



**Board of Directors
Notice of Meeting**

**MONDAY, JANUARY 27, 2025
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, January 27, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/82412647381?pwd=fE5RNoWsDKfFZtWuM8bb7cd1xuPWHp.1>

Meeting ID: 824 1264 7381

Passcode: 565088

One tap mobile

+16469313860,,82412647381#,,,*565088# US

TO REQUEST AN EXCUSED ABSENCE

Camisha Powell: 859-233-4600, Ext. 1237 OR

camisha.powell@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 01/27/2025****

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.



**BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, JANUARY 27, 2025
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Daniel Murphy, Chairman
2. **Adoption of the Agenda (January 27, 2025) ****
----Daniel Murphy, Chairman
3. **Approval of Minutes of (November 25, 2024) ****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director’s Report***
 - a. Strategic Planning Updates
 - b. Legal Update
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board****
 - a. **Executive Committee**
 1. Under-Enrollment Completion Request (Informational)
----Daniel Murphy, Chairman
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. 2025 Employee Compensation Plan (Action Item)
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2025-26 HS/EHS Regional Baseline Application, Budget & NFS Waiver
 - (b) 2025-26 HS/EHS Regional Baseline T&TA Plan and Budget
 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of 2023 CoC Program Grant Agreement for CAC’s Region 6 Permanent Housing Bonus (Bonus) Program
 3. **Discussion Items**

Promise: “Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”

(a) None.

4. **Informational Items**

- (a) LEX18 Press Release
- (b) The Prep Academy at Red Mile (Deficiency Removed)
- (c) Kentucky American Water Partnership Announcement
- (d) Fiscal Year 2024 Improper Payment Study
- (e) The Prep Academy at Harrison County Validation of License Letter
- (f) 2023-24 CSTS Annual Progress and Evaluation Report
- (g) Central Kitchen 2025 Food Permit to Operate
- (h) The Prep Academy at Russell 2025 Food Permit to Operate
- (i) The Prep Academy at Winburn 2025 Food Permit to Operate
- (j) The Prep Academy at South Lexington 2025 Food Permit to Operate

5. **Center Activity Informational Items***

- (a) Disgruntled Employee (MH)
- (b) Harrison County: (Bump on Head)
- (c) Garrard County: Closure due to furnace
- (d) South Lexington (lip)
 - Art Crosby, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director

e. **Finance Committee**

1. **Financial Reports**

- (a) Consolidated Balance Sheet, December 2024 (Action Item)
- (b) Financial Statement, December 2024 (Action Item)
- (c) Head Start Budget Detail, December 2024
- (d) Accounts Receivable, December 2024
- (e) Financial Statements for Winter Care, December 2024
- (f) Financial Statement for Shepherd Place, November 2024
- (g) Credit Card Statements, December 2024
- (h) Health Trust, December 2024
- (i) CAC- LFUCG FY2022 Community Project Funding Resolution

2. **Budget Amendment (Action Items)**

(a) None.

3. **New Budgets (Action Items)**

- (a) 2025-26 HS/EHS Regional Baseline Application, Budget & NFS Waiver *See #5.d.1.a*
- (b) 2025-26 HS/EHS Regional Baseline T&TA Plan and Budget *See #5.d.1.b*
- (c) Crisis and Housing Support for Youth Budget 2025-26
- (d) Financial Fitness 2024-2025 Budget
- (e) Palmer Complex Budget July 2024- August 2030
 - Kimberly Baird, Treasurer

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

- Richard Heine, Assistant Treasurer
- Sharon Price, Executive Director
- Steven Gravitt, Chief Financial Officer

f. Audit Committee

1. None.
 - Connie Godfrey, Chair
 - Steven Gravitt, Chief Financial Officer

g. Nominating and Recruitment Committee**

1. Officer Slate for 2025 Board of Directors (Action Item)
2. Installation of Officers*
 - Richard Heine, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director

6. Shared Governance Training**

- a. School Readiness
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Kacee Gilliam, Education Manager

7. Operations Reports –December 2024**

8. Comments and Announcements*

9. Public Comment*

10. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT