesha Richardson, ERSEA Director, presented.

F. Health Advisory Committee

1. Informational Items

- a. Healthy Meals on a Budget has started for the 2021-2022 Program Year. This event will be held once a month through May 2022, dates to include 12/16/2021, 1/27/2022, 2/17/2022, 3/17/2022, 4/14/2022, and 5/19/2022. Each event will feature three recipe demos, meal planning and grocery shopping tips, as well as giveaways for the participants.
- b. Our application for the CACFP has been approved.

IX. Head Start Director Comments

1. Discussion Items

- a. COVID updates – classes are still being closed but the numbers are less than they have been in the past 2 months.
- b. One Parent Scholar House Grand Opening
- c. Vaccine mandate – In house deadline for all staff to be full vaccinated is 1/1/2022; still waiting on the final rule and guidance from the Office of Head Start. All staff have been informed of the vaccine mandate.
- d. Staffing and enrollment updates – Staffing is still a concern and is a national problem for grantees. Human Resources is diligently working on staffing issues. Enrollment goal – full enrollment by 12/10/2021

X. Adjournment

Elizabeth Mays, Chair, recommended a motion that the November 22, 2021 Policy Council meeting be adjourned; Amy Winn motioned; Cristina Hiten seconded; motion adopted.

Meeting was adjourned at 11:31 am.

Cristina Hiten, MS, RDN, LD, CLC
Secretary

2/9/2022
Date



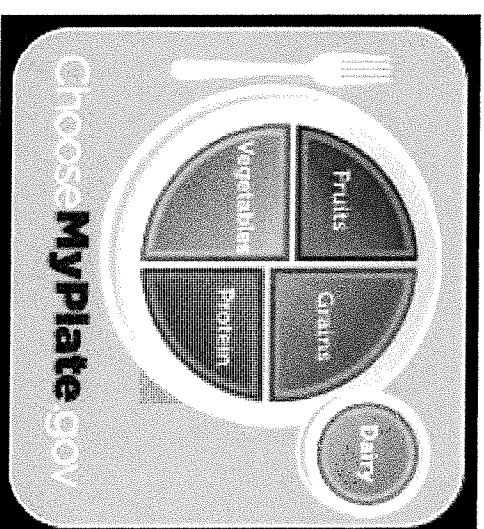
Nutrition Workshops: Shared Governance Training

Monday, February 28, 2022
Laura Sheffield MS, RDN, LD, CCAP
Health and Nutrition Director



Healthy Meals on a Budget

- Funded by Lexington-Fayette County Urban Government:
 - Families living in poverty often face increased barriers to establishing healthy dietary habits.
 - Obesity coexists and correlates with family food insecurity.
 - Fayette County:
 - Obesity Rate= 28%
 - Diabetes Rate= 13.7%
 - Poverty Rate= 16.8%





Service Delivery PY 2021-2022

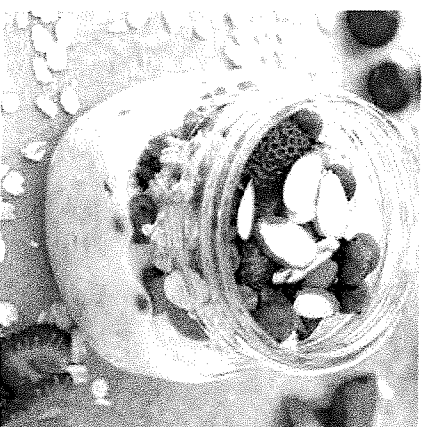
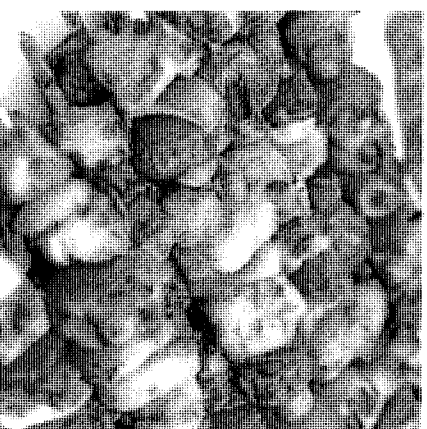


- 7 workshops featuring 3-recipes for a total of 21 recipes; 1 workshop per month November-May
- Participants receive general nutrition information, food safety and grocery shopping tips, recipes, education handouts, ingredients and kitchen equipment.
- Spanish translation available at all workshops



Workshop Themes

- November: Turkey Time
- December: Holiday Casseroles
- January: Let's Taco about the New Year
- February: Party Appetizers
- March: Lunch Time
- April: All About Breakfast
- May: Krazy Kabobs






Outcomes FY 2020-2021

- Participation
 - 87/60 families
 - Service Delivery
 - 2-hour virtual workshop
 - 7 virtual workshops (1 in Spanish)
 - 100% reported being satisfied with the virtual workshop and food demonstration
- 93% reported being either ‘extremely confident’ or ‘very confident’ about preparing meals at home.
- 94% reported being ‘very likely’ or ‘likely’ to make changes in their diet.
- 94% reported that they ‘definitely would’ or ‘probably would’ drink more water daily.
- 89% reported being ‘extremely confident’ or ‘very confident’ in household food management.

