



**Board of Directors
Notice of Meeting**

**Monday, September 28, 2026
HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be held in a hybrid format using Zoom. You can join the meeting in person or from a computer with a camera and microphone (most laptops have both). You can also join on an iPad or smartphone. You can download the Zoom app. We are providing a few Council iPads to members, and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, September 28, 2026, so we can start at 6:30 p.m. If you have trouble connecting, call the office at 859-233-4600 and press extension 6133. Staff from the IT department will be on hand to help.

Join

<https://commaction-org.zoom.us/j/89844947570?pwd=aMUhWacXtzGVXwL9cWYIH50kJGg3X6.1>

Meeting ID: 898 4494 7570

Passcode: 391018

+16469313860,,89844947570#,,,*,391018# US

TO REQUEST AN EXCUSED ABSENCE
Gisella Astolfo: 859-233-4600, Ext. 1237 OR gisella.astolfo@commaction.org
****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 09/28/2026****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING
6:30 P.M. – MONDAY, SEPTEMBER 28, 2026
AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (September 28, 2026) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes (August 24, 2026) ****
----Michele C. Lee, Secretary
----Gisella Astolfo, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Community Action Plan Discussions
 1. Stable Steps
 - b. Legal Update
 1. None.
----Sharon Price, Executive Director
----Steve Amato, McBrayer PLLC
5. **Committees of The Board****
 - a. **Executive Committee**
 1. None.
----Kimberly Baird, Chairperson
----Art Crosby, Board Attorney/Presenter
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Melissa Tibbs, Director of Sustainability
----Tim Feld, Chair
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) Governance, Leadership, & Oversight Capacity Screener and Certification
 2. **Other Approvals (Action Items)**
 - (a) LIHEAP Statewide Administration and Stabilization (Approval)

3. Discussion Items

- (a). None.

4. Informational Items

- (a) Shiloh Baptist Church: CAC
- (b) Lock It Lex WLEX
- (c) Exit letter for 2025-26 review 022326 – signed
- (d) South Irvine Annual STARS Approval
- (e) Lebus Fire Marshall Report 09-08-06
- (f) HCCC Fire Marshall Report 09-08-26
- (g) Prep Academy of Nicholas Inspection Report with corrections 2026
- (h) Prep Academy of Nicholas Inspection Report Accepted POC
- (i) Prep Academy of Nicholas Acceptable POC for Licensed 2026
- (j) Red Mile Change Inspection Report 08-2026
- (k) Red Mile Licensing Inspection Letter
- (l) Red Mile Regulated Provider License
- (m) BCTC Fire Location Inspection
- (n) South Irvine License Renewal
- (o) Winburn Inspection Report 8.20.26
- (p) Winburn No Deficiency with Recommendation 8.20.26
- (q) HSES Grantee(04CH013339) Notification of Improper Payment Review
- (r) KYOAG Complaint

5. Center Activity Informational Items*

- (a) None.
- Tim Feld, Chair
- Melissa Tibbs, Director of Sustainability
- Jessica Coffie, Director of Child Development
- Kesha Richardson, Enrollment and Family Advancement Director

e. Finance Committee

1. Financial Reports

- (a) Consolidated Balance Sheet, August 2026 (Action Item)
- (b) Financial Statement, August 2026 (Action Item)
- (c) Head Start Budget Detail, August 2026
- (d) Financial Statement for WinterCare, August 2026
- (e) Financial Statement for Shepherd Place, July 2026
- (f) Credit Card Statements, August 2026
- (g) Health Trust, August 2026

2. Budget Amendment (Action Items)

- (a) Regional Expansion Head Start Budget Carryover Request (04CH012867)

3. New Budgets (Action Items)

- (a) Emergency Family Housing Winter Shelter 2026-27 Budget
- Richard Heine, Treasurer

- Denotra Gunther, Assistant Treasurer
- Sharon Price, Executive Director
- Steven Gravitt, Chief Financial Officer

f. Audit Committee

- 1. None.
- Joshua Lewis, Chair
- Steven Gravitt, Chief Financial Officer

g. Nominating and Recruitment Committee**

- 1. None.
- Debbie Link, Chair
- Sharon Price, Executive Director
- Gisella Astolfo, Executive Assistant to the Director

6. Shared Governance Training**

- a. Approved Board Minutes: June 2026
- b. Approved Policy Council Minutes: June 2026
- c. Approved Policy Council Minutes Special Call: June 2026
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - John A. Catron, Director of Property Development and Transportation

7. Operations Reports -2026**

8. Comments and Announcements*

9. Public Comment*

10. Adjournment

*VERBAL / **ENCLOSED / ***HAND-OUT