



**Board of Directors  
Notice of Meeting**

**MONDAY, AUGUST 25, 2025  
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511  
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, August 25, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/86584081381?pwd=Tm9lOq5OsmRpyJGf1E8hsqmuS28ymv.1>

Meeting ID: 865 8408 1381

Passcode: 055024

One tap mobile

+16469313860,,86584081381#,,,,\*055024# US

**TO REQUEST AN EXCUSED ABSENCE**

**Camisha Powell: 859-233-4600, Ext. 1237 OR  
camisha.powell@commaction.org**

***\*PLEASE MAKE THESE REQUESTS BEFORE MONDAY 8/25/2025\****

***ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC***



**BOARD OF DIRECTORS - REGULAR MEETING**  
**6:30 P.M. – MONDAY, AUGUST 25, 2025**  
**AGENDA**

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members\***  
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (August 25, 2025) \*\***  
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (June 23, 2025) \*\***  
----Michele C. Lee, Secretary  
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report\***
  - a. Strategic Planning Updates (Informational)
    - 1) McBrayer PRWORA Analysis
    - 2) PRWORA Public Comment: RFK
    - 3) HHS Public Comment: Unleashing Innovation
    - 4) CSBG Op-Ed
    - 5) Winburn Article
    - 6) Mobile Food Pantry- Nicholas County
    - 7) One Lexington
    - 8) LIHEAP
    - 9) FCPS Board Solutions Work Group
    - 10) FCPS Tax Proposal Announcement Herald Leader Article
  - b. Legal Update
    - 1) Closed Session- *Closed Session for discussions or hearings that might lead to the appointment, dismissal, or discipline of an individual employee, member, or student.*  
----Sharon Price, Executive Director  
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board\*\***
  - a. **Executive Committee**
    1. None.  
----Kimberly Baird, Chairperson  
----Sharon Price, Executive Director
  - b. **Personnel Committee**
    1. None.  
----Connie Godfrey, Chair  
----Bridgett Rice, Director of Human Resources

**c. Grant and Fundraising Development Committee**

1. Report

----Tim Feld, Chair

----Melissa Tibbs, Director of Sustainability

**d. Evaluation and Planning Committee**

1. **Head Start Action Items**

(a) 2024-25 Regional HS Budget Amendment for HVAC Repair Ratification

(b) 2024-25 SCHS Budget Amendment for HVAC Repair Ratification

(c) 2024-25 AGHS Budget Amendment for HVAC Repair Ratification

(d) Governance & Leadership Screener

(e) Policy Council Bylaws Revision

(f) Health Determination Form and Updated Procedure

(g) Health and Safety Screener

(h) Emergency Preparedness Plan- Reunification Plan Update

2. **Other Approvals (Action Items)**

(a) None.

3. **Discussion Items**

(a) AgriGrow PIR

(b) EHS-CCP PIR

(c) XP-HS PIR

(d) XPEHS PIR

(e) SCHS PIR

(f) SCEHS PIR

(g) Regional HS PIR

(h) Regional EHS PIR

4. **Informational Items**

(a) 2026 OHS Monitoring Notification Letter

(b) CSBG Annual Report Module 4 NPIs and Services 4th Quarter

(c) CSBG Organizational Standards Monitoring Results

(d) Vendor Disclosure Statement

(e) Customer Satisfaction Survey 4<sup>th</sup> Quarter 2024-2025

(f) Prep Academy at Winburn Licensing Report

(g) KY All STARS Annual Quality Review Approval for BCTC

(h) The Prep Academy at Richmond License Validation Letter

(i) KY All STARS Award Remittance Notice Letter for Madison County

(j) KY All STARS Award Remittance Notice for Madison County

(k) License Validation Letter for BCTC

(l) 2024-25 SCHS Preschool Post CLASS Results & Improvement Plan

(m) 2024-25 Head Start Preschool Child Outcomes Pre-Assessment Data

(n) 2025 AGHS Preschool & EHS Child Outcomes Post-Assessment Data

(o) The Prep Academy at Winburn License Renewal Letter

5. **Center Activity Informational Items\***
  - (a) None.
6. **Trump Administration Informational Items\***
  - (a) None.
    - Tim Feld, Chair
    - Melissa Tibbs, Director of Sustainability
    - Jessica Coffie, Director of Child Development
    - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
  1. **Financial Reports**
    - (a) Consolidated Balance Sheet, July 2025 (Action Item)
    - (b) Financial Statement, July 2025 (Action Item)
    - (c) Head Start Budget Detail, July 2025
    - (d) Accounts Receivable, July 2025
    - (e) Financial Statements for WinterCare, July 2025
    - (f) Financial Statement for Shepherd Place, June 2025
    - (g) Credit Card Statements, July 2025
    - (h) Health Trust, July 2025
    - (i) Unemployment Insurance Trust for Period Ending 3/31/2025
    - (j) Approval of Loan for Purchase of 710 W. High Street HVAC System (Action Item)
  2. **Budget Amendment (Action Items)**
    - (a) 2024-25 Regional HS Budget Amendment for HVAC Repair Ratification *See #5.d.1.a*
    - (b) 2024-25 SCHS Budget Amendment for HVAC Repair Ratification *See #5.d.1.b*
    - (c) 2024-25 AGHS Budget Amendment for HVAC Repair Ratification *See #5.d.1.c*
  3. **New Budgets (Action Items)**
    - (a) None.
      - Richard Heine, Treasurer
      - Denotra Gunther, Assistant Treasurer
      - Sharon Price, Executive Director
      - Steven Gravitt, Chief Financial Officer
- f. **Audit Committee**
  1. Audit Committee Recommendation
    - Joshua Lewis, Chair
    - Steven Gravitt, Chief Financial Officer
- g. **Nominating and Recruitment Committee\*\***
  1. None.
    - Debbie Link, Chair
    - Sharon Price, Executive Director
    - Camisha Powell, Executive Assistant to the Director
6. **Shared Governance Training\*\***
  - a. Pedestrian & Vehicle Safety
  - b. 2025 Board Retreat PowerPoint

Mission: *Community Action Council prevents, reduces, and eliminates poverty among individuals, families, and communities through direct services and advocacy.*

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---Sharon Price, Executive Director

---Jessica Coffie, Director of Child Development

---Joshua McCann, Transportation & Driver Training Coordinator

7. **Operations Reports –June/July 2025\*\***

8. **Comments and Announcements\***

9. **Public Comment\***

10. **Adjournment**

\*VERBAL / \*\*ENCLOSED / \*\*\*HAND-OUT