



**Board of Directors
Notice of Meeting**

Monday, October 19, 2026

**HYBRID: Via Zoom & 913 Georgetown Street, Lexington, KY 40511
6:30 P.M. BOARD OF DIRECTORS MEETING**

This month's board meeting will be held in a hybrid format using Zoom.

You can join the meeting in person or from a computer with a camera and microphone (most laptops have both). You can also join on an iPad or smartphone. You can download the Zoom app. We are providing a few Council iPads to members, and they will receive instructions with the iPads.

Please plan to join the meeting by 6:15 p.m. Monday, October 19, 2026, so we can start at 6:30 p.m. If you have trouble connecting, call the office at 859-233-4600 and press extension 6133. Staff from the IT department will be on hand to help.

Join

<https://commaction-org.zoom.us/j/84268269260?pwd=wUB5VZDGZV666MQQA0qZgkVG8BuSHb.1>

Meeting ID:842 6826 9260

Passcode: 141455

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TO REQUEST AN EXCUSED ABSENCE

Gisella Astolfo: 859-233-4600, Ext. 1237 OR gisella.astolfo@commaction.org

****PLEASE MAKE THESE REQUESTS BEFORE MONDAY 10/19/2026****

ALL COMMUNITY ACTION COUNCIL BOARD MEETINGS ARE OPEN TO THE GENERAL PUBLIC



BOARD OF DIRECTORS - REGULAR MEETING

6:30 P.M. – MONDAY, OCTOBER 21, 2026

AGENDA

1. **Call to Order, CAC Promise, Roll Call, Introduction of New Board and/or Staff Members***
----Kimberly Baird, Chairperson
2. **Adoption of the Agenda (October 21, 2026) ****
----Kimberly Baird, Chairperson
3. **Approval of Minutes (September 28, 2026) ****
----Michele C. Lee, Secretary
----Gisella Astolfo, Executive Assistant to the Director
4. **Executive Director's Report***
 - a. Community Action Plan Discussions
----Sharon Price, Executive Director
 - b. Legal Update
----Steve Amato, McBrayer PLLC
5. **Committees of The Board****
 - a. **Executive Committee**
 1. **Closed Session**

KRS 61.810: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

----Kimberly Baird, Chairperson
----Art Crosby, Board Attorney/Presenter
----Sharon Price, Executive Director
 - b. **Personnel Committee**
 1. None.
----Connie Godfrey, Chair
----Bridgett Rice, Director of Human Resources
 - c. **Grant and Fundraising Development Committee**
 1. Report
----Melissa Tibbs, Director of Sustainability
----Tim Feld, Chair
 - d. **Evaluation and Planning Committee**
 1. **Head Start Action Items**
 - (a) 2026-2027 Governance, Leadership, & Oversight Capacity Screener & Cert (AGHS)
 - (b) AgriGrow Head Start Budget Amendment Request 2026-27

- (c) Zono Machine Disposition Request – AGHS
- (d) Zono Machine Disposition Request – CCP
- (e) Zono Machine Disposition Request – SC
- (f) 2026-27 Health & Safety Screener Certification
- 2. **Other Approvals (Action Items)**
 - (a) Ratification of Approval of the 2025 Continuum of Care Program Grant Agreement for the Community Action Council Permanent Supportive Housing Program (CAC-PSH)
- 3. **Discussion Items**
 - (a) None.
- 4. **Informational Items**
 - (a) The Prep Academy at BCTC - KY All STARS Approval Letter, Report, and Certificate
 - (b) The Prep Academy at Harrison County - Plan of Correction
 - (c) KHC Request OPSH 09-21-26 (003) SGA Edits
 - (d) CACFP Claim Reimbursement CAP
 - (e) CAK LIHEAP Recusal
 - (f) CAC Reducing Federal Burden for Head Start Programs RIN 0970-AD30 Final Response
 - (g) Fiscal Year 2027 Head Start Monitoring
 - (h) 2025-26 Program Goals (Q3 & Q4)
- 5. **Center Activity Informational Items***
 - (a) Red Mile (Finger)
 - (b) Laurel (Broken Arm)
 - Tim Feld, Chair
 - Melissa Tibbs, Director of Sustainability
 - Jessica Coffie, Director of Child Development
 - Kesha Richardson, Enrollment and Family Advancement Director
- e. **Finance Committee**
 - 1. **Financial Reports**
 - (a) Consolidated Balance Sheet, September 2026 (Action Item)
 - (b) Financial Statement, September 2026 (Action Item)
 - (c) Head Start Budget Detail, September 2026
 - (d) Accounts Receivable, September 2026
 - (e) Financial Statement for WinterCare, September 2026
 - (f) Financial Statement for Shepherd Place, August 2026
 - (g) Credit Card Statements, September 2026
 - (h) Health Trust, September 2026
 - (i) Payments Over \$100,000
 - (j) Unemployment Insurance Trust for period ending 09-30-2026
 - 2. **Budget Amendment (Action Items)**
 - (a) None.
 - 3. **New Budgets (Action Items)**

- (a) WarmWise 2026-27 Budget
 - Richard Heine, Treasurer
 - Denotra Gunther, Assistant Treasurer
 - Sharon Price, Executive Director
 - Steven Gravitt, Chief Financial Officer
 - f. **Audit Committee**
 - 1. None.
 - Joshua Lewis, Chair
 - Steven Gravitt, Chief Financial Officer
 - g. **Nominating and Recruitment Committee****
 - 1. None.
 - Debbie Link, Chair
 - Sharon Price, Executive Director
 - Gisella Astolfo, Executive Assistant to the Director
 - 6. **Shared Governance Training****
 - a. Approved Board Minutes: August 2026
 - b. Approved Policy Council Minutes: August 2026
 - c. The A-133 Financial Audit and Final Rule trainings
 - Sharon Price, Executive Director
 - Jessica Coffie, Director of Child Development
 - 7. **Operations Reports -2026****
 - 8. **Comments and Announcements***
 - 9. **Public Comment***
 - 10. **Adjournment**
- *VERBAL / **ENCLOSED / ***HAND-OUT