



**Board of Directors  
Notice of Meeting**

**MONDAY, August 22, 2022  
913 Georgetown Street, Lexington, KY 40508  
&  
Via GoToMeeting**

**5:00 P.M. – FINANCE COMMITTEE  
5:30 P.M. – PLANNING & EVALUATION COMMITTEE  
5:30 P.M. – PERSONNEL COMMITTEE  
6:00 P.M. – DINNER WILL BE SERVED  
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in-person as well as utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, August 22, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

**CAC Board Meeting**

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/266695301>

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Access Code (meeting id): 266-695-301

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**TO REQUEST AN EXCUSED ABSENCE**

**Camisha Powell: 859-233-4600, Ext. 1412 OR**

**camisha.powell@commaction.org**

***\*PLEASE MAKE THESE REQUESTS BEFORE MONDAY 8/22/2022\****



**BOARD OF DIRECTORS - REGULAR MEETING  
6:30 P.M. – MONDAY, AUGUST 22, 2022  
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members\***  
----Denise Beatty, Chairman
2. **Adoption of the Agenda\*\***  
----Denise Beatty, Chairman
3. **Approval of Minutes of June 27, 2022\*\*** Pg. 7  
----Michele C. Lee, Secretary  
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director’s Report\***
  - a. Strategic Planning Updates  
----Sharon Price, Executive Director
5. **Committees of The Board\*\***
  - a. **Executive Committee**
    1. None.  
----Denise Beatty, Chairman  
----Sharon Price, Executive Director
  - b. **Personnel Committee**
    1. 2022 Agency Holiday/Board Meeting Schedule Amendment Pg. 15
    2. Revision to the Holiday’s Policy Pg. 17  
----Maria Rutherford, Chair  
----Bridgett Rice, Director of Human Resources
  - c. **Grant and Fundraising Development Committee**
    1. Report Pg. 19  
----Tim Feld, Chair  
----Melissa Tibbs, Director of Sustainability
  - d. **Evaluation and Planning Committee**
    1. **Head Start Action Items**
      - (a) HS/EHS Amendment & Non-Fed Share Waiver Request Ratification Pg. 21
      - (b) Medication Administration Policy Change Pg. 25
      - (c) 2022-2023 PY Child Nutrition Menu Pg. 31
    2. **Other Approvals (Action Items)**
      - (a) None.
    3. **Discussion Items**
      - (a) None.

<b>4. <u>Informational Items</u></b>	
(a) HUD Appeal Notice	Pg. 33
(b) KY All STARS Approval for the Prep Academy at Russell	Pg. 37
(c) CDL Valedictorian Speech	Pg. 39
(d) Employment Solutions Thank You Letter	Pg. 41
(e) Change Request Letter for The Prep Academy at Terrace Park	Pg. 43
(f) NPI Report and Customer Satisfaction Survey	Pg. 45
(g) Migrant and Seasonal Head Start 2022 CLASS Observation Results	Pg. 71
(h) Migrant and Seasonal 2022 Early Head Start Pre-Assessment Data	Pg. 73
(i) Migrant and Seasonal 2022 Head Start Pre-Assessment Data	Pg. 83
(j) Vendor Disclosure Statement	Pg. 93
(k) BCTC NAEYC Accreditation Certificate	Pg. 95
(l) Regional Head Start 2021-22 Post Assessment Data	Pg. 97
(m) Early Head Start 2021-22 Post Assessment Data	Pg. 117
(n) South Central Head Start 2021-22 Post Assessment Data	Pg. 133
(o) South Central Early Head Start 2021-22 Post Assessment Data	Pg. 149
(p) Early Head Start – Child Care Partnership 2021-22 Post Assessment Data	Pg. 159
----Art Crosby, Chair	
----Melissa Tibbs, Director of Sustainability	
----Jessica Coffie, Director of Child Development	
----Kesha Richardson, ERSEA Director	
<b>e. <u>Finance Committee</u></b>	
1. <b><u>Financial Reports</u></b>	Pg. 171
(a) Consolidated Balance Sheet, July 2022 (Action Item)	
(b) Financial Statement, July 2022 (Action Item)	
(c) Head Start Budget Detail, July 2022	
(d) Accounts Receivable, July 2022	
(e) Credit Card Statements, July 2022	
(f) Health Trust, July 2022	
2. <b><u>Budget Amendment (Action Items)</u></b>	
(a) HS/EHS Amendment & Non-Fed Share Waiver Request Ratification	See #5.d.1.a
3. <b><u>New Budgets (Action Items)</u></b>	
(a) 2022-23 Transitional Housing Pilot Project (THPP) Budget Ratification	Pg. 199
----Kimberly Baird, Treasurer	
----Richard Heine, Assistant Treasurer	
----Sharon Price, Executive Director	
----Neil Bedwell, Chief Financial Officer	
<b>f. <u>Audit Committee</u></b>	
1. CAC Audit FY Ending June 30, 2021	Pg. 205
----Connie Godfrey, Chair	
----Neil Bedwell, Chief Financial Officer	

- g. Nominating and Recruitment Committee\*\***
  - 1. None.
    - Richard Heine, Chair
    - Sharon Price, Executive Director
    - Camisha Powell, Executive Assistant to the Director
- 6. Shared Governance Training\*\***
  - a. Pedestrian & Vehicle Safety** Pg. 255
    - Sharon Price, Executive Director
    - Jessica Coffie, Director of Child Development
    - John Catron, Director of Facilities & Transportation
- 7. Operations Reports –July 2022\*\*** Pg. 261
- 8. Comments and Announcements\***
- 9. Public Comment\***
- 10. Adjournment**

\*VERBAL / \*\*ENCLOSED / \*\*\*HAND-OUT