



**Board of Directors
Notice of Meeting**

**MONDAY, MAY 19, 2025
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, May 19, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/83642679431?pwd=dWX5b8FN4YpfEmL0apVJbRECMElCri.1>

Meeting ID: 836 4267 9431

Passcode: 688956

One tap mobile

+13052241968,,83642679431#,,,*,688956# US

TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1237 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 5/19/2025****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, MAY 19, 2025
AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (May 19, 2025) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (April 28, 2025) ****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates
 - 1) Mayor Gorton Correspondence
 - 2) Teacher Appreciation Day Emphasizes the Importance of Head Start
 - 3) Community Action Month Governor's Proclamation
 - b. Legal Update
Informational Items
Legal Opinion: Palmer Complex Brick Campaign
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Kimberly Baird, Chairperson
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2024-25 EHS-CCP NFS Waiver Letter (04HP000757)
 - (b) 2024-25 Regional Expansion NFS Waiver Letter (04CH102867)

(c) 2024-25 AgriGrow HS (MSHS) NFS Waiver Letter (90CM009852)

(d) 2024-25 South Central NFS Waive Letter (04CH012798)

(e) 2025-26 PY Child Nutrition Menu

(f) AgriGrow Head Start Community Assessment

(g) 04HP000575-01 Budget Amendment

(h) 04CH011199-06 Budget Amendment

2. Other Approvals (Action Items)

(a) None.

3. Discussion Items

(a) None.

4. Informational Items

(a) 3rd Quarter NPI and Service Reports

(b) CSBG—Defend the Spend

(c) Harrison County Center Water Test Final Report

(d) The Prep Academy at LeBus Water Test Final Report

(e) Little Scholars Head Start Water Test Final Report

(f) Terrace Park Water Test Final Report

(g) Customer Satisfaction Survey 2nd Quarter 2024-2025

(h) CoC Monitoring Letter

(i) Mega Minds Educare – Drinking Water Lead Sampling Final Report

(j) Growing Together – Drinking Water Lead Sampling Final Report

(k) Russell –Drinking Water Lead Sampling Final Report

(l) Central Kitchen – 3/14/25 Drinking Water Lead Sampling Final Report

(m)The Prep Academy at Winburn – Health Department Inspection

5. Center Activity Informational Items*

(a) The Prep Academy at Bourbon County (scratch on face)

(b) Jackson County (broken arm on the playground)

(c) The Prep Academy at Red Mile (fractured shoulder)

6. Trump Administration Informational Items*

(a) None.

----Tim Feld, Chair

----Melissa Tibbs, Director of Sustainability

----Jessica Coffie, Director of Child Development

----Kesha Richardson, ERSEA Director

e. Finance Committee

1. Financial Reports

(a) Consolidated Balance Sheet, April 2025 (Action Item)

(b) Financial Statement, April 2025 (Action Item)

(c) Head Start Budget Detail, April 2025

(d) Accounts Receivable, April 2025

(e) Credit Card Statements, April 2025

- (f) Health Insurance Trust, April 2025
- (g) CAC/Shepherd Place/WinterCare 2024 990 Tax Form (Action Item)
- (h) Community Action Line-Of-Credit (Action Item)
- (i) Agency-Wide Budget 07/01/2025-06/30/2026 (Action Item)
- 2. **Budget Amendment (Action Items)**
 - (a) 04HP000575-01 Budget Amendment See #5.d.1.g
 - (b) 04CH011199-06 Budget Amendment See #5.d.1.h
- 3. **New Budgets (Action Items)**
 - (a) Department of Energy Weatherization FY 2025-26 Budget
 - (b) LIHEAP Weatherization FY 25-26 Budget
 - (c) One Lexington FY 2025-2026 Budget
 - (d) Community Services Block Grant (CSBG) Plan & Budget FY 25-26
 - (e) LIHEAP FY 2025-26 Budget
 - (f) KYNECT Health Navigators Program FY 2025-26
 - (g) Project LIFE FY 2025-26 Budget
 - (h) Project LIFE RISE FY 2025-26 Budget
 - (i) LFUCG ECCO Plus FY 2025-2026 Budget
 - Richard Heine, Treasurer
 - Denotra Gunther, Assistant Treasurer
 - Sharon Price, Executive Director
 - Steven Gravitt, Chief Financial Officer
- f. **Audit Committee**
 - 1. None.
 - Joshua Lewis, Chair
 - Steven Gravitt, Chief Financial Officer
- g. **Nominating and Recruitment Committee****
 - 1. None.
 - Debbie Link, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director
- 6. **Shared Governance Training****
 - a. Approved Board Minutes: March 2025
 - b. Approved Policy Council Minutes: March 2025
 - c. Fiscal Responsibilities & In-Kind Reporting
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Kelsi Jackson, Budget Manager
- 7. **Operations Reports –April 2025****
- 8. **Comments and Announcements***
- 9. **Public Comment***
- 10. **Adjournment**

Mission: *Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.*

*VERBAL / **ENCLOSED / ***HAND-OUT

Promise: *"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."*