Food Demonstration

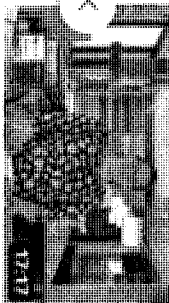
- Check out our food demonstration videos on our Lexcommaction YouTube channel under Nutrition Resources.

 **YouTube**

lexcommaction

HOMEVIDEOSPLAYLISTSCHANNELSABOUT

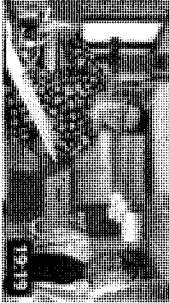
Nutrition Resources▶PLAY ALL



Broccoli Tomato Casserole

Lexcommaction


15 views • 1 month ago



Breakfast Casserole

Lexcommaction


12 views • 1 month ago



Turkey Gyo

Lexcommaction

16 views • 2 months ago



Turkey BLT Salad

Lexcommaction

12 views • 2 months ago

**Office of Human Resources
January 2022**

I. OUTCOMES/RESULTS

The following interviews were conducted during the month of January:

- Head Start Pathway Specialist- (5) vacancies (8) applications received and reviewed for position.
- Health & Nutrition Specialist - (1) vacancy (6) applications received and reviewed for position.
- Assistant Teacher - (9) vacancies (21) applications received and reviewed for this position.
- Early Head Start Lead Teacher – (15) vacancies (12) applications received and reviewed for this position.
- Head Start Lead Teachers- (9) vacancies (6) applications received and reviewed for this position.
- Communications Manager - (1) vacancy (5) applications received and reviewed for this position.

Human Resources filled (18) vacancies within a 30-day period; (4) vacancies filled outside of 45 days; (5) applicants declined job offer.

II. PREVIOUS PROBLEMS RESOLVED

- The Office of Head Start (OHS) extended the mandatory requirement to be fully vaccinated until January 31, 2022. However, a recent court order has resulted in an injunction to stop the mandatory vaccination of Head Start staff and mask requirement for children of which Kentucky was one of the 24 states participating in the law suit. As such, Head Start programs in the state are not required to follow the mandate. The Council will continue to work with unvaccinated staff to get vaccinated.

III. PROBLEMS ENCOUNTERED AND PLANS TO RESOLVE

- Kentucky is at the center of the nationwide labor shortage. According to the Kentucky Chamber Foundation, Kentucky exemplifies four distinct drivers of the labor shortage: (1) fed-up workers that are betting they can find another job with better pay and balance, (2) parents feel they have to stay at home with their kids in a state overrun with “childcare deserts,” (3) many are worried about their safety in an under-vaccinated state, and (4) systemic inequalities and long-term impacts from the climate crisis are holding others back. Not only has Kentucky had to face the global health pandemic and a call for racial reckoning, the labor crisis is a pandemic within itself.

The Office of Human Resources (OHR) is researching ways to generate a large enough applicant pool to fill teacher vacancies. OHR has currently increased its strategies in hiring by:

- Conducting weekly interviews via zoom.

- Increase advertising Newspaper, TV & Radio.
- In January the Council experienced nearly 120 employees becoming infected with the COVID-19 virus or being exposed to the virus. This has affected productivity, forced the revolving closures of classrooms, and required staff who were not quarantined to work more and longer hours, further adding challenges for the already stressed and strained staff. The 2022 Employee Compensation Plan continues to encourage staff to become vaccinated, shifting to incentivizing booster vaccinations.

IV. NOTABLE ACTIVITIES INCLUDING COMMUNITY INVOLVEMENT

- The office has received a total of 107 applications during the month of January.
- The Human Resources Generalist coordinated and scheduled (10) interviews for the month of January.
- New Employee Orientation (NEO) during the months of January 2022 (19 attendees).
- The Human Resources Information System Manager (HRISM) received 21 + calls with issues; resolved 12 with Go to Assist, 6 were resolved over the telephone. Issues ranged from forgetting passwords and user identifications, changing email addresses and assistance in uploading attachments.
- Training expiration notifications went out to employees and supervisors, alerting them to expirations of blood-borne pathogens, food handlers, CPR and first aid trainings, physicals, TB screenings, bus monitoring trainings, etc.
- Training sessions conducted in January 2022 included: Bus Monitoring (23 attendees); Blood Borne Pathogens (21 attendees); CPR (33 attendees).
- 114 employees have received the booster COVID-19 vaccination in the month of January.
- The HR Quality Manager continues to monitor for document compliance for all staff and partnership staff. In preparation for the Head Start Focus Area 2 Review in march, all centers are being monitored for compliance.
- The Diversity & Equity Officer (DEO) concentrated this quarter on human resources and its inter-relationships with diversity, equity and inclusion.
- In collaboration with the project analyst for the Executive Director, the DEO is providing leadership to the “Better 2Gether” campaign. This campaign will inspire our CAC staff to come together and unite to tackle a big task for our organization; food insecurity, but it will also serve as a great way to boost the morale of the work place.

