



**Board of Directors
Notice of Meeting**

**MONDAY, SEPTEMBER 22, 2025
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, September 22, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/81098299023?pwd=bPTa9yVuAkOv5MCNCrQWhOkBE8aXLu.1>

Meeting ID: 810 9829 9023

Passcode: 976130

One tap mobile

+16465588656,,81098299023#,,,,*976130# US

TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1237 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 9/22/2025****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, SEPTEMBER 22, 2025
AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (September 22, 2025) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (August 25, 2025) ****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates (Informational)
 - 1) Improving Oversight of Federal Grantmaking
 - 2) Notice of Preliminary Injunction (NY v DOJ)
 - 3) ACF Vision, Mission, Values, Priorities, & Guiding Principles
 - b. Legal Update
 - 1) Closed Session- *Closed Session for discussions or hearings that might lead to the appointment, dismissal, or discipline of an individual employee, member, or student.*
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Kimberly Baird, Chairperson
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) Ratification of the 2025-2026 Application for One-time Supplemental

Funds for Nutrition and Healthy Eating for HS Children & Families

(b) Off-Site Enrichment Form

(c) AgriGrow Health and Safety Screener (90CM009888)

(d) Governance, Leadership, and Oversight Screener (09CM009888)

2. Other Approvals (Action Items)

(a) None.

3. Discussion Items

(a) None.

4. Informational Items

(a) Nicholas County Inspection Letter 8/11/25

(b) South Irvine Validation Letter 25-26

(c) Central Kitchen HD Inspection 8/18/25

(d) South Irvine Lead Sample Testing

(e) Tyner Elementary School Head Start Lead Sample Testing

(f) Nicholas County Fire Marshall Inspection 08/2025

(g) Chrysalis Lead Sample Testing

(h) Garrard County Lead Sample Testing

(i) Kids Empowerment Learning Academy Lead Sample Testing

(j) McKee Elementary School Head Start Lead Sample Testing

(k) Sand Gap Elementary School Head Start Lead Sample Testing

5. Center Activity Informational Items*

(a) Estill County: Child tripped causing head injury

6. Trump Administration Informational Items*

(a) None.

----Tim Feld, Chair

----Melissa Tibbs, Director of Sustainability

----Jessica Coffie, Director of Child Development

----Kesha Richardson, ERSEA Director

e. Finance Committee

1. Financial Reports

(a) Consolidated Balance Sheet, August 2025 (Action Item)

(b) Financial Statement, August 2025 (Action Item)

(c) Head Start Budget Detail, August 2025

(d) Accounts Receivable, August 2025

(e) Financial Statements for WinterCare, August 2025

(f) Financial Statement for Shepherd Place, July 2025

(g) Credit Card Statements, August 2025

(h) Health Trust, August 2025

2. Budget Amendment (Action Items)

(a) Ratification of the 2025-2026 Application for One-time Supplemental Funds for Nutrition and Healthy Eating for HS Children & Families See #5.d.1.a

3. New Budgets (Action Items)

- (a) SAMHSA 2025-2026 Budget
- (b) CoC Permanent Supportive Housing 2025-2026 Budget
- (c) Columbia Gas Home Energy Assistance Program 2025-2026 Budget
- (d) Kentucky Utilities Home Energy Assistance Program 2025-2026 Budget
- (e) Opt-In Program Budget 2025-26
 - Richard Heine, Treasurer
 - Denotra Gunther, Assistant Treasurer
 - Sharon Price, Executive Director
 - Steven Gravitt, Chief Financial Officer

f. Audit Committee

- 1. None.
 - Joshua Lewis, Chair
 - Steven Gravitt, Chief Financial Officer

g. Nominating and Recruitment Committee**

- 1. None.
 - Debbie Link, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director

6. Shared Governance Training**

- a. June 2025 Board of Directors Minutes
- b. June 2025 Policy Council Meeting Minutes
- c. June 2025 Policy Council Special Called Minutes
- d. July 2025 Policy Council Special Called Minutes
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development

7. Operations Reports –August 2025**

8. Comments and Announcements*

9. Public Comment*

10. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT