



**Board of Directors
Notice of Meeting**

**MONDAY, OCTOBER 20, 2025
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be conducted in a hybrid fashion utilizing Zoom. You can join the meeting in-person or from a computer with a camera and microphone (most laptops have both). You can also join through an iPad or smart phone. You can download the Zoom app. We are providing a few Council iPads to members and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, October 20, 2025, so we can start at 6:30 p.m. If you have any problems connecting, call the office at 859-233-4600, and then press extension 6133. Staff from the IT department will be on hand to help.

Join Zoom Meeting

<https://commaction-org.zoom.us/j/88187615983?pwd=JBE3YYKlaMifR4VpISJ5n8d7qbhgbN.1>

Meeting ID: 881 8761 5983

Passcode: 044102

One tap mobile

+16469313860,,88187615983#,,,,*044102# US

TO REQUEST AN EXCUSED ABSENCE

**Camisha Powell: 859-233-4600, Ext. 1237 OR
camisha.powell@commaction.org**

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 10/20/2025****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING

6:30 P.M. – MONDAY, OCTOBER 20, 2025

AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (October 20, 2025) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes of (September 22, 2025) ****
----Michele C. Lee, Secretary
----Camisha Powell, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Strategic Planning Updates (Informational)
 - 1) Executive Order: Improving Oversight of Federal Grantmaking
 - 2) Notice to CSBG Grant Recipients on Lapse in Funding
 - 3) Government shutdown impacts KY Organizations
 - 4) Community Involvement Article
 - b. Legal Update
 - 1) Closed Session- *Closed Session for discussions or hearings that might lead to the appointment, dismissal, or discipline of an individual employee, member, or student.*
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC.
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Kimberly Baird, Chairperson
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Tim Feld, Chair
----Melissa Tibbs, Director of Sustainability
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**

- (a) 2025-2026 STEM- Little Explorers Classroom Project Proposal
- 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of the 2024 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH)
- 3. **Discussion Items**
 - (a) None.
- 4. **Informational Items**
 - (a) The Prep Academy at Richmond KY All STARS Letter and Report
 - (b) The Prep Academy at Terrace Park License for Change in Hours
 - (c) The Prep Academy at South Lexington Lead Test Results
 - (d) Clay City Elementary (Powell Co. Partnership) All STARS Certificate
 - (e) Harrison County Community Center Fire Marshall Inspection
 - (f) The Prep Academy at Lebus Fire Marshall Inspection
 - (g) The Prep Academy at Terrace Park Fire Marshall Inspection
 - (h) Laurel All STARS Award Remittance
 - (i) Richmond All STARS Award Remittance
 - (j) Richmond All STARS Certificate
 - (k) 04HP000575 Disability Waiver Approval Letter (9-26-25)
 - (l) 04CH012867 Disability Waiver Approval Letter (9-25-25)
 - (m) 90CM009888 Disability Waiver Approval Letter (9-25-25)
 - (n) 2025-2026 1st Quarter Customer Satisfaction Survey
 - (o) Addressing Vacant Slots Due to Chronic Absenteeism in HS Programs
 - (p) Fiscal Year 2026 Monitoring Process for HeadStart Recipients
 - (q) The Prep Academy at Bourbon County License Inspection Letter
 - (r) The Prep Academy at Richmond Director Acceptance 09/2025
 - (s) 2025 AgriGrow Head Start/EHS Assessment Child Outcomes Data
- 5. **Center Activity Informational Items***
 - (a) Powell County (CAN Report)
- 6. **Trump Administration Informational Items***
 - (a) None.
 - Tim Feld, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, ERSEA Director
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, September 2025 (Action Item)
 - (b) Financial Statement, September 2025 (Action Item)
 - (c) Head Start Budget Detail, September 2025
 - (d) Accounts Receivable, September 2025

- (e) Financial Statements for WinterCare, September 2025
 - (f) Financial Statement for Shepherd Place, August 2025
 - (g) Credit Card Statements, September 2025
 - (h) Health Trust, September 2025
 - 2. **Budget Amendment (Action Items)**
 - (a) None.
 - 3. **New Budgets (Action Items)**
 - (a) BGCF Early Childhood and Literacy Fund
 - (b) PNC Kickstart Early Literacy Pilot
 - Richard Heine, Treasurer
 - Denotra Gunther, Assistant Treasurer
 - Sharon Price, Executive Director
 - Steven Gravitt, Chief Financial Officer
 - f. **Audit Committee**
 - 1. None.
 - Joshua Lewis, Chair
 - Steven Gravitt, Chief Financial Officer
 - g. **Nominating and Recruitment Committee****
 - 1. None.
 - Debbie Link, Chair
 - Sharon Price, Executive Director
 - Camisha Powell, Executive Assistant to the Director
 - 6. **Shared Governance Training****
 - a. August 2025 Board of Directors Minutes
 - b. Final Rule
 - c. A-133 Financial Audits PowerPoint Presentation
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - Keshia Richardson, ERSEA Director
 - Steven Gravitt, Chief Financial Officer
 - 7. **Operations Reports –September 2025****
 - 8. **Comments and Announcements***
 - 9. **Public Comment***
 - 10. **Adjournment**
- *VERBAL / **ENCLOSED / ***HAND-OUT