



**Board of Directors
Notice of Meeting**

**MONDAY, MAY 23, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, May 23, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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Access Code (meeting id): 368-216-213

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TO REQUEST AN EXCUSED ABSENCE

Camisha Powell: 859-233-4600, Ext. 1412 OR

camisha.powell@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 5/23/2022****



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, MAY 23, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of April 25, 2022**** Pg. 7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. 2022 Employee Compensation- Amended (Action Item) Pg. 17
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report Pg. 23
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2021-2022 & 2022-2023 EHS/HS/MSHS Selection Criteria Pg. 25
 - (b) EHS-CCP Training & Technical Assistance Plan Pg. 43
 - (c) 2022 MSHS Community Assessment Pg. 73
 - (d) EHS-CCP Continuation Application Pg. 151
 - (e) MSHS Continuation Application Pg. 163
 - (f) Migrant COLA & Quality Improvement Application Pg. 177
 - (g) South Central COLA & Quality Improvement Application Pg. 181
 - (h) EHS-CCP COLA & Quality Improvement Application Pg. 185

(i) Regional COLA & Quality Improvement Application	Pg. 189
2. <u>Other Approvals (Action Items)</u>	
(a) None.	
3. <u>Discussion Items</u>	
(a) Regional HS & EHS 21-22 Mid Assessment Data	Pg. 193
(b) South Central HS & EHS 21-22 Mid Assessment Data	Pg. 229
(c) EHS-CCP 21-22 Mid Assessment Data	Pg. 255
4. <u>Informational Items</u>	
(a) SNAP Eligibility Informational Memorandum from OHS	Pg. 267
(b) CAC WX Monitoring Close Out Letter	Pg. 271
(c) Community Action Month Proclamation	Pg. 273
(d) Award Letter for the FY 2021 Continuum of Care Competition	Pg. 275
(e) Prep Academy at Bourbon Co. License Change Request Approval	Pg. 277
(f) Prep Academy at Lebus 4/13/2022 Inspection (No Deficiencies)	Pg. 279
(g) Notification of Head Start Monitoring Review	Pg. 281
(h) FY 2022 Head Start Funding Increase	Pg. 291
(i) 3 rd Quarter SFY 2021-2022 National Performance Indicators	Pg. 295
(j) Updated COVID-19 Fiscal and Administrative Flexibilities	Pg. 301
(k) 21-22 Mid & Post Family Outcomes Regional/SC/EHS-CCP Programs	Pg. 303
(l) EHS-CCP Program Goals	Pg. 345
(m)MSHS-XP Program Goals	Pg. 367
(n) Regional Program Goals	Pg. 385
(o) South Central Program Goals	Pg. 411
---Art Crosby, Chair	
---Melissa Tibbs, Director of Sustainability	
---Jessica Coffie, Director of Child Development	
---Kesha Richardson, ERSEA Director	
e. <u>Finance Committee</u>	
1. <u>Financial Reports</u>	Pg. 429
(a) Consolidated Balance Sheet, April 2022 (Action Item)	
(b) Financial Statement, April 2022 (Action Item)	
(c) Head Start Budget Detail, April 2022	
(d) Accounts Receivable, April 2022	
(e) Financial Statements for Winter Care, April 2022	
(f) Financial Statements for Shepherd Place, April 2022	
(g) Credit Card Statements, April 2022	
(h) Health Trust, April 2022	
(i) CAC, Wintercare, Shepherd Place 2021 Form 990, Return of Organization Exempt from Income Tax (Action Item)	Pg. 463
2. <u>Budget Amendment (Action Items)</u>	
(a) CSBG 21-22 Budget Amendment	Pg. 613

3. New Budgets (Action Items)

- (a) EHS-CCP Training & Technical Assistance Plan See #5.d.1.b
 - (b) EHS-CCP Continuation Application See #5.d.1.d
 - (c) MSHS Continuation Application See #5.d.1.e
 - (d) Migrant COLA & Quality Improvement Application See #5.d.1.f
 - (e) South Central COLA & Quality Improvement Application See #5.d.1.g
 - (f) EHS-CCP COLA & Quality Improvement Application See #5.d.1.h
 - (g) Regional COLA & Quality Improvement Application See #5.d.1.i
 - (h) CSBG 22-23 Budget Pg. 623
 - (i) Miscellaneous Restricted Budgets 22-23 Pg. 633
 - (j) LFUCG Emergency Family Housing 22-23 Pg. 657
 - (k) Fundraising 22-23 Pg. 661
 - (l) LEP/PREP Fundraising Event 22-23 Budget Pg. 665
 - (m) LIHEAP 22-23 Pg. 669
 - (n) LIHEAP WX 22-23 Pg. 675
 - (o) DOE WX 22-23 Pg. 681
 - (p) HNBSCECC 22-23 Pg. 687
- Kimberly Baird, Treasurer
----Richard Heine, Assistant Treasurer
----Sharon Price, Executive Director
----Neil Bedwell, Chief Financial Officer

f. Audit Committee

- 1. None.
 - Connie Godfrey, Chair
 - Neil Bedwell, Chief Financial Officer

g. Nominating and Recruitment Committee**

- 1. None.
 - Richard Heine, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director

6. Shared Governance Training**

- a. Approved Board Minutes: March 2022 Pg. 689
- b. Approved Policy Council Minutes: March 2022 Pg. 699
- c. Fiscal Responsibilities & In-Kind Reporting Pg. 705
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Neil Bedwell, Chief Financial Officer

7. Operations Reports –April 2022**

Pg. 719

8. Comments and Announcements*

9. Public Comment*

10. Adjournment

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."