V. Statistical Report

Human Resources Statistics:

- 05 traditional FMLA requests for the month of January 2022
- 02 unemployment claims
- 01 general liability claim
- 60 vacancies as of January in recruitment

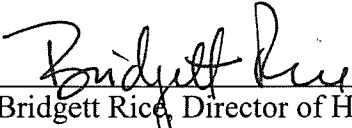
- 10 resignations
- 05 declined
- 01 dismissal

NEW HIRES

Name	Date of Hire	Job Title	Location
Arion Wright	1/3/2022	Administrative Assistant OCD	710 High Street
Courtney Robinson	1/3/2022	Teacher V	Laurel Co
Cynthia Quinton	1/3/2022	Assistant Director OCD	710 High St
Emoni Pankins	1/3/2022	Client Services Coordinator III	535 2nd Main St
Iesha Richardson	1/3/2022	Liheap Temp	913 Georgetown
Jean Kolodziej	1/3/2022	Cook	Harrison Co
Jeri Eads	1/3/2022	Assistant Teacher	Harrison County
Lakyn Fulton	1/3/2022	Pantry & Volunteer Coordinator	Fayette West
Teresa Long	1/3/2022	LiHeap Temp	913 Georgetown St
Claudia Perez	1/24/2022	Migrant EHS Teacher V	Bourbon MHS
Danny Dennis	1/24/2022	Facilities Services Worker	Powell Co
Jancy Jones	1/24/2022	Teacher V	Garrard Co
Angela Evans	1/31/2022	Human Resources Information System Manager	710 West High Street
Angelica Burchell	1/31/2022	Head Start Pathway Specialist IV	Bourbon Co
Diona Norris	1/31/2022	Assistant Teacher	Southeast
Donna Parker	1/31/2022	Admin Assistant	Winburn Neighborhood Center
Felixia Rodriguez	1/31/2022	Head Start Pathway Specialist	Fayette West
Hany Elkholy	1/31/2022	Training & Professional Development Coordinator	710 West High St
Krystal Brooks	1/31/2022	VITA Tax Assistant	Bourbon County
Mattie Morton	1/31/2022	Client Services Coordinator I	Jefferson St
Patrice Muhammad	1/31/2022	Communications Manager	710 West High St
Rachel Lewis	1/31/2022	Client Services Coordinator III	535 2nd Main St

SEPARATIONS

Full Name	Job Title	Location	Last Work Date
Coots, Patricia	Assistant Teacher	Prep Academy Laurel County	1/3/2022
Hale, Ja'liece	Assistant Teacher	Prep Academy South Lexington	1/5/2022
Rodriguez Hernandez, Lisne	Assistant Teacher	Prep Academy Bourbon County	1/7/2022
Richardson, Iesha M	LIHEAP Intake Worker	913 Georgetown St.	1/11/2022
McKissack, Phyllis J	Youth Services Manager	710 West High Street	1/17/2022
Duran Quintana, Yenisei	Assistant Teacher	Prep Academy Winburn	1/19/2022
Garcia Gonzalez, Rosana	Head Start Pathway Specialist I	Winburn Neighborhood Center	1/21/2022
Howard-Moody, Cameron	Disabilities & Mental Health School Readiness Coach	Winburn Neighborhood Center	1/21/2022
Nealy, Judith L	Teacher V	Prep Academy Richmond	1/21/2022
Hocker-Calhoun, Shantai	Teacher III	Prep Academy Winburn	1/26/2022
Olave, Gabriela M	Assistant Teacher	Prep Academy Richmond	1/28/2022

Approval: 
Bridgett Rice, Director of Human Resources

Date: 2/7/22

Approval: 
Sharon Price, Executive Director

Date: 2-8-22

Office of Child Development Operations Report January 2022 Information

Notable Activities

- The Office of Child Development received notification that the Council's Focus Area Two Monitoring review will occur the week of March, 14-18 2022.
- The Associate Director of Child Development was asked to sit on the KY Collaborative Advisory Council facilitated by the Pritchard Committee beginning in January 2022.
- The Associate Director of Child Development attended NHSA's Virtual Winter Leadership Conference. Topics involved advocating for Head Start programs in Washington, DC and home states with takeaways on what to expect in PY 2022 monitoring events.
- The Associate Director of Child Development attended the January 2022 Commerce Lexington Public Policy Luncheon featuring the superintendent of Fayette County Public Schools, Demetrius Liggins.
- The Assistant Director of Migrant Head Start and Health and Nutrition Director attended the Bluegrass Community Health Center (Farmworkers Clinic) Board of Directors monthly meeting.
- The Migrant School Readiness and Migrant Education Specialist enrolled in the Mindset 2022 High Quality Interactions, this is an intentional Training and Technical Assistance (TTA) initiative aimed at building recipient capacity to improve or expand high quality interactions of coaches toward improving child outcomes and fostering school readiness.
- The Family Engagement Specialist hosted a meeting with community members about supporting the Agency's father engagement programming. The meeting gaged their level of buy-in and support. The Family Engagement Specialist worked with community members from Fayette and Nicholas Counties.
- The ERSEA Director attended the Kentucky Coalition for Advancing Education meeting. As a member of the coalition the ERSEA Director assisted with data collection and policy suggestions through themed ideas for improving the state's educational future. The team was put together by the Department of Education under the direction of the Commissioner on Education.
- In collaboration with GleanKY and UK Cooperative Extension, the Mobile Food Market distributed 139 food boxes to families in Fayette, Clark, Laurel, Powell, Harrison, Nicholas, Estill and Garrard Counties.
- "Healthy Meals on a Budget" was offered virtually this month through online food demonstration recordings and survey questions serving 8 participants.
- The Assistant Director, Disabilities and Mental Health, participated on the Kentucky Advisory Council on Autism quarterly meeting.
- The Prep Academy at Winburn had a therapy dog visit all the children on January 31, 2022.

Program	Monthly Status Enrollment
Transportation: Head Start Program Year: August 1, 2021 – July 31, 2022	2,976 accident-free miles driven for 522 passengers
Transportation Home-Based Program Year: August 1, 2021 – July 31, 2022	588 accident-free miles driven for 18 passengers
Transportation: Food Services Program Year: August 1, 2021 – June 30, 2022	881 accident-free miles driven
Transportation: MOBILE FOOD MARKET Program Year: August 1, 2021 – July 31, 2022	79 accident-free miles driven 0 passengers
Transportation: SCHS Program Year: August 1, 2021 – June 30, 2022	0 accident-free miles driven
Transportation: KYNECT Program Year: August 1, 2021 – June 30, 2022	0 accident-free miles driven for 0 passengers

Transportation: OCS Program Year: August 1, 2021 – June 30, 2022		0 accident-free miles driven
Transportation: CSBG Program Year: August 1, 2021 – June 30, 2022		0 accident-free miles driven for 0 passengers
Transportation: HOUSING ASO Program Year: August 1, 2021 – June 30, 2022		21 accident-free miles driven
Transportation: Migrant Head Start Program Year: September 1, 2021 – August 31, 2022		0 miles for 0 passengers
Transportation: Contract Trips Program Year: August 1, 2021 – June 30, 2022		0 trips with 0 accident-free miles driven
Transportation: PROJECT LIFE Program Year: August 1, 2021 – June 30, 2022		162 accident-free miles driven for 0 passengers
Head Start Program Year: August 1, 2021 - July 31, 2022	Enrollment	573 of 757 children enrolled
	Monthly Average Daily Attendance	71.41%
	# Subsidized by another Public Agency	87
	Cumulative number of children with disabilities	73
Early Head Start Program Year: August 1, 2021 - July 31, 2022	Enrollment	301 of 345 children enrolled
	Monthly Average Daily Attendance	68.51%
	# Subsidized by another Public Agency	32
	Cumulative number of children with disabilities	11
Migrant Head Start Program Year: September 1, 2021- August 31, 2022	Enrollment	110 of 199 children enrolled
	Monthly Average Daily Attendance	Not in section
	Cumulative number of children with disabilities	8
Migrant XP Program Year: March 1 2021– December 31 2021	Enrollment	27 of 27 children enrolled.
	Monthly Average Daily Attendance	Not in section
	Cumulative number of children with disabilities	- 4-
EHS-CCP Program Year: September 1, 2021-August 31, 2022	Enrollment	121 of 128 children enrolled
	Monthly Average Daily Attendance	83.34%
	Cumulative number of children with disabilities	5
	# Subsidized by another Public Agency	103
South Central Head Start Program Year: January 1, 2021 - July 31, 2022	Enrollment	587 of 595 children enrolled
	Monthly Average Daily Attendance	85.10%
	Cumulative number of children with disabilities	135
South Central Early Head Start Program Year: August 1, 2021 - July 31, 2022	Enrollment	130 of 130 children enrolled
	Monthly Average Daily Attendance	77.27%
	Cumulative number of children with disabilities	10
USDA Head Start Program Year: July 1, 2021 – June 30, 2022	Meals	4240
	Snacks	1507
USDA	Meals	1269

Early Head Start Program Year: July 1, 2021 – June 30, 2022	Snacks	542
USDA SCHS- Head Start Program Year: July 1, 2021 – June 30, 2022	Meals	2316
	Snacks	1122
USDA SCHS- Early Head Start Program Year: July 1, 2021 – June 30, 2022	Meals	1089
	Snacks	533
USDA EHS-CCP Program Year: July 1, 2021 – June 30, 2022	Meals	388
	Snacks	188
USDA MSHS Program Year: September 1, 2021-August 31, 2022	Meals	0
	Snacks	0
USDA MSXP Program Year: September 1, 2021-August 31, 2022	Meals	0
	Snacks	0
Total	Meals	9302
	Snacks	3892

Submitted by

 2-9-22

Date

Approved by



02.10.22

Date

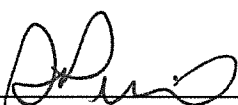
Housing Stabilization Program

When the Council began working with LFUCG Housing Stabilization Program, Council staff utilized CASTiNET, the Council's client tracking database, in addition to another software program utilized by the state, Homeless Management Information System. Mid-summer the Council moved from tracking in two systems to tracking in a new system purchased by LFUCG, called Neighborly. The move brought several challenges.

