



**Board of Directors
Notice of Meeting**

**MONDAY, JUNE 27, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, June 27, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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TO REQUEST AN EXCUSED ABSENCE

Camisha Powell: 859-233-4600, Ext. 1412 OR

camisha.powell@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 6/27/2022****



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, JUNE 27, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members, Recognition of Retiring Staff***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of May 23, 2022**** Pg. 7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates
----Sharon Price, Executive Director
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee** Pg. 15
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) None.
 2. **Other Approvals (Action Items)**
 - (a) None.
 3. **Discussion Items**
 - (a) None.
 4. **Informational Items**
 - (a) CACFP No Findings Letter Pg. 17

(b) Laurel County Validation Letter	Pg. 19
(c) Richmond Validation Letter	Pg. 21
(d) Berea Validation Letter	Pg. 23
(e) BCTC Validation Letter	Pg. 25
(f) Madison County Approval & Award Remittance Notice	Pg. 27
(g) Arbor Court KY All STARS Notice	Pg. 31
(h) WX Compliance Report	Pg. 33
---Art Crosby, Chair	
---Melissa Tibbs, Director of Sustainability	
---Jessica Coffie, Director of Child Development	
---Kesha Richardson, ERSEA Director	
e. <u>Finance Committee</u>	
1. <u>Financial Reports</u>	Pg. 35
(a) Consolidated Balance Sheet, May 2022 (Action Item)	
(b) Financial Statement, May 2022 (Action Item)	
(c) Head Start Budget Detail, May 2022	
(d) Accounts Receivable, May 2022	
(e) Financial Statements for Winter Care, May 2022	
(f) Financial Statements for Shepherd Place, May 2022	
(g) Credit Card Statements, May 2022	
(h) Health Trust, May 2022	
(i) Unemployment Insurance Trust	
(j) Agency-Wide Budget (Action Item)	Pg. 69
(k) 401k Forfeiture (Action Item)	Pg. 71
2. <u>Budget Amendment (Action Items)</u>	
(a) CSBG CARES Modification '21-22	Pg. 73
3. <u>New Budgets (Action Items)</u>	
(a) Food Program FY 2022-23 Budget	Pg. 77
(b) LFUCG ECCO + FY 2022-2023	Pg. 81
(c) KYNECT Health Navigators FY 2022-2023 Budget	Pg. 85
(d) Management Support Services (MSS) FY 2022-2023 Budget	Pg. 91
(e) CCFE Nurturing Fathers Parenting Credential 2022 Budget	Pg. 101
(f) Management Support Services (MSS) Non-Federal 2022-23 Budget	Pg. 105
(g) Child Care Budget FY 2022-23	Pg. 109
(h) Pinnacle Youth (PYP) Budget	Pg. 119
(i) Project Life Budget	Pg. 123
(j) Infant Toddler Contracted Slots	walk-on
---Kimberly Baird, Treasurer	
---Richard Heine, Assistant Treasurer	
---Sharon Price, Executive Director	
---Neil Bedwell, Chief Financial Officer	
f. <u>Audit Committee</u>	

1. None.
 - Connie Godfrey, Chair
 - Neil Bedwell, Chief Financial Officer
- g. Nominating and Recruitment Committee****
 1. None.
 - Richard Heine, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director
- 6. Shared Governance Training****
 - a. Approved Board Minutes: April 2022 Pg. 133
 - b. Approved Policy Council Minutes: April 2022 Pg. 143
 - c. Recruitment/Transition from Early Head Start to Head Start Pg. 151
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- 7. Operations Reports –May 2022**** Pg. 157
- 8. Comments and Announcements***
- 9. Public Comment***
- 10. Adjournment**

*VERBAL / **ENCLOSED / ***HAND-OUT