



**Board of Directors
Notice of Meeting**

**MONDAY, APRIL 25, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, April 25, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1412 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 4/25/2022****



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, APRIL 25, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of March 28, 2022**** Pg.7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director’s Report***
 - a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report Pg. 17
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) MSHS Restricted Funds Carryover Request Ratification Pg. 19
 - (b) MSHS Base and CARES Amendment Ratification Pg. 27
 - (c) Change of Scope HS/EHS Regional Conversion Ratification Pg. 33
 - (d) HS/EHS Regional Continuation Budget Pg. 45
 - (e) HS/PFE Self-Assessment and Improvement Plan 2022-2023 Pg. 79
 - (f) 2022-23 HS/EHS T&TA Plan Pg. 101
 - (g) 22-23 Migrant and Seasonal HS T&TA Plan Pg. 135
 - (h) 22-23 Migrant and Seasonal Self-Assessment and Improvement Plan Pg. 163

- (i) 2022-2023 School Readiness Plan Pg. 181
- (j) Request to Consolidate MSHS & MSHS-XP- Ratification Pg. 203
- 2. **Other Approvals (Action Items)**
 - (a) Extension of 2021-2022 Annual Plan for FY 2022-2023 Pg. 215
- 3. **Discussion Items**
 - (a) None.
- 4. **Informational Items**
 - (a) HSES Grantee - 90CM009852 - Approval of 60 Seasonal Slots Pg. 275
 - (b) ACF Office of Community Services Letters Pg. 277
 - (c) 3rd Quarter Customer Satisfaction Survey Pg. 279
 - (d) Fayette West: Dumpster Fire Pg. 295
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports** Pg. 297
 - (a) Consolidated Balance Sheet, March 2022 (Action Item)
 - (b) Financial Statement, March 2022 (Action Item)
 - (c) Head Start Budget Detail, March 2022
 - (d) Accounts Receivable, March 2022
 - (e) Financial Statements for Winter Care, March 2022
 - (f) Financial Statements for Shepherd Place, March 2022
 - (g) Credit Card Statements, March 2022
 - (h) Health Trust, March 2022
 - (i) Nonprofit Rate Agreement
 - 2. **Budget Amendment (Action Items)**
 - (a) MSHS Restricted Funds Carryover Request *See #5.d.1.a*
 - (b) MSHS Base and CARES Amendment *See #5.d.1.b*
 - (c) Change of Scope HS/EHS Regional Conversion Ratification *See #5.d.1.c*
 - (d) Request to Consolidate MSHS & MSHS-XP- Ratification *See #5.d.1.j*
 - 3. **New Budgets (Action Items)**
 - (a) HS/EHS Regional Continuation Budget *See #5.d.1.d*
 - (b) Crisis and Housing Support for Youth 2022-23 Pg. 339
 - (c) Crisis and Housing Support – Rural Pg. 347
 - (d) Childcare Center ARPA Funding FY 2021-22 Pg. 355
 - (e) Shared Information Technology Services FY 2022-23 Budget Pg. 361
 - (f) Shared Facilities FY 2022-23 Budget Pg. 369
 - (g) Program Transportation FY 2022-23 Budget Pg. 383
 - Kimberly Baird, Treasurer
 - Richard Heine, Assistant Treasurer

- Sharon Price, Executive Director
- Neil Bedwell, Chief Financial Officer

f. Audit Committee

- 1. None.
- Connie Godfrey, Chair
- Neil Bedwell, Chief Financial Officer

g. Nominating and Recruitment Committee**

- 1. None.
- Richard Heine, Chair
- Sharon Price, Executive Director
- Camisha Powell, Executive Assistant to the Director

6. Shared Governance Training**

- a. Approved Board Minutes: February 2022 Pg. 389
- b. Approved Policy Council Minutes: February 2022 Pg. 401
- c. Preventing and Recognizing Child Abuse Pg. 407
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - April Mullins-Datko, Associate Director of Child Development

7. Operations Reports –March 2022**

Pg. 415

8. Comments and Announcements*

9. Public Comment*

10. Closed Session

- a. Executive Director Performance Appraisal-
Complying with Organizational Standard 7.5

11. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT