



**Board of Directors
Notice of Meeting**

**MONDAY, SEPTEMBER 26, 2022
Via GoToMeeting
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted utilizing GoToMeeting. You can join the meeting from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the GoToMeeting app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, September 26, 2022, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 1415. Staff from the IT department will be on hand to help.

CAC Board Meeting

Please join the meeting from your computer, tablet or smartphone.

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TO REQUEST AN EXCUSED ABSENCE

Camisha Powell: 859-233-4600, Ext. 1412 OR

camisha.powell@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 9/26/2022****



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, SEPTEMBER 26, 2022
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Denise Beatty, Chairman
2. **Adoption of the Agenda****
----Denise Beatty, Chairman
3. **Approval of Minutes of August 22, 2022**** Pg. 7
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director’s Report***
 - a. Strategic Planning Updates
 - b. Information Technology Security Update
----Sharon Price, Executive Director
----David Falconbury, Director of Information Technology
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Denise Beatty, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Maria Rutherford, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee** Pg. 17
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2023 South Central Continuation Application & Non-Fed Waiver Request Pg. 19
 - (b) 2023 SCHS and SCEHS T&TA Plan and Budget Pg. 25
 - (c) Additional Services for Children: Therapeutic Items in the Classroom Pg. 57
 - (d) 2023 South Central Head Start and Early Head Start Self-Assessment Pg. 61
 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of the 2022 HOME TBRA Grant Agreement Pg.81

3. Discussion Items

(a) None.

4. Informational Items

- (a) Masks and Vaccines in Head Start Programs Pg. 113
(b) No Deficiency Letter for The Prep Academy at Laurel County Pg. 115
(c) OHS IM- Guidance for Use of Funds Appropriate in the ARPA of 2021 Pg. 117
(d) Kitchen Inspection for The Prep Academy at Russell Pg. 123
(e) Health Dept. Inspection for The Prep Academy at Winburn Pg. 125
(f) The Prep Academy at BCTC – Annual Stars Approval Letter Pg. 127
(g) FY 2022 DCBS Contract Monitoring Letter Pg. 129
(h) 2021-22 Regional and South-Central Spring CLASS Observations Pg. 131
(i) Strategies to Stabilize the Head Start Workforce Pg. 135
----Art Crosby, Chair
----Melissa Tibbs, Director of Sustainability
----Jessica Coffie, Director of Child Development
----Kesha Richardson, ERSEA Director

e. Finance Committee

1. Financial Reports

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- (a) Consolidated Balance Sheet, August 2022 (Action Item)
(b) Financial Statement, August 2022 (Action Item)
(c) Head Start Budget Detail, August 2022
(d) Accounts Receivable, August 2022
(e) Financial Statements for Winter Care, August 2022
(f) Financial Statements for Shepherd Place, August 2022
(g) Credit Card Statements, August 2022
(h) Health Trust, August 2022

2. Budget Amendment (Action Items)

- (a) Foster Grandparents 2022-23 Budget Revision Pg. 175
(b) Project Life Budget Revision 2022-2023 Pg. 181
(c) KYNECT 2022-23 Budget Revision Pg. 185

3. New Budgets (Action Items)

- (a) 2023 South Central Continuation Application & Non-Fed Waiver Request *See #5.d.1.a*
(b) 2023 SCHS and SCEHS T&TA Plan and Budget *See #5.d.1.b*
(c) Columbia Gas EAP Budget 2022-23 Pg. 189
(d) KU HEA Budget 2022-23 Pg. 193
(e) SAMHSA Budget 2022-23 Pg. 197
(f) COC Permanent Supportive Housing 2022-23 Budget Pg. 201
(g) Delta Gas Budget 2022-23 Pg. 207
(h) Assertive Street Outreach Budget 2022-23 Pg. 211
----Kimberly Baird, Treasurer
----Richard Heine, Assistant Treasurer

- Sharon Price, Executive Director
- Neil Bedwell, Chief Financial Officer

f. Audit Committee

- 1. None.
- Connie Godfrey, Chair
- Neil Bedwell, Chief Financial Officer

g. Nominating and Recruitment Committee**

- 1. None.
- Richard Heine, Chair
- Sharon Price, Executive Director
- Camisha Powell, Executive Assistant to the Director

6. Shared Governance Training**

- a. Approved Board Minutes: June 2022 Pg. 217
- b. Approved Policy Council Minutes: June 2022 Pg. 225
- Sharon Price, Executive Director
- Jessica Coffie, Director of Child Development

7. Operations Reports –August 2022**

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8. Comments and Announcements*

9. Public Comment*

10. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT