



## Current Job Openings

### Job searching?

Community Action Council has made it easier than ever to start your career with us!

### What we need from you

Send an email and attach your resume to [cachires@commaction.org](mailto:cachires@commaction.org) and put the **Job Title** of the position you are seeking in the subject line.

Your resume will receive immediate consideration, and a member of our Human Resources team will reach out to you within 2 business days.

### List of open full-time positions

For a more detailed job description, please visit our website <https://commaction.org/careers/> and click the “view open positions on our jobs portal here” link.

<b>Job Title</b>	<b>Pay Range</b> (Noted as bi-weekly or hourly pay)	<b>Brief Description</b>	<b>Minimum Qualifications</b>
Head Start Pathway Specialist (multiple Head Start and Migrant Head Start positions)	\$14.07-\$15.58 hourly	This position supports our Head Start families by creating, providing and coordinating services that will help families meet their individual and family goals to help them succeed now and later in life.	A range of education and experience is welcome!  GED, High School Diploma or Bachelor degree.
Preschool Teacher (Assistant)	\$13.00-\$14.30 hourly	This position supports the Lead teacher and works directly with young children, teaching them and supporting their development in our state-of-the-art classroom environments.	GED or High School diploma; staff will need to earn a Child Development Associate credential upon hire.

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Housing Case Management Specialist	\$19.37-\$21.09 hourly	This position supports individuals and families experiencing homelessness with a goal of transitioning to permanent housing.	Bachelor's degree in Social Work, Education, Abilities Education, Psychology, Sociology, Nursing, Family Studies, Early Childhood Development or related field and some relevant work experience.
Teacher III-V (Lead Teacher for Early Head Start)	At least \$13.00 hourly, if candidate has High School Diploma (will need a Child Development Associate credential upon hire)  \$15.48 hourly if candidate has an Associate degree  \$18.26 hourly if candidate has a Bachelor degree	This position works directly with young children, teaching them and supporting their development in our state-of-the-art classroom environments.	High School Diploma (staff will need to earn a Child Development Associate credential for Infant & Toddler upon hire), Associate, or Bachelor degree in Interdisciplinary Early Childhood Education (IECE) or several fields of study.
Community Development Specialist	\$19.37-\$21.09 hourly	This position is part of a Writing Team and is responsible for data collection, researching, planning, and writing community assessments and grant applications.	Bachelor's degree in Communications, Journalism, English, Political Science, and some work experience.

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School Readiness Coach	\$19.37-\$21.09 hourly	This position provides hands-on guidance and instruction to the Teaching team.	Bachelor degree in Early Childhood Education and some related work experience.
Office Manager, Office of Child Development	\$16.38-\$17.14 hourly	This position supports our Head Start Director and management team with a variety of professional and administrative support activities.	Associate or Bachelor degree in Business, Office or Public Administration and/or relevant work experience.
Diversity and Equity Officer	\$2,508.80-\$2,759.68 bi-weekly	This position will develop and implement a comprehensive DE&I strategy for the agency.	Bachelor's degree in Business Administration, Public Administration, DE&I, Human Resource Management or related field, and relevant work experience.
Early Head Start Compliance Officer	\$19.37-\$21.09 hourly	This position monitors and ensures program compliance within our Head Start programs and provides training and technical assistance to staff and volunteers.	Bachelor's degree in Early Childhood Education, Child Development or related field and some relevant work experience.
Health and Nutrition Specialist	\$19.37-\$21.09 hourly	This position ensures children in our Head Start programs receive health and nutrition services in compliance with the Child and Adult Care Food Program and Head Start.	Bachelor or Master's degree in nutrition, public health or child development, and some relevant work experience.
Facilities Service Worker (South Central Kentucky Counties)	\$13.00-\$14.30 hourly	This position provides janitorial services and light maintenance activities, such as ensuring playground and buildings are free from debris and clutter.	GED or High School Diploma. Must be able to lift 75LBS and have a familiarity with hazardous chemicals.

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Preschool Teacher	\$15.48-\$18.26 hourly, depending on credentials	This position leads the teaching team, works directly with children, teaching them and supporting their development in our state-of-the-art classroom environments.	Associate or Bachelor degree in Interdisciplinary Early Childhood Education, Family Studies, Psychology and several other areas of study.
PBX Operator/Receptionist	\$13.00-\$14.30 hourly	This position provides administrative/phone support for the Administrative and Support Services building	High School Diploma or equivalent.
Disabilities and Mental Health Specialist	\$19.37-\$21.09 hourly	This position supports the implementation of mental health and disabilities services for children in our Head Start program.	Bachelor's degree in Early Childhood Education/Special Education, Child Development and some work experience.
Early Head Start Partnership Specialist	\$19.37-\$21.09 hourly	This position supports our community-based child development partners and helping them comply with our Head Start Program Performance Standards.	Bachelor's degree in Social or Behavioral Science, Health and Human Services, Early Childhood Education or related field and some work experience.
Home Visitor	\$13.00-\$16.18 hourly, depending on credentials	This position meets with Head Start families in their home for 90-minutes a week and encourages parents by supporting their development of parenting skills and understanding their child's developmental milestones.	High School Diploma, Associate or Bachelor degree in Early Childhood Education or Child Development or related field and some work experience.
Development Manager	\$1,772.00-\$1,855.04 bi-weekly	This position coordinates the agency's fundraising activities and events.	Bachelor's degree in Business, Marketing or related field and some related experience.