The first issue was training. Different software means different entry screens and processes. Because of the experience of the existing staff working in the program, the Council support staff, and the availability of on-demand training opportunities, this process moved smoothly.

The other challenge, which is ongoing, is related to generating a custom payment files from Neighborly that are imported directly into the Council's accounting system for payment. When Neighborly makes enhancements to the system, such as the recent update to add Hotel Vouchers, Security Deposits, and direct tenant payments, it can result in the inability to generate the payment file, which results in delays processing payments.

Maintaining communication among Council support staff, Housing Stabilization staff, LFUCG staff, and Neighborly support staff has been key to the Council's ability to continuously provide the services this program offers.



Sharon Price, M.S., CCAP

**Office of Community Services
Operations Report**

Reporting Period January 1- January 31, 2022

LIHEAP Crisis Program 2022

LIHEAP Crisis is a federal funded program for energy assistance limited to participants who may have a past due balance, a disconnect notice, or their services are already disconnected. This may include bulk fuel, electric, natural gas, or the utility portion of the rent (all utilities included). Funds are available from January 10, 2022 through March 31, 2022 or until funds are depleted. All qualifying participants must fall at or below 150% of federal poverty level with a crisis situation to initiate an application. The benefit amount is contingent upon the amount needed to alleviate the crisis or a maximum benefit of up to \$600, in which, all payments are paid directly to the vendor.

Number of applications completed between January 1 – January 31, 2022

	Approved		
	Apps	Hhlds	Benefits (Adjusted)
LIHEAP Crisis 2021-2022	1,002	953	\$270,345.06
Central Office	8	8	\$2,019.25
Fayette West Center	103	103	\$29,677.21
Harrison County Center	153	143	\$41,700.33
Nicholas County Center	103	98	\$31,499.02
Russell School Community Services Center	121	117	\$34,580.55
The PREP Academy at Arbor Court	19	19	\$5,534.84
Wesley's Place	125	123	\$33,668.73
West End Center	266	244	\$68,474.64
Winburn Center	104	98	\$23,190.49
Total	1,002	953	\$270,345.06

Low Income Home Water Assistance Program (LIHWAP)

LIHWAP is a federal funded program for water and/or sewage for Kentucky residents who fall at or below 150% federal poverty level. The program is made up of two components Subsidy and Crisis that will be available from January 2022 through June 2022 or until funds are depleted. The Subsidy component does not require a disconnect notice, instead the benefit amount is based upon the criteria in the chart shown below. The crisis component requires a disconnect and the benefit amount is contingent upon the amount needed to alleviate the crisis or the maximum benefit up to \$800. All participants must schedule an appointment through the automated scheduler.

Subsidy Component

Non-Subsidized Housing			
Poverty Level	Waste Water OR Water	Waste Water and Water	
0-100%	\$ 300.00	\$	400.00
101-150%	\$ 200.00	\$	300.00
Subsidized Housing			
Poverty Level	Waste Water OR Water	Waste Water and Water	
0-100%	\$ 100.00	\$	200.00
101-150%	\$ 50.00	\$	100.00

Number of Subsidy applications completed between January 1-January 31, 2022

	Approved		
	Apps	Hhlds	Benefits (Adjusted)
LIHWAP Subsidy 2021-2022 (ARPA)	360	360	\$89,250.00
Central Office	3	3	\$600.00
Fayette West Center	14	14	\$3,000.00
Harrison County Center	72	72	\$20,650.00
Nicholas County Center	43	43	\$12,350.00
Russell School Community Services Center	49	49	\$10,300.00
The PREP Academy at Arbor Court	6	6	\$1,050.00
Wesley's Place	59	59	\$14,750.00
West End Center	77	77	\$17,900.00
Winburn Center	37	37	\$8,650.00
Total	360	360	\$89,250.00

Number of Crisis applications completed between January 1-January 31, 2022

	Approved		
	Apps	Hhlds	Benefits (Adjusted)
LIHWAP Crisis 2021-2022 (ARPA)	174	168	\$37,382.76
Fayette West Center	9	9	\$2,656.40
Harrison County Center	28	26	\$4,600.55
Nicholas County Center	19	19	\$1,172.64
Russell School Community Services Center	28	25	\$7,925.27
The PREP Academy at Arbor Court	1	1	\$230.99
Wesley's Place	46	46	\$4,116.64
West End Center	31	31	\$13,424.84
Winburn Center	12	11	\$3,255.43
Total	174	168	\$37,382.76

Emergency Rental Assistance Program (ERAP)

The Emergency Rental Assistance Program provides qualifying residents of Fayette County financial assistance for rent arrears/future payment and/or utility arrears/future payments for a maximum of 15 months. Eligible residents must have a pending eviction or past due notice, and be able to show that they have qualified for unemployment, experienced a reduction in income, incurred significant costs, or experienced other financial hardship due directly or indirectly to the COVID-19 pandemic.

Amount of ERAP benefits distributed between January 1 – January 31, 2022

Approved	January 1-31, 2022
ERAP – Rent Assistance	\$2,068,159.38
ERAP – Utility Assistance	\$223,856.14
Grand Totals	\$2,292,015.52

Food Assistance

We have established a partnership with God's Pantry to assist community members facing food insecurity by running a Food Pantry at our Fayette West Center. A commodity box of food supplies, including fresh produce, are given out to households in need by volunteers Monday-Friday during regular business hours.

Program total from January 1 – January 31, 2022

Commodity Boxes given in partnership with God's Pantry	484
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Work Opportunity for Rural Communities (WORC)

The

WORC program grant benefits Nicholas County employees or residents. Attending the KMA or CNA weekly class earns students a weekly monetary incentive and once the class is completed with a certificate, the student will receive a \$400 check for their hard work. The WORC grant is designed to encourage education and employment in rural Nicholas County.

Program total January 1 – January 31, 2022

Number of KMA/CAN Enrolled	Number of certifications
9	5

Kynect Program

Adults in poverty are almost five times as likely to report being in fair or poor health as adults with incomes above the federal poverty level and to that end, the state of Kentucky created the Kentucky Health Benefit Exchange (KHBE) which oversees the Kynect Program for the State Based Marketplace. It offers insurance to individuals and families who are not covered by their employer, allowing enrollees to compare health insurance plans and provides those who qualify with access to tax credits.

Program totals from January 1 – January 31, 2022

Apps Started	113
Medicaid Completed	51
Medicaid Renewal	31
QHP Completed	41
QHP Renewal	3
Community Events	16

Commercial Driver's License (CDL) Program

The CDL program is available to community members who wish to obtain a Commercial Driver's License. Enrolled participants are provided with classroom instruction and hands-on training sessions, both of which are required in order to successfully complete the program and obtain their CDL Permit and CDL License. The course takes four to six weeks to complete (dependent on the student passing the permit test on their first attempt).

Program totals from January 1 – January 31, 2022

Currently Enrolled	29
In Classroom Training	3
Obtained Permit	4
Obtained License	4

Project LIFE

Project LIFE (Learning Independence and Fostering Empowerment) is designed to assist young adults who are transitioning out of foster care. Participants work one-on-one with a dedicated case manager who helps them achieve personal goals and become self-sufficient. Based on individual needs, youth in the program receive help with locating and securing housing, managing personal finances, planning for education or a career, and improving parenting skills.

Program totals from January 1 - January 31, 2022

Actively enrolled	33
Newly enrolled	3
Obtained new employment (formerly unemployed)	6
Enrolled in trade/training program	5
Obtained driver's license	2
Enrolled in college course(s)/submitted FAFSA	0
Waiting list	30

Foster Grandparents Program

The Foster Grandparent Program is designed to mentor and tutor children who have special or exceptional needs by pairing them with low-income individuals age 55 or older. The goal is to improve the development of all the children the program serves while offering a modest tax-free stipend to volunteers. Foster Grandparents serve at least 5 hours a week. They receive a tax-free stipend to help defray the cost of serving. In addition, Foster Grandparents receive travel reimbursement, a meal, and supplemental insurance while serving. Grandparents are also recognized throughout the year for their service to the community.

Program totals from January 1 - January 31, 2022

Assisting in a Head Start Classroom	15
Serving as a Virtual Pen Pal	4
Out on Sick leave	2
Out due to vaccination status	1
Total participants	22
Total active participants	19

Internship Program

Internships can range from three to eight months, and may or may not be eligible for college credit depending on the college or university. Students are assigned to a department that best matches their interests and goals, and supports them in developing the work-ready, professional skills needed in a successful non-profit environment. All internships are unpaid and provide the agency with a monthly CSBG in-kind contribution.

Program total from January 1 – January 31, 2022

Number of Interns	Total hours worked	Total in-kind contribution
4	245.55	5148.18

Approved by:

Leidy Borges-Gonzalez
Leidy Borges, Director of Community Services

Sharon Price
Sharon Price, Executive Director

02/14/2022
Date

2.14.22
Date

Approved: 

**Office of Sustainability
Operations Report
February 2022**

I. Outcomes

Goal 1: Dollars are mobilized, increasing the agency's capacity to achieve results as measured by the total number of grant dollars awarded to the agency.

