



**Board of Directors  
Notice of Meeting**

**MONDAY, MARCH 24, 2025  
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511  
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, March 24, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/85124958254?pwd=WAxU5Ad3AgzuHAj5LdAsOoa9hXIhp.1>

Meeting ID: 851 2495 8254

Passcode: 340249

One tap mobile

+16465588656,,85124958254#,,,\*340249# US

**TO REQUEST AN EXCUSED ABSENCE**

**Camisha Powell: 859-233-4600, Ext. 1237 OR  
camisha.powell@commaction.org**

***\*PLEASE MAKE THESE REQUESTS BEFORE MONDAY 0/24/2025\****



**BOARD OF DIRECTORS - REGULAR MEETING  
6:30 P.M. – MONDAY, MARCH 24, 2025  
AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members\***  
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (March 24, 2025) \*\*** Pg. 3  
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (February 24, 2024) \*\*** Pg. 7  
----Michele C. Lee, Secretary  
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director’s Report\***
  - a. Strategic Planning Updates
  - b. Legal Update  
----Sharon Price, Executive Director  
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board\*\***
  - a. **Executive Committee**
    1. None.  
----Kimberly Baird, Chairperson  
----Sharon Price, Executive Director
  - b. **Personnel Committee**
    1. None.  
----Connie Godfrey, Chair  
----Bridgett Rice, Director of Human Resources
  - c. **Grant and Fundraising Development Committee**
    1. Report Pg. 17  
----Tim Feld, Chair  
----Melissa Tibbs, Director of Sustainability
  - d. **Evaluation and Planning Committee**
    1. **Head Start Action Items**
      - (a) 2024-25 MSHS Carryover and Non-Federal Share Waiver Pg. 19
      - (b) 2025-26 EHS-CCP Continuation Budget & NFS Waiver Pg. 21
      - (c) 2025-26 EHS-CCP T/TA Plan & Budget Pg. 25
      - (d) 2025-26 South Central Continuation Budget & NFS Waiver Pg. 55
      - (e) 2025-26 South Central T/TA Plan and Budget Pg. 61
      - (f) Head Start and Early Head Start 2025 Community Assessment Pg. 93

2. **Other Approvals (Action Items)**
  - (a) None.
3. **Discussion Items**
  - (a) None.
4. **Informational Items**
  - (a) Feldesman Client Alert: Latest Executive Order Pg. 295
  - (b) Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government Court Order Pg. 301
  - (c) Wx25 Close Out Letter Pg. 369
  - (d) Prep at Garrard – 02/03/25 KY All STARS Approval Letter Pg. 371
  - (e) Prep at Garrard – 2/12/25 KY All STARS Award Remittance Pg. 373
  - (f) Prep at BCTC – 2/13/25 Fire Marshall Location Inspection Summary Pg. 377
  - (g) Central Kitchen – 1/2/25 Health Department Inspection Pg. 379
  - (h) DCBS Monitoring (CSBG/Project LIFE) Pg. 381
  - (i) OHS Parent Complaint--March 2024 Pg. 383
  - (j) 2024 Migrant EHS Child Outcomes Mid- and Post-Assessment Data Pg. 391
  - (k) Funding Guidance Letter 90CM009852 Pg. 409
  - (l) Funding Guidance Letter - Annual - 04HP000575 Pg. 413
  - (m) Funding Guidance Letter - Annual - 04CH012867 Pg. 417
  - (n) HHS Will No Longer Seek Input on Grant Rules Pg. 421
  - (o) Letter in support of CSBG Pg. 425
5. **Center Activity Informational Items\***
  - (a) Center Closure (No utilities/Tree fell on wire)
    - Tim Feld, Chair
    - Melissa Tibbs, Director of Sustainability
    - Jessica Coffie, Director of Child Development
    - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
  1. **Financial Reports** Pg. 427
    - (a) Consolidated Balance Sheet, February 2025 (Action Item)
    - (b) Financial Statement, February 2025 (Action Item)
    - (c) Head Start Budget Detail, February 2025
    - (d) Accounts Receivable, February 2025
    - (e) Financial Statements for WinterCare, February 2025
    - (f) Financial Statement for Shepherd Place, January 2025
    - (g) Credit Card Statements, February 2025
    - (h) Health Trust, February 2025
    - (i) Unemployment Insurance Trust Ending 9/30/2024
  2. **Budget Amendment (Action Items)**
    - (a) 2024-25 MSHS Carryover and Non-Federal Share Waiver See #5.d.1.a
  3. **New Budgets (Action Items)**

- (a) 2025-26 EHS-CCP Continuation Budget & NFS Waiver See #5.d.1.b
- (b) 2025-26 EHS-CCP T/TA Plan & Budget See #5.d.1.c
- (c) 2025-26 South Central Continuation Budget & NFS Waiver See #5.d.1.d
- (d) 2025-26 South Central T/TA Plan and Budget See #5.d.1.e
- (e) Shared Transportation FY 2025-26 Budget Pg. 467
- (f) Shared Facilities FY 2025-26 Budget Pg. 473
- (g) Shared Information Technology Services FY 2025-26 Budget Pg. 485
- Richard Heine, Treasurer
- Denotra Gunther, Assistant Treasurer
- Sharon Price, Executive Director
- Steven Gravitt, Chief Financial Officer
- f. **Audit Committee**
  - 1. CAC Audit\* Pg. 493
    - Joshua Lewis, Chair
    - Steven Gravitt, Chief Financial Officer
- g. **Nominating and Recruitment Committee\*\***
  - 1. None.
    - Debbie Link, Chair
    - Sharon Price, Executive Director
    - Camisha Powell, Executive Assistant to the Director
- 6. **Shared Governance Training\*\***
  - a. Approved Board Minutes: January 2025 Pg. 495
  - b. Approved Policy Council Minutes: January 2025 Pg. 501
  - c. HSPPS Updates Pg. 507
    - Sharon Price, Executive Director
    - Jessica Coffie, Director of Child Development
    - Annia Royo, Assistant Director of Child Development
- 7. **Operations Reports –February 2025\*\*** Pg. 511
- 8. **Comments and Announcements\***
- 9. **Public Comment\***
- 10. **Adjournment**

\*VERBAL / \*\*ENCLOSED / \*\*\*HAND-OUT