



**Board of Directors
Notice of Meeting**

MONDAY, APRIL 28, 2025

**HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom.

You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, April 28, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/85422767864?pwd=9DYMKS6jOHbBaxDXTb6dIJ1fYHCG.1>

Meeting ID: 854 2276 7864

Passcode: 051670

One tap mobile

+16465588656,,85422767864#,,,,*051670# US

TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1237 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 4/28/2025****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, APRIL 28, 2025
AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (April 28, 2025) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (March 24, 2024) ****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates: Op-Ed by Sharon Price**
 - b. Five Regional Offices Close**
 - c. Consolidating the Head Start Regional Offices**
 - d. Herald Leader LIHEAP Article**
 - e. LFUCG Title VI Complaint**
 - f. Legal Update
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Kimberly Baird, Chairperson
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2025-26 AgriGrow HS Baseline Application & NFS Waiver
 - (b) 2025-26 AgriGrow Head Start T/TA Plan and Budget
 - (c) 2024-25 Regional Head Start Budget Amendment (04CH011199)

- (d) Health, Nutrition, and Safety Policy Updates
- (e) Change In Scope/Change in Geographic Area (#90CM009852)
- 2. **Other Approvals (Action Items)**
 - (a) 2025 Risk Assessment
- 3. **Discussion Items**
 - (a) None.
- 4. **Informational Items**
 - (a) CAC-KY Approval for Temporary Slot Re-Allocation Letter (Region XII)
 - (b) Notice of Court Order Distribution
 - (c) HSES Grantee - 04CH010721 - Closeout Letter
 - (d) 2025 South Central Funding Guidance Letter
 - (e) Federal Funding Restrictions for Diversity, Equity & Inclusion Initiatives
 - (f) The Prep Academy at Garrard County Licensing Inspection Letter
 - (g) Promoting Healthy Eating & Nutrition for Head Start Children & Families
 - (h) 90CM009852 Notice of Preliminary Non-Competitive Determination
 - (i) CAC Technical Monitoring Visit Scheduling Letter
 - (j) Funding Guidance Letter - Annual - 04CH011199
 - (k) 2024-2025 3rd Quarter Customer Satisfaction Survey
 - (l) Bell Seal Application
- 5. **Center Activity Informational Items***
 - (a) Nicholas (thumb injury)
 - (b) Kim Kent (DCBS leg injury)
 - (c) Bourbon County Closed (Boil Water Alert)
 - (d) Estill County (closed-hazardous road conditions and fallen trees)
 - (e) Harrison County (flooding closures)
 - (f) Estill County (flooding closure)
 - (g) Garrard County (flooding closure)
 - (h) Nicholas County (flooding closure)
 - (i) Powell County (flooding closure)
 - (j) The Prep Academy at Red Mile (slide injury on playground)
 - (k) The Prep Academy at Bourbon County (bobcat sighting)
 - (l) Harrison County Sidewalk Fall
- 6. **Trump Administration Informational Items***
 - (a) Notice of Court Order: Case 1:25-cv-00121-MSM-LDA
 - Tim Feld, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, March 2025 (Action Item)

- (b) Financial Statement, March 2025 (Action Item)
- (c) Head Start Budget Detail, March 2025
- (d) Accounts Receivable, March 2025
- (e) Financial Statements for WinterCare, March 2025
- (f) Financial Statement for Shepherd Place, February 2025
- (g) Credit Card Statements, March 2025
- (h) Health Trust, March 2025
- (i) Unemployment Insurance Trust
- 2. **Budget Amendment (Action Items)**
 - (a) 2024-25 Regional Head Start Budget Amendment (04CH011199) *See #5.d.1.c*
- 3. **New Budgets (Action Items)**
 - (a) 2025-26 AgriGrow HS Baseline Application & NFS Waiver *See #5.d.1.a*
 - (b) 2025-26 AgriGrow Head Start T/TA Plan and Budget *See #5.d.1.b*
 - (c) Crisis and Housing Support – Rural 2025-26 Budget
 - (d) WinterCare FY 2025-26 Budget
 - (e) WinterCare CAC FY 2025-26 Budget
 - (f) Child Care Budget FY 2025-26
 - (g) Food Program FY 2025-26 Budget
 - Richard Heine, Treasurer
 - Denotra Gunther, Assistant Treasurer
 - Sharon Price, Executive Director
 - Steven Gravitt, Chief Financial Officer
- f. **Audit Committee**
 - 1. WIPFLI Audit Representation Letter: WinterCare (Informational)
 - 2. WIPFLI Representation Letter: Shepherd Place (Informational)
 - 3. WIPFLI Representation Letter: CAC (Informational)
 - Joshua Lewis, Chair
 - Steven Gravitt, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None.
 - Debbie Link, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director
- 6. **Shared Governance Training****
 - a. Approved Board Minutes: February 2025
 - b. Approved Policy Council Minutes: February 2025
 - c. Preventing and Recognizing Child Abuse
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Laura Sheffield, Associate Director of Child Development
- 7. **Operations Reports –March 2025****
- 8. **Comments and Announcements***
- 9. **Public Comment***

Mission: Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.

10. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."