2021-2022 Goal: *\$4,000,000*

Results for January 2021: **\$12,200**

Cumulative total for 2021-2022: **\$12,200**

Total 1st Quarter: \$ 0 Total 2nd Quarter: \$12,200

Total 3rd Quarter: \$ Total 4th Quarter: \$

Grant Proposal Tracking

The following table contains funding requests and their status for FY22.

Project	Purpose	Funding	Status
Awarded			
Kentucky Utilities	Unrestricted Support with an emphasis on emergency disaster assistance	\$10,000	Awarded at \$10,000
Erie	Match Support for the Foster Grandparent program.	\$16,110	Awarded at \$2,200
Emergency Rental Assistance/Housing Stabilization	To help Fayette County residents financially impacted by COVID-9 avoid eviction	This is the third "round" of funds the Council has operated. The past two amounts total \$8 million.	In October, the Council will begin operating \$10 million of rental assistance (for more detail, see page 4).
Pending			
Lexington-Fayette Urban County Government (LFUCG) – Emergency Solutions Block Grant – FY22	Request to support the Assertive Street Outreach program for persons experiencing unsheltered homelessness in Lexington with housing-focused Intensive Case management Services.	\$86,955	Pending

Lexington-Fayette Urban County Government (LFUCG) – Community Development Block Grant – FY22	To support the Home Repair and Rehabilitation program, to reduce the number of deferrals in the Weatherization program.	\$10,000	Pending
Lexington-Fayette Urban County Government (LFUCG) – Office of Economic Development, Business and Workforce Engagement	Application to continue the ECCO+ program to provide training and credentials to multiple cohorts seeking Commercial Drivers' License (CDL)	\$50,000	Pending
AmeriCorps Senior	Year 3 continuation of the Foster Grandparent Program (FGP)	\$191,110	Pending
Kentucky Housing Corporation (KHC)	Renewal application for the Crisis and Housing Support program.	\$155,028	Pending, Recommended for funding in Tier 1
Kentucky Housing Corporation (KHC)	Renewal application for the CAC Permanent Supportive Housing program.	\$326,776	Pending, Recommended for funding in Tier 1
Kentucky Housing Corporation (KHC)	Renewal application for the Region 6 Permanent Housing (Bonus) program.	\$385,553	Pending, Recommended for funding in Tier 1
Lexington-Fayette Urban County Government (LFUCG) – Office of Homelessness Prevention and Intervention (OHPI)	Renewal application for the Fayette County Project Independence Rapid Re-Housing program.	\$290,495	Pending, Recommended for funding at \$100,851 in Tier 1 and \$160,015 in Tier 2
Lexington-Fayette Urban County Government (LFUCG) – Office of Homelessness Prevention and Intervention (OHPI)	Renewal application for the Crisis and Housing Support for Youth program, to provide crisis housing through transitional housing units and rapid rehousing support for youth-headed households (age 18-24) in Lexington-Fayette County.	\$150,090	Pending, Recommended for funding in Tier 1
Lexington-Fayette Urban County Government (LFUCG) – Office of Homelessness Prevention and Intervention (OHPI)	Renewal application for the Domestic Violence Bonus Initiative-XL to provide rapid rehousing assistance to individuals/families fleeing interpersonal violence.	\$362,832	Pending, Recommended for funding in Tier 1
Lexington-Fayette Urban County Government (LFUCG) – Office of	Renewal application for the Housing Navigation and Intensive Case Management (HNICM) program.	\$100,206	Pending, Recommended

Homelessness Prevention and Intervention (OHPI)	HNICM will oversee the Lexington-Fayette Coordinated System of Entry and provide intensive case management services for persons experiencing homelessness with the most pressing need for individualized supports.		for funding in Tier 2
Lexington-Fayette Urban County Government (LFUCG) – Office of Homelessness Prevention and Intervention (OHPI)	New application for the Housing Navigation and Intensive Case Management (HNICM) Domestic Violence Expansion project. This Expansion project will increase street outreach and supportive services capacity for persons impacted by intimate partner/interpersonal violence experiencing homelessness.	\$92,835	Pending, Recommended for funding in Tier 2
Lexington-Fayette Urban County Government (LFUCG) – American Rescue Plan Act Concept	The Affordable Housing Initiative (AHI) seeks to increase the local stock of affordable housing by constructing a mix of up to 100 units through scattered-site duplexes and quadruplexes and a single multi-family housing complex.	\$30,100,700	Concept Pending
Lexington-Fayette Urban County Government (LFUCG) – American Rescue Plan Act Concept	The Building for the Future program will help youth with low income, age 16-24, acquire the trade-specific skills, training and support necessary to achieve gainful, high-wage employment in three high-demand fields—electrical, plumbing and HVAC.	\$1,712,354	Concept Pending
Lexington-Fayette Urban County Government (LFUCG) – Emergency Solutions Block Grant – FY21	Renewal application for Emergency Solutions Grant (ESG) program.	\$100,000	Pending
Not Funded			
Blue Grass Community Foundation – BGCF365	Request for match support for the Foster Grandparent Program	\$10,000	Not funded

Goal 2: See the Grants and Fundraising Report.

