



**Board of Directors
Notice of Meeting**

**MONDAY, MARCH 28, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, March 28, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1412 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 3/28/2022****



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, MARCH 28, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of February 28, 2022**** Pg. 7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. Board Appointment: Consumer Sector (Action Item) Pg. 19
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report Pg. 21
----Tim Felds, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) Revised 20-21 EHS-CCP Base and CARES funding carryover and NFS Waiver Request Ratification Pg. 23
 - (b) Revised 20-21 HS/EHS Base and CARES funding carryover and NFS Waiver Request Ratification Pg. 31
 - (c) Head Start and Early Head Start 2022 Community Assessment Pg. 59
 2. **Other Approvals (Action Items)**
 - (a) None.
 3. **Discussion Items**

- (a) None.
- 4. **Informational Items**
 - (a) Funding Guidance Letter- Annual- 90CM009852 Pg. 165
 - (b) September 2021 Compliance Monitoring- HSP Pg. 167
 - (c) CLASS Monitoring Postponement Letter Pg. 171
 - (d) Funding Guidance Letter- Annual- 04CH011199 Pg. 173
 - (e) Funding Guidance Letter- Annual- 04HP00358 Pg. 175
 - (f) 2022 Technical Monitoring Report Pg. 177
 - (g) 2021-2022 LIHEAP Compliance Desk Review Pg. 181
 - (h) South Central Environmental Health and Safety Screeners Pg. 197
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports** Pg. 199
 - (a) Consolidated Balance Sheet, February 2022 (Action Item)
 - (b) Financial Statement, February 2022 (Action Item)
 - (c) Head Start Budget Detail, February 2022
 - (d) Accounts Receivable, February 2022
 - (e) Financial Statements for Winter Care, February 2022
 - (f) Financial Statements for Shepherd Place, February 2022
 - (g) Credit Card Statements, February 2022
 - (h) Health Trust, February 2022
 - 2. **Budget Amendment (Action Items)**
 - (a) Revised 20-21 EHS-CCP Base and CARES funding carryover and NFS Waiver Request Ratification *See #5.d.1.a*
 - (b) Revised 20-21 HS/EHS Base and CARES funding carryover and NFS Waiver Request Ratification *See #5.d.1.b*
 - 3. **New Budgets (Action Items)**
 - (a) Day One Family Fund FY January 2022- June 2022 Budget Pg. 233
 - (b) Foster Grandparent Program April 2022- March 2023 Budget Pg. 237
 - Kimberly Baird, Treasurer
 - Richard Heine, Assistant Treasurer
 - Sharon Price, Executive Director
 - Neil Bedwell, Chief Financial Officer
- f. **Audit Committee**
 - 1. None.
 - Connie Godfrey, Chair
 - Neil Bedwell, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None.

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

----Richard Heine, Chair
----Sharon Price, Executive Director
----Camisha Powell, Executive Assistant to the Director

6. **Shared Governance Training****
 - a. Approved Board Minutes: January 2022 Pg. 243
 - b. Approved Policy Council Minutes: January 2022 Pg. 253
 - c. HSPPS Updates Pg. 263
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - April Mullins-Datko, Associate Director of Child Development
7. **Operations Reports –February 2022**** Pg. 269
8. **Comments and Announcements***
9. **Public Comment***
10. **Adjournment**

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."