Goal 3: The mission of the Council is conveyed to the community as measured by the number of stories, editorials, broadcasts and other discussions of Council stories and activities appearing in the traditional and non-traditional media.

August 2021-July 2022 Goal: 150 unpaid media impressions

Results for January 2021: 11

Cumulative total for August 2021- July 2022: 3

12/18/22 – WTVQ – Winter Wonderland Workshop where Swahili Elks Lodge helped the Council’s participants for Christmas

1/18/22 – WTVQ – Mayor Linda Gorton outlines city accomplishments in the state of the city address

1/12/22 – WTVQ – Charlie Lanter promotion mentioned the Council

Goal 4: The mission of the Council is conveyed to the community through social media as measured by the number of followers on Facebook, Twitter and Instagram and YouTube.

August 2021-July 2022 Goal: 3,000 new followers

Current total number of Followers on social media platforms as of January 31, 2022: 9,542

The following activities took place in January to support this outcome:

LIWAP, Bidding opportunities, Inclement weather notifications, Healthy Meals on a Budget videos, LIHEAP, MLK Day, Mayor Gorton’s State of the City Address, Unapologetically Woman Nominations, LTMA podcast, Staff spotlight, Community donations, and Community partner spotlight.

Goal 5: Awareness of Council programs is increased because of staff-led outreach activities that result in expanded community understanding of poverty.

II. Notable Activities

A. Updates

- OS will continue the contractual working relationship with Brianna Stanley through June 30, 2022.
- The Director of Sustainability and Planning and Projects Manager are providing support to the Office of Community Services in preparation for the Department of Labor (DOL) Enhanced Desk Monitoring Review that will occur February 14-18, 2022. **(This monitoring was cancelled by DOL via email on 2/8/21.)**

B. Outreach and Communications

- The Director of Sustainability worked alongside the Executive Director to address the proposal of Senate Bill 60, including asking David Bradley of National Community Action Partnership to have discussions with members of Kentucky’s congressional leadership and working with the 14 Community Action Agencies operating Head Start to draft an Opinion-Editorial, which was released to dozens of Kentucky media outlets.

- The Office of Sustainability and other key staff began planning the Council's 2nd Unapologetically Woman YouTube series, a project being coordinated by the Executive Project Analyst to recognize and honor Kentucky women working to make a difference in our communities.
- Staff from the Office of Sustainability and other key staff began planning a Better 2Gether—and internal campaign to lift spirits and act to support each other.
- The Media Producer continues working on signage for all the Council's sites.
- The Media Producer and Media Specialist produced 7 video productions and 1 podcast episode.
- The Media Producer began designing promotion videos for Unapologetically Woman.

C. *Grant Development and Fundraising*

- The Director, Office of Sustainability, continues coordinating the Council's efforts to obtain a new Prep Academy facility in Powell County, Kentucky, and, more recently for the Prep Academy at Historic East End in Lexington's William Wells Brown community. Grant applications have been submitted and are waiting on final approval from the Office of Head Start.
- The Community Development Specialist and Writing Support Contractor submitted an application to support the Assertive Street Outreach program through LFUCG's Emergency Solutions Grant funding. The application was due January 7, 2022.
- The Community Development Specialist and Writing Support Contractor submitted an application for the Home Repair and Rehabilitation program in support of the Council's Weatherization initiatives through LFUCG's Community Development Block Grant funding. The application was due January 7, 2022.
- The Community Development Specialist and Writing Support Contractor submitted an application for the Council's CDL Training program LFUCG's Economic and Workforce Development funding. The application was due January 19, 2022.
- The Community Development Specialist and Planning & Projects Manager began preparing the continuation application for Year 4 of the Region 6 Coordinated System for Treatment and Services (CSTS), funded by SAMHSA. The application is due February 4, 2022.
- The Writing Support Contractor, in coordination with the Planning and Projects Manager and Director of Child Development, revised the 2022 Self-Assessment SurveyMonkey questionnaires, which are utilized in the Council's annual Head Start self-assessment process.
- The Writing Support Contractor, in coordination with the Planning and Projects Manager, is currently writing the 2022 Head Start/Early Head Start Community Assessments.

- The Community Development Specialist, in collaboration with the Housing Services Manager and Director of Housing and Homeless services, is preparing an application for the Weatherization program funded through Kentucky Housing Corporation. This application is due February 28, 2022.
- The Community Development Specialist, in coordination with the Planning and Projects Manager and Director, Housing and Homeless Services began writing an application of Emergency Family Housing program through the Extended Social Resources (ESR) funding available from LFUCG. The application is due March 7, 2022
- The Community Development Specialist, in coordination with the Health and Nutrition Manager and Planning and Projects Manager began writing an application of Healthy Meals on a Budget through the ESR funding available from LFUCG. The application is due March 7, 2022.
- The Director of Sustainability is working alongside her colleagues to prepare for the Focus Area 2 (FA2) Head Start monitoring.